

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
JANUARY 13, 2025
6:30 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation of Employee and Student Recognition**
- 7. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 8. Superintendent's Reports**
- 9. Crossland Construction Update on Cotteral Elementary**
- 10. Presentation of GEAR UP Guthrie partnership grant**
- 11. Consent Agenda.....Pages 4-45**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

 - A. Minutes of regular meeting held on December 9, 2024**
 - B. Treasurer's Report**
 - C. Activity Fund Fundraisers as per attached list**
 - D. Activity Fund Transfer Request**
 - E. Encumbrances for General Fund #'s 839-920, Building Fund #'s 337-378 and Child Nutrition # 15 and listed change orders and Activity Fund Reports-the full register is available online**
 - F. Declare listed items as surplus**

G. Transportation Request from Community Church for May 20, May 28, June 23, and June 28, 2025 to and from Green Country Camp in Disney, OK for 2 buses.

H. Contracts/Agreements under \$10,000

1. Agreement with Interquest Detection Canines for contraband inspection services.....Page 42

Commentary:

This agreement is for Interquest to provide contraband inspection services utilizing non-aggressive contraband detection canines. We have used this company since 2011. The campuses covered under this agreement are the High School and the Jr. High. They provide 6 full day visits per school year. Total cost for 6 full visits is \$3,150.00. **John Hancock will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

2. Agreement between Logan County (LC) Soccer Club and Guthrie Public Schools to lease property from City of Guthrie at the Complex for school-sponsored soccer programs.....Pages 43-45

Commentary:

This agreement between LC Soccer Club and Guthrie Public Schools shall extend from January 13, 2025 through April 30, 2025.

Dr. Simpson will answer my questions.

RECOMMENDED ACTION

The Superintendent recommends approval.

12. Business Agenda:

A. Recommendation, consideration and action upon proposed school calendar for 2025-2026.....Page 46

Commentary:

The calendar committee consisted of a staff member from each site, John Hancock from the Administration Office, a parent, a support employee, and a site administrator. This calendar is the result of their group effort. **John Hancock will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

B. Recommendation, consideration and action to approve E-rate Technology Plan for 2025-2028..... Pages 47-60

Commentary:

E-rate rules require the School District to approve a 3-year Technology Plan each year. **Dee Benson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- C. **Recommendation, consideration and action to approve Category 1 E-rate contract with Cox and Onenet as the service provider for Internet and WAN service and approve Verizon for our Bus Wi-Fi on a month to month basis for 2025-2026..... Pages 61-99**

Commentary:

The contracts for E-rate purchases must be approved by the BOE before filing the E-rate application. **Dee Benson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 13. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments as listed for 2024-2025, discussing the purchase or appraisal of real property, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 3 and 7**
 - A. **Vote to go into executive session**
 - B. **Acknowledge Board’s return to open session**
 - C. **Statement of minutes of executive session**
- 14. **Vote on action as set out on the Personnel Reports.....Page 100**
- 15. **Action upon extra-duty assignments for 2024-2025.....Page 101**
- 16. **Recommendation, consideration and possible action to approve contract for the purchase of real property.**
- 17. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 18. **Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 19. **Adjourn**

**Dr. Mike Simpson
Superintendent**

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Posted by: _____

Date: _____ Time: _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
DECEMBER 9, 2024**

MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON DECEMBER 9, 2024.

Board Members Present:

Matt Girard, Ben Huskey, S. Janna Pierson, Ron Plagg, Gail Davis, Tina Smedley and Chris Schroder

District Level School Officials Present:

**Dr. Mike Simpson, Superintendent
Carmen Walters, Assistant Superintendent
John Hancock, Executive Director of
Personnel and Secondary Ed.
Dr. Michelle Chapple, CFO
Kaitlin Smith, Director of Special Services
Dee Benson, Director of Technology
Cody Thompson, Director of Operations
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Schroder at 6:30 p.m.**
- 2. Members Ben Huskey, Matt Girard, Gail Davis, Tina Smedley, Chris Schroder, S. Janna Pierson and Ron Plagg were present for roll call.**
- 3. A quorum was established.**
- 4. President Schroder asked everyone to stand and join him in the Pledge of Allegiance.**
- 5. President Schroder asked everyone to join him in a Moment of Silence.**
- 6. President Schroder called for Employee and Student of the Month recognition.**

Mr. Hancock gave a PowerPoint presentation of the Employee of the Month. The December 2024 Support Employee of the Month was Margaret Williams and she was nominated by Sheri Stevenson. December 2024 Certified Employee of the Month was Carly Black and she was nominated by Maesyn Barton. The nomination for student of the month wasn't available for a picture. We will celebrate two students in January.

- 7A. President Schroder asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there was no citizens registered to speak to the Board.

- 7B. President Schroder called for any comments to the Board by Board Members.**

There were no comments to the Board from Board Members.

- 8. President Schroder called for Superintendent's Reports:**

Superintendent Simpson reported on the following:

There are two board seats up for election this year. Seat #2 which is held by Mr. Plagg and Seat #6 held by Mrs. Davis. Both members filed for re-election and did not draw an opponent. We look forward to 4 more years of working with Gail and Ron and thank you for your service to the district.

Congratulations to our High School Football team as they have survived by gauntlet of playoff games and earned the right to play for a state championship on Saturday night. They will face our longtime rival the Carl Albert Titans at UCO's Chad Richison Stadium. Kickoff is set for 7:00 p.m.

The High School Fall Musical is this coming Thursday and Friday December 12th and 13th at the Fogarty Auditorium beginning at 7:30 p.m. Their production is titled SIX. Dr. Simpson was not familiar with the musical so he researched and found that it tells the story of the six wives of Henry VIII as they tell stories to determine which wife had it worse.

The winter band concert is next Monday, December 16th and the winter choir concert is the following night, Tuesday December 17th. Both concerts are at the Scottish Rite Temple.

Dr. Simpson wanted to remind the board and community that it was one year ago this week that we broke ground on the new Cotteral Elementary School.

We accepted a generous donation from Jeff and Carol Hirzel valued at just over \$10,000. Half of the donation will go to the band program and the other half to the golf program.

Winter break will begin on Saturday, December 21st and school will resume for staff on Monday, January 6th and Tuesday, January 7th for students.

9. President Schroder called for Cotteral Elementary Construction Update.

Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.

10. President Schroder called for action on the Consent Agenda.

- A. Treasurer’s Report**
- B. Activity Fund Fundraisers as per attached list**
- C. Activity Fund Transfer Request as per attached list**
- D. Fuel bid as recommended by bid committee**
- E. Encumbrances for General Fund #'s 780-838, Building Fund #'s 306-336, Child Nutrition #'s 13-14 and listed change orders and Activity Fund Reports-the full register is available online**
- F. Out-of-State Trip Request: Mary Hudson, Cari Groce, Brayden Stone and student tennis athletes—John Newcombe’s Tennis Ranch, New Braunfels, TX, 2/13/2025-2/16/2025**
- G. Out-of-State Trip Request: Dr. Chapple—ASBO International Leadership Forum, Tampa, FL, 3/5/2025-3/8/2025**
- H. Transportation Request from Guthrie YMCA for January 3, 2025 to and from Mitch Park- YMCA in Edmond, Oklahoma for 2 buses; one at Fogarty and one at Charter Oak.**

A motion was made by Pierson and seconded by Smedley to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

11. President Schroder called for minutes of regular meeting held on November 11, 2024.

A motion was made by Plagg and seconded by Girard to approve the minutes of regular meeting held on November 11, 2024.

The motion carried 6 ayes and 1 abstention by Member Gail Davis.

12A. President Schroder called for presentation of 2023-2024 audit by S&B CPA’s & Associates, PLLC.

This is not an action item.

12B. President Schroder called for recommendation, consideration and action upon appointment of Jason Brown, John Hancock and Dr. Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2025-2026 school year.

A motion was made by Pierson and seconded by Davis to approve Jason Brown, John Hancock and Dr. Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2025-2026 school year.

The motion carried with 7 ayes and 0 nays.

12C. President Schroder called for recommendation, consideration and action upon Contingency Modification #7 for Crossland Construction.

A motion was made by Smedley and seconded by Girard to approve Contingency Modification #7 for Crossland Construction.

The motion carried with 7 ayes and 0 nays.

12D. President Schroder called for discussion, consideration, and vote to award contract for construction of the addition of Charter Oak Elementary School to the lowest bidder as follows:

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
23B	AC Unites (Dense Mechanical)	\$34,596.00

A motion was made by Girard and seconded by Davis to approve Dense Mechanical for AC Units for construction of the addition of Charter Oak Elementary School.

The motion carried with 7 ayes and 0 nays.

12E. President Schroder called for discussion, consideration and vote to accept the Guaranteed Maximum Price proposed by Crossland Construction Company for construction of the addition of Charter Oak Elementary.

A motion was made by Girard and seconded by Smedley to accept the Guaranteed Maximum Price proposed by Crossland Construction Company for construction of the addition of Charter Oak Elementary.

The motion carried with 7 ayes and 0 nays.

12F. President Schroder called for discussion, consideration and vote to award contracts for construction of the addition of Cotteral Elementary School to the lowest responsible bidders, as follows:

New Contracts:

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
3C.	Expansion Building Concrete (4G Concrete)	\$128,600.00
5C.	Expansion Structural Steel Erection (Onsite Comm. Construction)	\$49,999.00
9E.	Expansion Gypsum Assemblies (GE Construction)	\$77,052.00
31B.	Expansion Earthwork (K&M Dirt Services)	\$44,275.00

Change Order:

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
4A.	Masonry (Forza Construction)	\$29,510.61
5A.	Structural Steel Supply (Crossland Construction)	\$58,740.00
6A.	Millwork (Wood Systems)	\$75,746.63
7A.	Roofing (Atwell Roofing)	\$95,445.00
7B.	Joint Sealants and Waterproofing (Red Sea Waterproofing)	\$5,160.00
7D.	EIFS (Silva Spray Foam)	\$29,000.00
8A & 8B.	Door Assemblies Supply and Install (Texoma Builders Supply)	\$8,313.00
8C.	Glass and Glazing (Crystal Structures)	\$28,000.00
9B.	Flooring and Wall Tile (Bryan's Flooring)	\$32,056.00
9C.	Painting (Silva Spray Foam)	\$24,900.00
10B.	Signage (Sign Innovations)	\$244.00
12A.	Window Treatments (Contract Drapery)	\$3,175.00
21A.	Fire Suppression (Kanske Fire)	\$17,696.00
22A.	Plumbing (Dense Mechanical)	\$25,000.00
23A.	HVAC (MBI Industrial)	\$49,557.00
26A.	Electrical (KL Bradley)	\$81,000.00
32A-32B.	Site Concrete & Asphalt Paving (Turning Point)	\$32,000.00
33B.	Storm Sewer Systems (FT Construction)	\$10,540.27

A motion was made by Smedley and seconded by Davis to award contract for construction of the addition of Cotteral Elementary School to the lowest responsible bidders as listed.

The motion carried with 7 ayes and 0 nays.

12G. President Schroder called for discussion, consideration and vote to accept the Guaranteed Maximum Price 02 proposed by Crossland Construction Company for construction of the addition of Cotteral Elementary School.

A motion was made by Plagg and seconded by Smedley to accept the Guaranteed Maximum Price 02 proposed by Crossland Construction Company for construction of the addition of Cotteral Elementary School.

The motion carried with 7 ayes and 0 nays.

- 12H. President Schroder called for recommendation, consideration and action to modify the 2024-2025 District School Calendar to include a Distance Learning Day for Guthrie High School on April 10, 2025.**

A motion was made by Smedley and seconded by Girard to modify the 2024-2025 District School Calendar to include a Distance Learning Day for Guthrie High School on April 10, 2025.

The motion carried with 7 ayes and 0 nays.

- 12I. President Schroder called for recommendation, consideration and action upon 2025 Oklahoma Youth Risk Behavior Survey for 9th-12th grade students sponsored by The Oklahoma State Department of Health.**

A motion was made by Girard and seconded by Davis to approve the 2025 Oklahoma Youth Risk Behavior Survey for 9th-12th grade students sponsored by The Oklahoma State Department of Health.

The motion carried with 7 ayes and 0 nays.

- 12J. President Schroder called for recommendation, consideration and action on District Policy F-5 Transfer Exhibit A.**

A motion was made by Plagg and seconded by Smedley to approve District Policy F-5 Transfer Exhibit A.

The motion carried with 7 ayes and 0 nays.

- 13. President Schroder called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of employment of temporary contract teachers as listed on Schedule A for the second semester of the 2024-2025 school year, discussion of employment of probationary contract teachers as listed on Schedule B for the second semester of the 2024-2025, discussion of employment of career contract teachers as listed on Schedule C for the second semester of the 2024-2025 school year, discussion of confidential conversations with the Board's attorney concerning pending claims and litigation and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 4 and 7**

13A. A motion was made by Smedley and seconded by Plagg to go into executive session.

The motion carried with 7 ayes and 0 nays. Executive session began at 7:04 p.m.

13B. President Schroder acknowledged the Board’s return to open session at 8:15 p.m.

13C. President Schroder stated that in executive session only those items listed in Agenda Item 13 were discussed and no votes were taken.

14. President Schroder called for vote on action as set out on Personnel Reports.

A motion was made by Davis and seconded by Girard to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

15. President Schroder called for action upon recommendation to employ as temporary teachers for the second semester of the 2024-2025 school year the individuals listed on Schedule A:

BUFFORD, TJ	CENTRAL	TEACHER - SPED	TEMPORARY
COLLIER, EMILY	CENTRAL	TEACHER - KG	TEMPORARY
ACEVEDO, ASHLEY	CHARTER OAK ELEMENTARY	TEACHER - KG	TEMPORARY
CADY, LAUREN	CHARTER OAK ELEMENTARY	TEACHER - 2ND GR	TEMPORARY
EVANS, ASHTEN	CHARTER OAK ELEMENTARY	TEACHER - 3RD GR	TEMPORARY
FOGAL, EVE	CHARTER OAK ELEMENTARY	LIBRARY MEDIA SPECIALIST	TEMPORARY
GARBARINO, MARLEE	CHARTER OAK ELEMENTARY	TEACHER - 4TH GR	TEMPORARY
HANNA, MORGAN	CHARTER OAK ELEMENTARY	TEACHER - KG	TEMPORARY
KISNER-STEGMAN, BRANDON	CHARTER OAK ELEMENTARY	TEACHER - 4TH GR	TEMPORARY
MANN, KRISTEN	CHARTER OAK ELEMENTARY	TEACHER - 4TH GR	TEMPORARY
MCKINLEY, STACEY	CHARTER OAK ELEMENTARY	TEACHER - SPED	TEMPORARY
OLDENBURG, JALEIGH	CHARTER OAK ELEMENTARY	TEACHER - KG	TEMPORARY
STAPP, CANDACE	CHARTER OAK ELEMENTARY	TEACHER - 3RD GR	TEMPORARY
TYLER, KATHRYN	CHARTER OAK ELEMENTARY	TEACHER - SPED	TEMPORARY
BALL, ABIGAIL	COTTERAL	TEACHER	TEMPORARY
BEUTLER, AMANDA	COTTERAL	TEACHER - KG	TEMPORARY
BICKELL, TARI	COTTERAL	TEACHER - 2ND GR	TEMPORARY
COLLINS, SUSIE	COTTERAL	TEACHER - PRE-K	TEMPORARY
FITE, KELLY	COTTERAL	TEACHER - 3RD GR	TEMPORARY
GUSTAFSON, CYNDI	COTTERAL	TEACHER - ELEMENTARY MUSIC	TEMPORARY
GWIN, AMANDA	COTTERAL	LIBRARY MEDIA SPECIALIST	TEMPORARY
WALLRAVEN, TESSA	COTTERAL	TEACHER - 3RD GR	TEMPORARY
BLACK, DANA	FOGARTY	COUNSELOR - ELEMENTARY	TEMPORARY
BRALY, HUNTER	FOGARTY	TEACHER - 3RD GR	TEMPORARY
HALL, MORGAN	FOGARTY	TEACHER - 3RD GR	TEMPORARY
HAMM, CORI	FOGARTY	TEACHER - 1ST GR	TEMPORARY
HENINGTON, ADRIAN	FOGARTY	TEACHER - 2ND GR	TEMPORARY

KEY, MICHAEL	FOGARTY	TEACHER - ELEMENTARY PE	TEMPORARY
MICK, JERI	FOGARTY	TEACHER - 1ST GR	TEMPORARY
WOLF, KRISTINA	FOGARTY	TEACHER - KG	TEMPORARY
HARRIS, DEREK	GUES	TEACHER - 6TH GR GEOGRAPHY	TEMPORARY
HICKERSON, MONA	GUES	TEACHER - SPED	TEMPORARY
PRICE, ELLERY	GUES	TEACHER - 6TH GR GEOGRAPHY	TEMPORARY
RODEN, HEIDE	GUES	TEACHER - SPED	TEMPORARY
RUTLEDGE, MEGAN	GUES	TEACHER - 5TH GR SOC STUDIES	TEMPORARY
SALAS, DAYLA	GUES	TEACHER - 6TH GR MATH	TEMPORARY
SCHULZ, KATELYNN	GUES	TEACHER - 5TH GR MATH	TEMPORARY
SKINNER, ALEX	GUES	TEACHER - 5TH GR SCIENCE	TEMPORARY
TOLEDO, JESSICA	GUES	TEACHER - 6TH GR ELA	TEMPORARY
WALLIS, TYLER	GUES	TEACHER - SPED	TEMPORARY
WELLS, KELLY	GUES	INTERVENTIONIST	TEMPORARY
ALBRECHT, KAITLYN	HIGH SCHOOL	TEACHER - HS FACS	TEMPORARY
BIGGS, STEPHANIE	HIGH SCHOOL	TEACHER - SPED	TEMPORARY
DEAN, KARRAH	HIGH SCHOOL	TEACHER - HS FINE ARTS	TEMPORARY
FINCHUM, CURTIS	HIGH SCHOOL	TEACHER - HS SPEECH	TEMPORARY
LITSCH, BRITTAN	HIGH SCHOOL	TEACHER - HS ENGLISH III/IV	TEMPORARY
OHARA, CAITLIN	HIGH SCHOOL	TEACHER - HS ENGLISH III	TEMPORARY
OLDENBURG, DUSTY	HIGH SCHOOL	TEACHER - HS AG ED	TEMPORARY
PENNYPACKER, NATHAN	HIGH SCHOOL	TEACHER - HS PE/ISS	TEMPORARY
UBIN, BRITTANY	HIGH SCHOOL	TEACHER - HS ENGLISH I/II	TEMPORARY
RUBIO, LANA	HIGH SCHOOL	TEACHER - HS COMP APPS	TEMPORARY
RUTLEDGE, TANNER	HIGH SCHOOL	TEACHER - HS ALG I	TEMPORARY
SALGADO, GREGORY	HIGH SCHOOL	TEACHER - HS SPANISH I	TEMPORARY
SMITH, FAROLD	HIGH SCHOOL	TEACHER - HS PFL	TEMPORARY
TORRES, JESSICA	HIGH SCHOOL	TEACHER - HS SCIENCE/BIO	TEMPORARY
ADAMS PAYNE, CATHERINE	JUNIOR HIGH	TEACHER - P/T SPED	TEMPORARY
AMAN, JORDAN	JUNIOR HIGH	TEACHER - JH US HISTORY	TEMPORARY
CAMREN, ASHLEY	JUNIOR HIGH	TEACHER - 7TH WRITING	TEMPORARY
CASNER, CONNIE	JUNIOR HIGH	COUNSELOR	TEMPORARY
CRANFORD, MAKALY	JUNIOR HIGH	TEACHER - 8TH GR READING	TEMPORARY
DIMMITT, COURTNEY	JUNIOR HIGH	TEACHER - 7TH/8TH GR ELA	TEMPORARY
DOSS, ANGELA	JUNIOR HIGH	TEACHER - JH FACS	TEMPORARY
ESTES, NOAH	JUNIOR HIGH	TEACHER - JH CO-TAUGHT READING	TEMPORARY
FIELDS, ALEX	JUNIOR HIGH	TEACHER - JH PE	TEMPORARY
MIDGETT, CECIL	JUNIOR HIGH	TEACHER - JH STEM	TEMPORARY
REICHLING, BALI	JUNIOR HIGH	TEACHER - JH STEM	TEMPORARY
SCROGGINS, GREGORY	JUNIOR HIGH	TEACHER - JH SCIENCE	TEMPORARY
THOMASON, JENNIFER	JUNIOR HIGH	TEACHER - 8TH GR ELA	TEMPORARY
VARBEL, BRICE	JUNIOR HIGH	TEACHER - JH GEOGRAPHY	TEMPORARY
VARGAS OCAMPO, DAVID	JUNIOR HIGH	TEACHER - JH US HISTORY	TEMPORARY

A motion was made by Plagg and seconded by Pierson to employ as temporary teachers for the second semester of the 2024-2025 school year the individuals listed on Schedule A.

The motion carried with 7 ayes and 0 nays.

- 16. President Schroder called for action upon recommendation to employ as probationary contract teachers for second semester of 2024--2025 school year the individual listed on Schedule B of this agenda.**

FARRIS, TONYA	FOGARTY	TEACHER - SPED	TEMP TO PROBATIONARY
DAVENPORT, JEROMY	HIGH SCHOOL	TEACHER - HS COMP APPS	TEMP TO PROBATIONARY
PIERCE, PARISH	HIGH SCHOOL	TEACHER - HS ENGLISH I	TEMP TO PROBATIONARY
MALTZ, SHURLYN	JUNIOR HIGH	TEACHER - JH MATH	TEMP TO PROBATIONARY

A motion was made by Smedley and seconded by Girard to employ as probationary contract teachers for second semester of 2024-2025 school year the individuals listed on Schedule B.

The motion carried with 7 ayes and 0 nays.

- 17. President Schroder called for action upon recommendation to employ as career contract teachers for the second semester of the 2024-2025 school year the individuals listed on Schedule C of this agenda.**

TODD, KENZI	CHARTER OAK ELEMENTARY	TEACHER - 2ND GR	PROB TO CAREER
GUIN, BRENDA	GUES	TEACHER - SPED	PROB TO CAREER
STONE, BRAYDEN	HIGH SCHOOL	TEACHER - HISTORY	PROB TO CAREER

A motion was made by Smedley and seconded by Pierson to employ as probationary contract teachers for second semester of 2024-2025 school year the individuals listed on Schedule C.

The motion carried with 7 ayes and 0 nays.

- 18. President Schroder called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there was none.

- 19. President Schroder called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was none.

20. President Schroder called for the meeting to be adjourned.

A motion was made by Plagg and seconded by Girard to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:18 p.m.

Samantha Stewart, Minutes Clerk

Chris Schroder, President

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on December 6, 2024 at 2:00 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart
Board Clerk and Minutes Clerk

TREASURER'S REPORT
December 31,2024

BANK BALANCES

FARMERS & MERCHANTS

General Fund	2,652,099.94
Building Fund	228,595.90
Sinking Fund	895,121.29
ILR Fund	28,456.20
G&E Fund	95,369.26
Child Nutrition Fund	915,066.12
Activity Fund	885,686.74
School Age-Care Fund	75,619.14
Bond Fund	<u>1,830,329.14</u>

TOTAL \$ 7,606,343.73

RECEIPTS

GENERAL FUND:

Logan County	952,677.23
State of Oklahoma	1,481,327.59
Okla. Tax Comm.	141,180.10
School Land Earn.	46,094.08
R.O.T.C.	6,966.03
Federal Programs	1,507.85
Misc Receipts	53,519.61
Correcting Entry(-)	0.00
General Acct. Int.	3,927.94
Minus (-) Bank Fees	<u>25.00</u>
TOTAL	\$ 2,687,175.43

SINKING FUND:

Logan County \$ 409,113.02

CHILD NUTRITION FUND:

Local	29,473.95
State	18,508.02
Federal	<u>111,190.92</u>
TOTAL	\$ 159,172.89

INS.LOSS RECOVERY FUND:

MISC \$ 0.00

BUILDING FUND

Local	
Logan County	117,087.58
Bldg. for Champs	<u>20.00</u>
TOTAL	\$117,107.58

BOND FUND:

Interest	1,267.27
Bank Fees	<u>(-)7.50</u>
TOTAL	\$ 1,259.77

WARRANTS PAID

GENERAL FUND:

2023-2024 \$ 3,725.58
2024-2025 \$ 2,740,881.26

GIFTS & ENDOWMENTS FUND:

2023-2024 \$
2024-2025 \$

BUILDING FUND:

2023-2024 \$
2024-2025 \$ 33,989.69

INS. LOSS RECOVERY FUND:

2023-2024 \$
2024-2025 \$

CHILD NUTRITION FUND:

2023-2024 \$
2024-2025 \$ 160,706.43

BOND FUND:

2023-2024 \$
2024-2025 \$

TOTAL MONIES IN F&M BANK \$7,606,357.69

PLEDGED – FDIC \$ 250,000.00

PLEDGED – F&M BANK \$ 20,180,000.00

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUESTS
AS OF JANUARY 1, 2025**



#	CLUB	EVENT
1.)	CENTRAL ACTIVITY, # 802	SPRING BOOK FAIR
2.)	FOGARTY ACTIVITY, # 809	SPRING IN BLOOM
3.)	GUES ACTIVITY, #812	AMAZON WISH LIST
4.)	GUES ACTIVITY, #812	DONORS CHOOSE
5.)	GUES ACTIVITY, #812	BIG KAHUNA CANDYBAR
6.)	GUES FACULTY, #813	SOUP CONTEST



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/2/2024 Site: Central Unobligated Account Balance: \$17,500.00

Account Name & Number: Cental Activity 802

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Spring book fair

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No
* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
This fundraiser will not operate for more than fourteen(14) days in total.
The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) n/a

Manufacturer: Scholastic Book Fair

Purpose for which funds will be used: Will be used for books and supplies for library.

Name/Address of Vendor: Scholastic Book Fair, PO Box 3745, Jefferson City, MO

Items to be purchased in order to conduct the fundraiser:

a. Estimated INCOME: \$3000.00
b. Less Estimated EXPENSES: \$2400.00
c. Estimated PROFIT: \$600.00
NOTES:

First day Fundraiser: 3/05/2025 Last Day of Fundraiser: 3/14/2025

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? picked up by company

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 12/2/2024

Principal's Signature: [Signature] Date: 12/2/2024

Athletic Director's Signature (if applicable): Date:

Child Nutrition Director's Signature (if applicable): Date:

[Signature] 17



RECEIVED
DEC 17 2024
BY: [Signature]

GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12-10-24 Site: Fogarty Unobligated Account Balance: 13,811.35
9,822.16

Account Name & Number: Fogarty Activity 809

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Spring in Bloom Brochure F/R

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: CENTURY RESOURCES

Purpose for which funds will be used: PLAYGROUND EQUIPMENT, ONLINE TEACHER SUBSCRIPTIONS

Name/Address of Vendor: CENTURY RESOURCES 3730 LOCKBOURNE ROAD COLUMBUS OHIO 43207

Items to be purchased in order to conduct the fundraiser: PLAYGROUND EQUIPMENT PE EQUIPMENT AND MUSICAL INSTRUMENTS

a. Estimated INCOME: <u>5000.00</u>	NOTES: _____
b. Less Estimated EXPENSES: <u>2000.00</u>	_____
c. Estimated PROFIT: <u>3000.00</u>	_____

First day Fundraiser : 02-05-25 Last Day of Fundraiser: 02-19-25

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? no If yes, a facility use permit form must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Marsha Joad Date: 12/16/24

Athletic Director's Signature (if applicable): _____ Date: _____

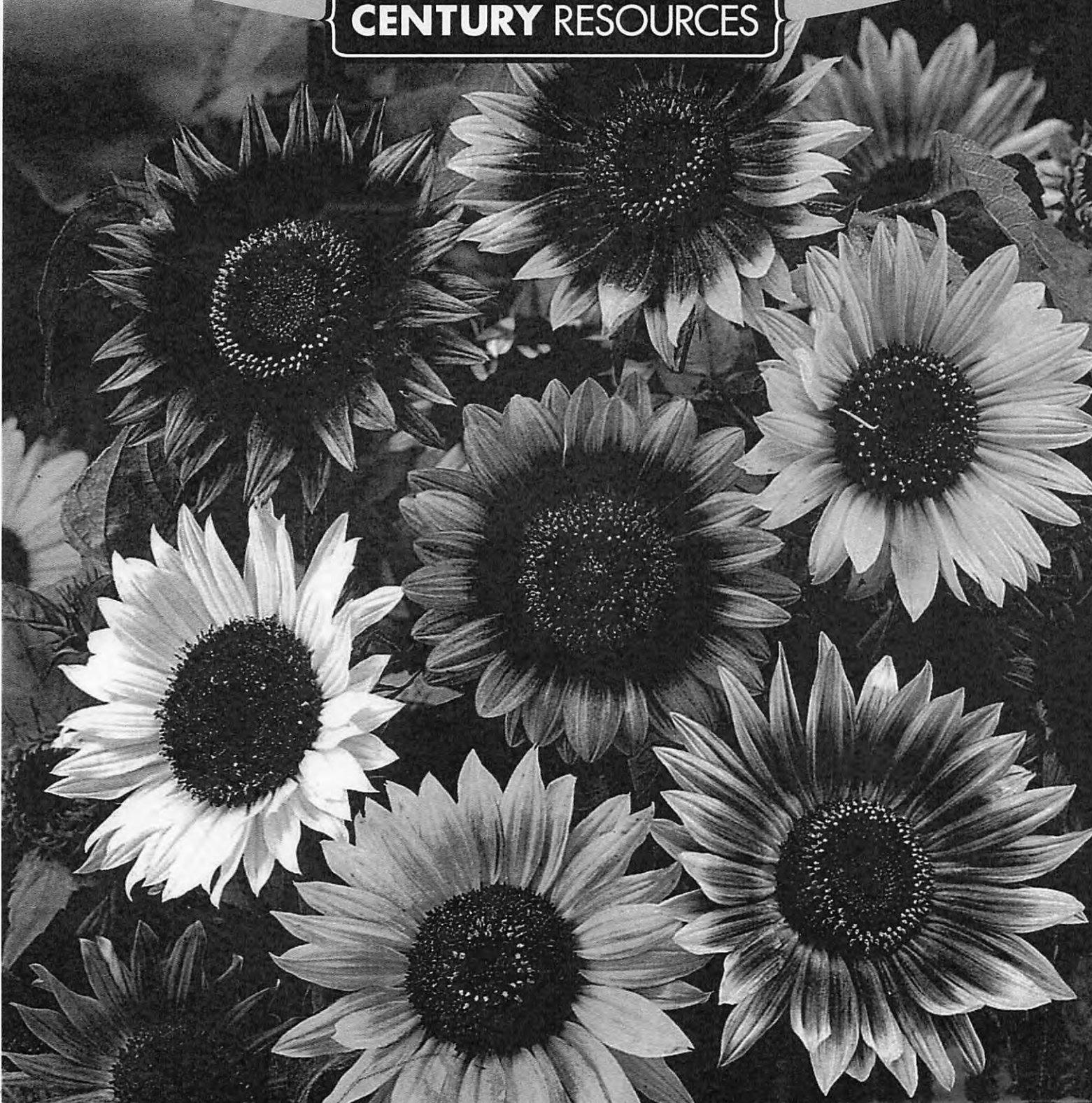
Child Nutrition Director's Signature (if applicable): _____ Date: _____

Form: AF Fundraiser Request 3/5/2021 (Revised)

Michelle

Spring In Bloom

CENTURY RESOURCES



YOUR TREAT. THEIR GAIN.

3.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM



Request Date: 12/12/24 Site: 125 GUES Unobligated Account Balance: 26,363.34

Account Name & Number: GUES ACTIVITY FUND 812

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Request for staff to post Amazon Wish Lists

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: _____

Purpose for which funds will be used: Soliciting by utilizing the opportunity to post a AMAZON WISH LIST by individual classroom needs.

Name/Address of Vendor: AMAZON

Items to be purchased in order to conduct the fundraiser: N/A

Table with 2 columns: Description and Amount. Row 1: a. Estimated INCOME: \$500.00. Row 2: b. Less Estimated EXPENSES: \$0.00. Row 3: c. Estimated PROFIT: \$500.00. Column 2: NOTES: _____

First day Fundraiser: January 2025 Last Day of Fundraiser: May 2025

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Melely Clarice Date: 12/12/24

Principal's Signature: Michelle Adams Date: 12/12/24

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

Handwritten signature: M. Chapple 20

4.)



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM



Request Date: 12/12/24 Site: 125 GUES Unobligated Account Balance: 26,363.34

Account Name & Number: GUES activity 812

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Donors Choose Soliciting by staff - GUES to Post

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

- * If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:
- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) N/A

Manufacturer: _____

Purpose for which funds will be used: Soliciting by utilizing opportunity to post Donors Choose Grant by individual classroom needs

Name/Address of Vendor: Donors Choose!

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME:	<u>\$500.00</u>	NOTES: _____
b. Less Estimated EXPENSES:	<u>\$0.00</u>	_____
c. Estimated PROFIT:	<u>\$500.00</u>	_____

First day Fundraiser : January 2025 Last Day of Fundraiser: May 2025

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? N/A

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Melody Clariely Date: 12/12/24

Principal's Signature: Michele Adams Date: 12/12/24

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): _____ Date: _____

M. Chapple 21



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 11/4/24 Site: 125 Unobligated Account Balance: 26,363.34

Account Name & Number: ACTIVITY FUND - GUES - 812

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Selling Candy Bars & Cookies
Students selling candy when NOT at school

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

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Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Cookies & Candy Bars

Manufacturer: _____

Purpose for which funds will be used: Safety Equipment/Walkies; Teacher PD; Conferences.

Name/Address of Vendor: BIG KAHUNA Fundraising - 43823

Items to be purchased in order to conduct the fundraiser: Big Kahuna Combo Kits

a. Estimated INCOME: 30,000 NOTES: _____
 b. Less Estimated EXPENSES: 20,000 _____
 c. Estimated PROFIT: 10,000 _____

First day Fundraiser : 1/7/25 Last Day of Fundraiser: 3/14/25

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? RETURNED

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: [Signature] Date: 11/15/24

Principal's Signature: [Signature] Date: 11/15/24

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): [Signature] Date: 12/08/2024

Does not meet

[Signature] 22



GUTHRIE PUBLIC SCHOOLS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 12/12/24 Site: 125 GUES Unobligated Account Balance: 39.25

Account Name & Number: GUES Faculty 813

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Soup contest, pay for unlimited soup, for "Soup-er bowl"

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards : <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No

* If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen(14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

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Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) soup, drinks, crackers, etc.

Manufacturer: N/A

Purpose for which funds will be used: faculty needs, supplies, etc

Name/Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser: N/A

a. Estimated INCOME: \$500.00 NOTES: _____

b. Less Estimated EXPENSES: \$0.00 _____

c. Estimated PROFIT: \$500.00 _____

First day Fundraiser: 2/3/25 Last Day of Fundraiser: 2/7/25

I understand that when the fundraiser is completed the After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser. What will happen to any items that are not sold? _____

Are school district facilities required? NO If yes, a facility use permit form must be completed.

Sponsor Signature: Nelody Plarief Date: 12/12/24

Principal's Signature: Michelle Adams Date: 12/12/24

Athletic Director's Signature (if applicable): _____ Date: _____

Child Nutrition Director's Signature (if applicable): [Signature] Date: 12/18/2024

Form: AF Fundraiser Request 3/5/2021 (Revised)

* Does not meet.

mtChapple 23

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND TRANSFER REQUEST
As of 1/1/2025

To	From	Amount
ADMINISTRATION #940	HS FFA #877	\$169.96



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

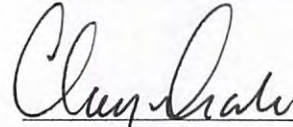
RECEIVED
DEC 17 2024
BY: 

Amount 169.96 Date Requested 12/13/2024

Transfer to: ADMINISTRATION MISC #940
Account Name & Number

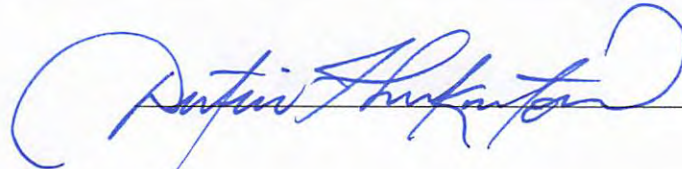
Transfer from: FFA HS #877
Account Name & Number

State Reason for Transfer Below
REIMBURSEMENT OF SAM'S CLUB REWARDS USED ON PURCHASE FROM 11/06/24.

Sponsor's Signature: 

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: 

Transfer # _____

Board Approved _____



sam's club

Self Checkout

(405) 757 - 3222

11/06/24 13:18 3860 06267 090 9090

GUTHRIE

E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990359018	HINI	UTY	PKF	13.68	E
E	990004776	50CT	FLAVORHF		18.48	E
E	990004776	50CT	FLAVORHF		18.48	E
E	990004776	50CT	FLAVORHF		18.48	E
E	990004776	50CT	FLAVORHF		18.48	E
E	990004776	50CT	FLAVORHF		18.48	E
E	990004776	50CT	FLAVORHF		18.48	E
E	990004776	50CT	FLAVORHF		18.48	E
E	852853	8 OZ	WATER F		0.98	E
E	852853	8 OZ	WATER F		0.98	E
E	852853	8 OZ	WATER F		0.98	E
E	852853	8 OZ	WATER F		0.98	E
E	852853	8 OZ	WATER F		0.98	E
E	852853	8 OZ	WATER F		0.98	E
E	852853	8 OZ	WATER F		0.98	E
E	980261983	MHWAP	SPK		10.98	E
			SUBTOTAL		298.86	

TOTAL 298.86

SAM'S CASH TEND 169.96

VISA TEND 128.90

P.O. # 603
 VISA CREDIT **** * 9949 I 1
 APPROVAL # 038834
 AID A0000000031010
 AAC C42F9195869C5B30
 TERMINAL # 51081918
 *NO SIGNATURE REQUIRED

CHANGE DUE 0.00

SAM'S CASH USED			169.96
Buy Bal	Tran Amt	End Bal	
169.96	169.96	0.00	
11/06/24	13:20:25		



ITEMS SOLD 22

TC# 9356 1945 0771 2844 0340 9



*** MEMBER COPY ***

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 839 - 920, Fund(s): GENERAL (11)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	839	12/04/2024	44669	BLUE RIBBON FORMS, INC.	DISTRICT CHECKS	730.47
11	840	12/04/2024	45027	WOODALL EQUIPMENT COMPANY	LIFT INSPECTION	249.38
11	841	12/04/2024	43202	STARFALL EDUCATION FOUNDATION	SCHOOL MEMBERSHIP	355.00
11	842	12/04/2024	15994	AMAZON CAPITAL SERVICES	\$200/BUFFORD/CENTRAL	200.00
11	843	12/04/2024	15994	AMAZON CAPITAL SERVICES	\$200/C HEDGE/CENTRAL	200.00
11	844	12/04/2024	12171	LAKESHORE LEARNING MATERIALS	\$200/GILLETT/CENTRAL	150.00
11	845	12/04/2024	14207	WALMART COMMUNITY	\$200/GILLETT/CENTRAL	50.00
11	846	12/04/2024	15994	AMAZON CAPITAL SERVICES	\$200/KING/CENTRAL	200.00
11	847	12/02/2024	14207	WALMART COMMUNITY	FOOD FOR FOOD LABS AND SEWING SUPPLIES	500.00
11	848	12/05/2024	44033	EARNHEART CRESCENT LLC	TEST KIT FOR BUS 22	25.00
11	850	12/05/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	BUS HEADLIGHT ASSEMBLY	148.68
11	851	12/02/2024	44419	MACARTHUR LODGING LLC	HOTEL ROOM FOR CATTLE CONGRESS	410.50
11	852	12/06/2024	45277	SOUTHERN COMPUTER WAREHOUSE	561 TECHNOLOGY - HEADPHONES	10,501.15
11	853	12/05/2024	44100	ENID HOSPITALITY LLC	HS- ROOMS (WR DECEMBER 13, 2024	880.00
11	854	12/05/2024	12447	MARDEL, INC.	\$200/FRIESE/CENTRAL	75.00
11	855	12/05/2024	44280	MARTIN AUTOMOTIVE	VAN 61 HEATER REPAIRS	1,000.00
11	856	12/05/2024	44280	MARTIN AUTOMOTIVE	REPAIRS TO VAN 78 (COLUMN)	1,000.00
11	857	12/04/2024	44269	VIVACITY TECH PBC	561 TECHNOLOGY	24,758.00
11	858	12/06/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/S.ANGELOS/C.OAK	200.00
11	859	12/05/2024	15994	AMAZON CAPITAL SERVICES	STEM 3 CLASSROOM SUPPLIES	224.89
11	860	12/03/2024	15994	AMAZON CAPITAL SERVICES	TEACHER/\$200/STANSBURY/COT TERAL	200.00
11	861	12/02/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/HANNA/CHARTER OAK	200.00
11	862	12/09/2024	45359	HALL ESTILL	ATTORNEY FEES	5,000.00
11	863	12/09/2024	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BUS 105 REPAIRS TO FRONT A/C	1,000.00
11	864	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/WOODS/GUES	200.00
11	865	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/A.HARBIN/C.OAK	200.00
11	866	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/MEISNER/GUES	200.00
11	867	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/HARRIS/GUES	200.00
11	868	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/HENSEL/GUES	200.00
11	869	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/MCLENDON/GUES	200.00
11	870	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/BOYD/GUES	200.00
11	871	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/BANDY/GUES	200.00
11	872	12/09/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/PRICE/GUES	200.00
11	873	12/05/2024	14207	WALMART COMMUNITY	TEACHER \$200/MITCHELL/GUES	200.00
11	874	12/05/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/BENTON- HALL/GUES	195.53
11	875	12/09/2024	42347	SCOTT L. CROUSE	LICENSE	99.00

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 839 - 920, Fund(s): GENERAL (11)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	876	12/09/2024	12682	MIDWEST BUS SALES, INC.	Z020016540 WINDOW 40 TNT TEMP	289.74
11	877	12/09/2024	12682	MIDWEST BUS SALES, INC.	STUD WHEELS Z020016520	12.72
11	878	12/09/2024	12682	MIDWEST BUS SALES, INC.	Z020016522 "ELBOW-45,PTC.,25 MPT TO .38 N	57.90
11	879	12/09/2024	12682	MIDWEST BUS SALES, INC.	Z020016543 DRUM, 50/50 NITIRITE FREE CLNT	666.71
11	880	12/09/2024	12682	MIDWEST BUS SALES, INC.	Z020016542 NUTWELL GRIP FASTENER-WINTERFRONT	440.70
11	881	12/09/2024	11933	JOHN VANCE MOTORS, INC.	TRUCK 83 OIL LEAK AND COOLANT LEAK	1,500.00
11	882	12/10/2024	10924	DEMCO, INC	\$200 CLASSROOM SUPPLIES\P.DAVIS\HS	200.00
11	883	12/10/2024	14207	WALMART COMMUNITY	\$200 CLASSROOM SUPPLIES\N.PENNYPACKER\HS	200.00
11	884	12/10/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\B.STONE\HS	200.00
11	885	12/10/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\C.FINCHUM\HS	200.00
11	886	12/10/2024	15994	AMAZON CAPITAL SERVICES	TEACHER\$200/EVANS/CHARTER OAK	200.00
11	887	12/10/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/K.ROSENBACH/C.OAK	200.00
11	888	12/11/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/C.STAPP/C.OAK	200.00
11	889	12/11/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS	430.00
11	890	12/11/2024	10087	AMERICAN PLANT PRODUCTS & SERVICES	SUPPLIES AND MATERIALS FOR AG PROGRAM	750.00
11	891	12/11/2024	15994	AMAZON CAPITAL SERVICES	ITEMS FOR LIBRARY	1,045.00
11	892	12/10/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\C. PORTER\HS	200.00
11	893	12/13/2024	11966	JOSTENS, INC.	DIPLOMAS COVERS AND METALS	4,350.00
11	894	12/13/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\J.TORRES\HS	200.00
11	895	12/13/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\M.ENGLE\HS	200.00
11	896	12/12/2024	17776	JASPER ENGINE EXCHANGE, INC.	TURBO FOR BUS 15	2,432.00
11	897	12/12/2024	12682	MIDWEST BUS SALES, INC.	Z020016547 WARNING LAMP	479.68
11	898	12/12/2024	44610	SOUTHWEST BUS SALES, INC.	PR2412-2573 WINDOW LATCHES	547.00
11	899	12/16/2024	45278	ADEPT PATRIOT SERVICES LLC	COTTERAL CLOSET WORK	500.00
11	900	12/12/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/SALAS/GUES	200.00
11	901	12/12/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/PRIVETTE/GUES	200.00
11	902	12/11/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/GUIN/GUES	200.00
11	903	12/11/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/SKINNER/GUES	200.00
11	904	12/10/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/RODEN/GUES	200.00
11	905	12/16/2024	11933	JOHN VANCE MOTORS, INC.	ADDITIONAL WORK TO TRUCK 83	4,400.00
11	906	12/17/2024	17078	READ NATURALLY, INC.	SUBSCRIPTIONS FOR READ LIVE	1,000.00
11	907	12/17/2024	45238	FORBES KELLY BRANDON	DISTRICT WIDE PROFESSIONAL DAY WORKSHOP	3,000.00
11	908	12/19/2024	44024	SHI INTERNATIONAL CORP	COMPUTER HARDWARE	5,946.80
11	909	12/18/2024	12682	MIDWEST BUS SALES, INC.	RADIO AM/FM/PA Z020016578	575.56
11	910	12/18/2024	12682	MIDWEST BUS SALES, INC.	Z020016580 SIDE SKIRT,EGRESS, RS,SDE SKRT 60IN.,	383.77

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 839 - 920, Fund(s): GENERAL (11)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	911	12/16/2024	15994	AMAZON CAPITAL SERVICES	\$200 TEACHER/GUSTAFSON/FOGARTY	100.00
11	912	12/16/2024	40239	J W PEPPER & SON, INC.	\$200 TEACHER/GUSTAFSON/FOGARTY	100.00
11	913	01/07/2025	12744	SYLOGISTED INC	W-2 AND 1095-C FORMS	592.01
11	914	01/06/2025	44863	BLUELINE INDUSTRIES LLC	METAL SEATBELT LOCKS X 6	372.00
11	915	01/06/2025	44033	EARNHEART CRESCENT LLC	275 GALLONS DIESEL EMISSIONS FLUID	492.25
11	916	01/07/2025	42047	WALKER COMPANIES	NOTARY	100.00
11	917	01/08/2025	13021	OSSBA	WORKSHOP	100.00
11	918	01/07/2025	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS	1,000.00
11	919	01/06/2025	44955	OSTEMA	REGISTRATION FEE'S FOR TSA CONF ON 1/31	75.00
11	920	01/08/2025	15994	AMAZON CAPITAL SERVICES	CONSUMABLES FOR CLASSROOM	700.00
Non-Payroll Total:						\$85,991.44
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$85,991.44

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 337 - 378, Fund(s): BUILDING (21)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	337	12/04/2024	15994	AMAZON CAPITAL SERVICES	CEILING TILES FOR JR HIGH GYM	2,209.80
21	338	12/05/2024	44245	STATE OF OKLAHOMA	OPERATORS LICENSE RENEWAL	300.00
21	339	12/05/2024	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	1,719.72
21	340	12/04/2024	44507	JACK CHAPMAN	REPLACE 2 DOORS AT FAVER FIELD HOUSE	2,722.00
21	341	12/10/2024	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	1,000.00
21	342	12/06/2024	10110	HENKE & WANG PLUMBING	WATER HEATER/BOILER REPAIRS AT HS	2,500.00
21	343	12/06/2024	44614	IDN-GLOBAL INC	DOOR HARDWARE FOR ADMINISTRATION	1,001.63
21	344	12/10/2024	44013	CENTRAL OKLAHOMA WINNELSON	LAVATORY FAUCETS FOR HS BOYS BB LOCKER ROOM	541.20
21	345	12/13/2024	44065	FIRETROL PROTECTION SYSTEMS, INC.	INSTALL CELL COMM FOR FA AT NEW COTTERAL	1,471.30
21	346	12/13/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,000.00
21	347	12/16/2024	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS AND SERVICE	1,000.00
21	348	12/15/2024	17249	S. T. BOLDING III	ELECTRICAL SERVICE FOR POWER OUTAGE	2,000.00
21	349	12/17/2024	43749	TREAT'S SOLUTIONS, LLC	GYM FLOOR PRODUCT FOR COTTERAL	900.09
21	350	12/17/2024	17747	ROBERT L HINER	REFINISH CHARTER OAK GYM FLOOR	3,200.00
21	351	12/17/2024	17747	ROBERT L HINER	REFINISH JR HIGH GYM FLOOR	2,975.00
21	352	12/18/2024	10110	HENKE & WANG PLUMBING	REPAIR WATER LEAK AT HIGH SCHOOL	4,000.00
21	353	12/17/2024	10110	HENKE & WANG PLUMBING	REPLACE WATER HEATER AT NIT BUILDING	800.00
21	354	12/18/2024	40596	JAMES C. MCGEE	FOGARTY PARKING LOT REPAIRS	3,000.00
21	355	12/18/2024	40596	JAMES C. MCGEE	GUES PLAYGROUND REPAIRS	1,500.00
21	356	12/18/2024	44614	IDN-GLOBAL INC	DOOR EXIT DEVICE FOR HS BAND ROOM	270.00
21	357	12/18/2024	44614	IDN-GLOBAL INC	EXIT DEVICE FOR EAST EXIT DOOR AT GUES	270.00
21	358	12/19/2024	45369	BEARCOM	BUS RADIOS & INSTALLATION SERVICES QTE 680874	63,132.24
21	359	12/20/2024	45200	BRADY INDUSTRIES	DISTRICT VACUUM PARTS	51.46
21	360	01/06/2025	10110	HENKE & WANG PLUMBING	REPLACE WATER FOUNTAIN AT JR HIGH C FLOOR	1,500.00
21	361	01/06/2025	10110	HENKE & WANG PLUMBING	REPLACE WATER FOUNTAIN IN FFA CLASSROOM	1,300.00
21	362	01/06/2025	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	1,000.00
21	363	01/06/2025	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
21	364	01/06/2025	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE ALARM SYSTEM REPAIRS	1,000.00
21	365	01/06/2025	44635	WAXIE'S ENTERPISES, LLC	DISTRICT CUSTODIAL SUPPLIES	7,174.50
21	366	01/06/2025	17552	ULINE, INC.	GAS CYLINDER CABINETS	2,500.00
21	367	01/06/2025	11254	FEDERAL CORPORATION	FAN COIL PUMPS FOR CENTRAL	504.00

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 337 - 378, Fund(s): BUILDING (21)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	368	01/04/2025	10110	HENKE & WANG PLUMBING	SET CABINETS & COUNTER TOPS IN SPE NDS ROOM	3,000.00
21	369	12/20/2024	44562	ANDECO FLOORING & BLINDS	REPLACE CARPET IN FINANCE OFFICES	2,950.16
21	370	12/20/2024	44562	ANDECO FLOORING & BLINDS	REPLACE CARPET IN CHILD NUTRITION OFFICE	1,757.16
21	371	01/07/2025	43883	UNITED REFRIGERATION, INC.	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
21	372	01/07/2025	44590	BRADFORD SUPPLY	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
21	373	01/07/2025	42872	PATRICK A. COUNTESS	FENCE ON EAST SIDE JR HIGH GYM	4,900.00
21	374	01/07/2025	44065	FIRETROL PROTECTION SYSTEMS, INC.	ANNUAL PREVENTIVE MAINT ON CO FIRE PUMP	2,362.00
21	375	01/07/2025	44325	TREAT'S CLEANING SOLUTIONS, LLC	CLEAN AND APPLY FINISH TO NEW COTT FLOORS	12,067.20
21	376	01/08/2025	44065	FIRETROL PROTECTION SYSTEMS, INC.	REPLACE COM BOARD ON HS FIRE ALARM	1,044.40
21	377	01/08/2025	15994	AMAZON CAPITAL SERVICES	DISTRICT PARTS AND SUPPLIES	1,000.00
21	378	01/07/2025	43562	AMERICAN EAGLE TITLE GROUP, LLC	PURCHASE OF PROPERTY - 2111 W. CLEVELAND	210,000.00
Non-Payroll Total:						\$354,623.86
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$354,623.86

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, PO Range: 15 - 15, Fund(s): CHILD NUTRITION (22)

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	15	12/17/2024	45241	OSWALT EQUIPMENT COMPANY	ICE MACHINE QUOTE 10750	1,870.62
Non-Payroll Total:						\$1,870.62
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$1,870.62

Change Order Listing

Options: Fund(s): GENERAL (11), Year: 2024-2025, ReferenceDate: PO Date, Date Range: 12/1/2024 - 12/31/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
61	07/01/2024	45278	ADEPT PATRIOT SERVICES LLC	COTTERAL NETWORK	-78,840.00
70	07/01/2024	44913	JAMES D DAVES	SECURITY OFFICER FOR ELEMENTARY SITES	6,000.00
100	07/01/2024	12967	OKLAHOMA HOME CENTERS, INC.	BLANKET FOR SUPPLIES- TECHNOLOGY	-684.97
141	07/01/2024	43912	UNITED DATA TECHNOLOGIES, INC.	DISTRICT PHONE SYSTEM	-1,792.62
145	07/01/2024	14107	UNIFIRST HOLDING INC.	MECHANICS UNIFORM SERVICES	9.78
147	07/01/2024	14201	WALKER TIRE DTR LLC	TIRES FOR WHITE FLEET	90.40
161	07/01/2024	15994	AMAZON CAPITAL SERVICES	BLANKET PO - OFFICE & CLASSROOM SUPPLIES	-0.02
354	08/01/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/ABIGAIL BALL/COTTERAL	-0.96
399	08/12/2024	17990	REECE APPLIANCE	APPLIANCE REPAIR	11.50
400	08/12/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/DOSS/JH	-171.16
412	08/13/2024	14207	WALMART COMMUNITY	BLANKET PO FOR FCS CLASSROOM SUPPLIES	20.02
430	08/15/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/VARBEL/JH	-72.94
435	08/14/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\R. GIBSON\HS	26.56
485	08/22/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\M.BURNETT\HS	-2.87
524	08/29/2024	17336	CUMMINS SOUTHERN PLAINS LLC	BUS 10 FURTHER REPAIRS	-394.64
536	09/03/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200\tANNER RUTLEDGE\HS	-4.80
543	09/04/2024	42235	OKLAHOMA KENWORTH, INC	REPAIR TO FUSE PANEL BUS 17	-2,000.00
544	09/03/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/SIMPSON/COTTERAL	-10.12
559	09/10/2024	15994	AMAZON CAPITAL SERVICES	HORTICULTURE SUPPLIES AND MATERIALS	-13.84
584	09/16/2024	14207	WALMART COMMUNITY	TEACHER \$200\C. PLAGENS\HS	-6.02
594	09/05/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200.00 / DEHART / FOGARTY	-7.89
603	09/19/2024	12783	ARISTOTLE CORPORATION	CARL PERKINS/JR HIGH FACS/ANGELA DOSS	-4,531.49
607	09/19/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200.00/BRALY/FOGARTY	9.92
613	09/23/2024	15994	AMAZON CAPITAL SERVICES	\$200/MABREY/CENTRAL	-3.30
628	09/25/2024	14207	WALMART COMMUNITY	TEACHER \$200\L.REECE\HS	-0.35
650	07/01/2024	44269	VIVACITY TECH PBC	CHROMEBOOKS	-73,505.70
656	09/30/2024	12682	MIDWEST BUS SALES, INC.	BRACKET, Z-PLATE	12.00
660	09/26/2024	15994	AMAZON CAPITAL SERVICES	TEACHER\$200/WELLS/GUES	-0.76
694	10/08/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS	-27.45
705	10/11/2024	15994	AMAZON CAPITAL SERVICES	TEACHER/\$200/FITE/COTTERAL	-13.12
715	10/16/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS	-21.66
758	10/28/2024	14207	WALMART COMMUNITY	TEACHER \$200\M HUDSON\HS	-1.06
766	11/01/2024	15994	AMAZON CAPITAL SERVICES	JH LIBRARY BOOKS	-17.57
768	11/01/2024	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS	-16.98
770	11/01/2024	11933	JOHN VANCE MOTORS, INC.	FUEL FILTER AND OIL CHANGE TRUCK 95	-254.58

Change Order Listing

Options: Fund(s): GENERAL (11), Year: 2024-2025, ReferenceDate: PO Date, Date Range: 12/1/2024 - 12/31/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
776	11/01/2024	14207	WALMART COMMUNITY	TEACHER \$200/E.BENNETT/C.OAK	-6.15
779	11/05/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/M KEY/FOGARTY	-0.22
780	11/08/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/LAHR/JH	-1.16
782	11/08/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/ROBERTS/JH	-0.36
783	11/08/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/CASNER/JH	-10.66
785	11/07/2024	14207	WALMART COMMUNITY	TEACHER\$200/GODDARD/GUES	-6.01
786	11/06/2024	15994	AMAZON CAPITAL SERVICES	\$200/CHRISTIANSON/CENTRAL	-0.36
797	11/14/2024	12910	OFFICE DEPOT, INC.	PRINTER INK	-120.22
803	11/19/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/B.ALBEE/C.OAK	-1.80
805	11/15/2024	44332	RANDALL FIVE INC	SUPPLIES AND MATERIALS FOR AG PROGRAM	11.24
810	11/19/2024	44021	AGILE SPORTS TECHNOLOGIES, INC	HS- FILMING (GIRLS BB)	-50.00
813	11/20/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/FIELDS/JH	-2.77
814	11/20/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/MARRERO/JH	-0.68
815	11/20/2024	15994	AMAZON CAPITAL SERVICES	TEACHER 200/GILLETT/JH	-0.61
824	11/22/2024	44033	EARNHEART CRESCENT LLC	7500 GAL DIESEL 1000 GAL UNLEADED	-18.77
825	11/22/2024	12899	O'REILLY AUTOMOTIVE STORES, INC.	VARIOUS PARTS	-618.40
827	11/21/2024	15994	AMAZON CAPITAL SERVICES	TEACHER \$200/TOLDEO/GUES	-3.68
Non-Payroll Total:					(\$157,047.30)
Payroll Total:					\$82,288.90
Report Total:					(\$74,758.40)

Change Order Listing

Options: Fund(s): BUILDING (21), Year: 2024-2025, ReferenceDate: PO Date, Date Range: 12/1/2024 - 12/31/2024, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
69	07/08/2024	17152	TIME SPENT LLC	CLEAN CARPET	-25.00
133	08/05/2024	43914	HUGG AND HALL EQUIPMENT COMPANY	FORK LIFT AND MAN LIFT PM SERVICES	103.06
256	10/07/2024	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	7.76
285	10/29/2024	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	19.90
292	11/01/2024	45348	THOMAS JOEL NORMAN	HONEYBEE REMOVAL AT JR HIGH	-350.00
301	11/04/2024	11619	HOME DEPOT CREDIT SERVICES	DISTRICT CEILING TILES	-53.28
320	11/13/2024	44245	STATE OF OKLAHOMA	OPERATOR LICENSE RENEWAL FOR C. THOMPSON	4.88
325	11/15/2024	17747	ROBERT L HINER	REFINISH HS MAIN GYM FLOOR	-25.00
326	11/15/2024	17747	ROBERT L HINER	REFINISH HS NORTH GYM FLOOR	25.00
Non-Payroll Total:					(\$292.68)
Payroll Total:					\$0.00
Report Total:					(\$292.68)

ACTIVITY FUND - FUND 60
BANK RECONCILIATION - FARMERS & MERCHANT BANK
AS OF 1/01/2025

<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (12/1/2024)	\$ 937,811.27	Balance per bank statement (12/31/2024)	\$ 885,686.74
Add Receipts	\$ 60,404.05	Add Deposits in Transit	\$
Less Checks Written	\$ (120,002.38)	Less O/S Checks	\$ (7,473.80)
Adjustments		Adjustments	\$
Balance per Ledger	\$ 878,212.94	Balance per Ledger	\$ 878,212.94

Ledger Adjustment details:
Bank Adjustment details:

This information is accurate and correct to the best of my knowledge.

Stephanie Simmons

 Stephanie Simmons, Activity Fund Clerk

1/1/2025

 Date

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2024 - 12/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$268.34	\$0.00	\$0.00	\$0.00	\$268.34	\$0.00	\$268.34
802 CENTRAL ACTIVITY	\$21,061.83	\$1,711.86	\$0.00	\$811.06	\$21,962.63	\$4,137.60	\$17,825.03
803 CENTRAL PTO	\$13,641.03	\$485.00	\$0.00	\$1,596.18	\$12,529.85	\$4,998.79	\$7,531.06
804 COTTERAL PTO	\$18,556.07	\$3,452.58	\$0.00	\$1,455.25	\$20,553.40	\$1,366.43	\$19,186.97
805 COTTERAL ACTIVITY	\$28,662.73	\$3,379.06	\$0.00	\$6,401.53	\$25,640.26	\$4,202.09	\$21,438.17
806 COTTERAL FACULTY	\$723.73	\$0.00	\$0.00	\$0.00	\$723.73	\$0.00	\$723.73
808 FOGARTY PARENTS ORG.	\$5,915.98	\$595.00	\$0.00	\$1,695.72	\$4,815.26	\$2,287.17	\$2,528.09
809 FOGARTY ACTIVITY	\$35,173.37	\$2,619.85	\$0.00	\$19,506.07	\$18,287.15	\$8,464.99	\$9,822.16
810 FOGARTY FACULTY	\$287.36	\$0.00	\$0.00	\$0.00	\$287.36	\$0.00	\$287.36
811 ELEM SNACK GRANT	\$903.69	\$0.00	\$0.00	\$0.00	\$903.69	\$0.00	\$903.69
812 GUES ACTIVITY	\$26,581.55	\$4,167.47	\$0.00	\$2,223.52	\$28,525.50	\$2,162.16	\$26,363.34
813 GUES FACULTY	\$620.62	\$0.00	\$0.00	\$150.97	\$469.65	\$430.40	\$39.25
814 GUES HONOR CHOIR	\$525.83	\$0.00	\$0.00	\$0.00	\$525.83	\$0.00	\$525.83
815 GUES PARENTS ORG.	\$7,595.89	\$1,435.00	\$0.00	\$1,465.99	\$7,564.90	\$3,617.34	\$3,947.56
816 GHS SPECIAL KIDS	\$4,870.56	\$0.00	\$0.00	\$731.55	\$4,139.01	\$180.00	\$3,959.01
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$112.25	\$0.00	\$0.00	\$0.00	\$112.25	\$0.00	\$112.25
819 ATHLETICS JUNIOR HIGH	\$4,345.47	\$0.00	\$0.00	\$0.00	\$4,345.47	\$0.00	\$4,345.47
820 GOLF JUNIOR HIGH	\$4,566.58	\$0.00	\$0.00	\$0.00	\$4,566.58	\$0.00	\$4,566.58
821 FHA JUNIOR HIGH	\$2,978.90	\$0.00	\$0.00	\$285.77	\$2,693.13	\$100.00	\$2,593.13
822 HONOR SOCIETY JR HIGH	\$3,407.36	\$0.00	\$0.00	\$0.00	\$3,407.36	\$0.00	\$3,407.36
823 JR HIGH ACCOUNT	\$745.42	\$1,714.00	\$0.00	\$433.45	\$2,025.97	\$0.00	\$2,025.97
824 JR HIGH FACULTY	\$1,983.81	\$282.25	\$0.00	\$394.99	\$1,871.07	\$0.00	\$1,871.07
825 LIBRARY JR HIGH	\$1,745.74	\$0.00	\$0.00	\$0.00	\$1,745.74	\$0.00	\$1,745.74
826 LEARN 2 LOVE	\$10,190.22	\$0.00	\$0.00	\$279.15	\$9,911.07	\$2,471.50	\$7,439.57
827 CHEERLEADERS JR HIGH	\$1,276.70	\$0.00	\$0.00	\$0.00	\$1,276.70	\$0.00	\$1,276.70
828 JH LADY JAYS BBALL	\$570.00	\$0.00	\$0.00	\$106.60	\$463.40	\$27.00	\$436.40
830 STUCO JH	\$3,263.29	\$198.91	\$0.00	\$441.80	\$3,020.40	\$85.00	\$2,935.40
831 T.S.A. JR HIGH	\$600.04	\$175.00	\$0.00	\$2.40	\$772.64	\$403.60	\$369.04
832 YEARBOOK JR HIGH	\$4,669.15	\$651.49	\$0.00	\$0.00	\$5,320.64	\$0.00	\$5,320.64
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$37,743.87	\$6,942.43	\$0.00	\$3,760.59	\$40,925.71	\$28,495.00	\$12,430.71
841 CHARTER OAK PTO	\$27,731.78	\$1,514.82	\$0.00	\$3,895.93	\$25,350.67	\$7,037.59	\$18,313.08
842 CHARTER OAK FACULTY	\$535.04	\$0.00	\$0.00	\$229.90	\$305.14	\$0.00	\$305.14
850 ACADEMIC TEAM HS	\$125.70	\$0.00	\$0.00	\$0.00	\$125.70	\$0.00	\$125.70
851 ART CLUB HS	\$5,409.35	\$156.00	\$0.00	\$990.48	\$4,574.87	\$0.00	\$4,574.87
852 ATHLETICS HS	\$159,473.16	\$15,072.82	\$0.00	\$23,562.38	\$150,983.60	\$68,762.44	\$82,221.16
853 HS CHEER	\$6,754.80	\$0.00	\$0.00	\$566.94	\$6,187.86	\$472.00	\$5,715.86
854 FOOTBALL CAMP	\$8,115.96	\$0.00	\$0.00	\$0.00	\$8,115.96	\$1,823.00	\$6,292.96
855 TENNIS HS	\$17,938.73	\$1,340.00	\$0.00	\$1,478.03	\$17,800.70	\$1,650.00	\$16,150.70
856 GHS LIBRARY	\$126.59	\$0.00	\$0.00	\$0.00	\$126.59	\$0.00	\$126.59
858 GHS LINK CREW	\$655.84	\$0.00	\$0.00	\$0.00	\$655.84	\$0.00	\$655.84
859 BAND (OPERATING) HS	\$35,384.92	\$1,554.00	\$0.00	\$13,803.96	\$23,134.96	\$9,298.33	\$13,836.63
862 CLASS OF 2027 HS	\$1,131.58	\$0.00	\$0.00	\$0.00	\$1,131.58	\$58.04	\$1,073.54
864 GHS ALUMNI ACCOUNT	\$15,365.41	\$0.00	\$0.00	\$0.00	\$15,365.41	\$0.00	\$15,365.41
866 CLASS OF 2024 HS	\$1,549.59	\$0.00	\$0.00	\$0.00	\$1,549.59	\$0.00	\$1,549.59
867 CLASS OF 2025 HS	\$5,033.43	\$0.00	\$0.00	\$0.00	\$5,033.43	\$585.43	\$4,448.00
868 CLASS OF 2026 HS	\$2,690.81	\$0.00	\$0.00	\$494.00	\$2,196.81	\$0.00	\$2,196.81
869 ENGLISH CLUB	\$901.83	\$630.00	\$0.00	\$0.00	\$1,531.83	\$1,962.00	(\$430.17)
870 HS FACULTY/COURTESY ACCOUNT	\$1,848.35	\$0.00	\$0.00	\$0.00	\$1,848.35	\$35.00	\$1,813.35
871 HS STUDENT PANTRY	\$10,679.44	\$0.00	\$0.00	\$120.38	\$10,559.06	\$4,972.48	\$5,586.58
872 CLASS OF 2028	\$1,586.00	\$0.00	\$0.00	\$0.00	\$1,586.00	\$0.00	\$1,586.00
876 FFA 4H BOOSTER CLUB HS	\$81,356.14	\$0.00	\$0.00	\$2,098.89	\$79,257.25	\$12,063.68	\$67,193.57
877 FFA HS	\$19,652.72	\$3,145.00	\$0.00	\$9,873.64	\$12,924.08	\$9,855.63	\$3,068.45
878 FCCLA (FHA) HS	\$5,798.73	\$0.00	\$0.00	\$129.20	\$5,669.53	\$900.80	\$4,768.73
879 FOREIGN LANGUAGE SPAN HS	\$3,956.64	\$285.00	\$0.00	\$1,130.22	\$3,111.42	\$1,100.00	\$2,011.42
880 XC BLUECREW	\$5,123.94	\$61.00	\$0.00	\$0.00	\$5,184.94	\$0.00	\$5,184.94

GUTHRIE PUBLIC SCHOOLS**Revenue/Expenditure Summary****Options:** Fund: 60, Date Range: 12/1/2024 - 12/31/2024

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
881 LADY JAYS BASKETBALL	\$432.96	\$0.00	\$0.00	\$0.00	\$432.96	\$0.00	\$432.96
882 GUTHRIE RUNNING CLUB HS	\$2,320.41	\$0.00	\$0.00	\$0.00	\$2,320.41	\$812.70	\$1,507.71
883 HERITAGE CLUB HS	\$964.67	\$0.00	\$0.00	\$209.85	\$754.82	\$0.00	\$754.82
884 HIGH SCHOOL ACCOUNT	\$7,625.79	\$160.00	\$0.00	\$435.01	\$7,350.78	\$6,890.01	\$460.77
885 STUDENT SUPPORT HS	\$4,869.92	\$240.30	\$0.00	\$408.40	\$4,701.82	\$699.37	\$4,002.45
886 HONOR SOCIETY HS	\$6,859.47	\$0.00	\$0.00	\$0.00	\$6,859.47	\$1,385.00	\$5,474.47
889 KEY CLUB HS	\$439.80	\$0.00	\$0.00	\$306.00	\$133.80	\$0.00	\$133.80
890 SPEECH HS	\$672.63	\$0.00	\$0.00	\$0.00	\$672.63	\$0.00	\$672.63
891 STEM CLUB	\$4.85	\$0.00	\$0.00	\$0.00	\$4.85	\$0.00	\$4.85
893 MU ALPHA THETA HS	\$14,600.72	\$103.00	\$0.00	\$619.71	\$14,084.01	\$281.17	\$13,802.84
894 HS PROM ACCOUNT	\$25,147.10	\$0.00	\$0.00	\$0.00	\$25,147.10	\$100.00	\$25,047.10
895 JROTC HS	\$11,625.85	\$275.00	\$0.00	\$970.40	\$10,930.45	\$4,336.92	\$6,593.53
897 SOCCER CLUB HS	\$40,368.67	\$810.25	\$0.00	\$1,545.00	\$39,633.92	\$20,944.64	\$18,689.28
898 SCIENCE CLUB HS	\$10,492.47	\$45.00	\$0.00	\$727.83	\$9,809.64	\$924.48	\$8,885.16
899 STUDENT COUNCIL HS	\$21,837.72	\$0.00	\$0.00	\$12,055.09	\$9,782.63	\$1,094.61	\$8,688.02
900 CAMPUS BEAUTIFICATION HS	\$7,306.61	\$170.00	\$0.00	\$114.16	\$7,362.45	\$1,249.05	\$6,113.40
902 VOCAL HS	\$5,853.54	\$2,170.00	\$0.00	\$1,692.48	\$6,331.06	\$3,848.94	\$2,482.12
904 YEARBOOK HS	\$45,538.36	\$4,742.60	\$0.00	\$129.18	\$50,151.78	\$270.82	\$49,880.96
905 GPS eSPORTS	\$346.81	\$0.00	\$0.00	\$0.00	\$346.81	\$6.84	\$339.97
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$1,033.32	\$0.00	\$0.00	\$0.00	\$1,033.32	\$0.00	\$1,033.32
913 DRAMA HS	\$553.74	\$0.00	\$0.00	\$0.00	\$553.74	\$0.00	\$553.74
922 COURTESY COMMITTEE ADMIN	\$78.86	\$0.00	\$0.00	\$0.00	\$78.86	\$59.33	\$19.53
925 GENERAL FUND REFUND	\$3,766.82	\$15.00	\$0.00	\$0.00	\$3,781.82	\$0.00	\$3,781.82
927 HALL OF FAME BANQUET	\$2.07	\$0.00	\$0.00	\$0.00	\$2.07	\$0.00	\$2.07
929 DISTRICT SPECIAL OLYMPICS	\$20,288.10	\$0.00	\$0.00	\$254.64	\$20,033.46	\$1,196.17	\$18,837.29
931 TECHNOLOGY INSURANCE ACCOUNT	\$1,801.99	\$25.00	\$0.00	\$0.00	\$1,826.99	\$1,553.62	\$273.37
932 SUMMER SCHOOL HS	\$22,565.55	\$0.00	\$0.00	\$0.00	\$22,565.55	\$0.00	\$22,565.55
933 FAVER C&C	\$129.63	\$0.00	\$0.00	\$0.00	\$129.63	\$0.00	\$129.63
934 TRANSPORTATION C&C	\$1,290.18	\$0.00	\$0.00	\$55.41	\$1,234.77	\$225.00	\$1,009.77
935 VENDING MACHINE ADMIN	\$844.44	\$34.20	\$0.00	\$0.00	\$878.64	\$578.00	\$300.64
937 FAVER ACTIVITY	\$759.72	\$0.00	\$0.00	\$0.00	\$759.72	\$0.00	\$759.72
940 ADMINISTRATION MISC	\$14,543.24	\$45.16	\$0.00	\$362.68	\$14,225.72	\$445.84	\$13,779.88
Total	\$937,811.27	\$60,404.05	\$0.00	\$120,002.38	\$878,212.94	\$230,908.00	\$647,304.94



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthrieps.net

To: Dr. Mike Simpson and
Board of Education

Date: December 11, 2024

We would like to declare a Bobro Saw located in the AGED shop as surplus.

Thank you,



Cody Thompson



Linda Skinner <linda.skinner@guthrieips.net>

Surplus

2 messages

Clayton Drake <clay.drake@guthrieips.net>

Wed, Dec 11, 2024 at 8:00 AM

To: Linda Skinner <linda.skinner@guthrieips.net>

I have a Bobro Cold Saw that I want to declare surplus and get it out of the shop. Could you please put this on the next board agenda?

--

Clay Drake
Guthrie Agriculture Education
(405) 334-1613
(405) 260-6372

Linda Skinner <linda.skinner@guthrieips.net>

Wed, Dec 11, 2024 at 8:08 AM

To: Clayton Drake <clay.drake@guthrieips.net>

Yes, I will.

[Quoted text hidden]

--

Linda Skinner
Administrative Assistant
Dept. of Operations
Guthrie Public Schools
802 E. Vilas
405-282-5944 office
405-282-5949 fax



COMMUNITYCHURCH.TV

512 East Seward Road
P.O. Box 1413
Guthrie, OK 73044
(405) 282-1230

Info@CommunityChurch.tv

January 3, 2025

Guthrie Public Schools
C/O Dr. Mike Simpson,

I am inquiring whether Guthrie Public Schools will allow Community Church to rent two school busses in summer 2025 to transport students and kids to and from camp. We'd like to request a total of four bus trips – two for students in June and two for kids in May. If available, we would need bus drivers to transport youth to camp and drop them off. Dates and times are listed below.

KIDS CAMP DATES

Date: Sunday, May 20, 2025. Depart Guthrie at ? am.

Transporting 50 people from Community Church, 512 E Seward Rd., Guthrie, OK 73044 to Green Country Camp, 136 Garrison St, Disney, OK 74340.

Date: Wednesday, 28, 2025. Depart Disney at 10:00 am. Stop for lunch and arrive in Guthrie by 3:00pm.

Transporting 50 people from Green Country Camp, 136 Garrison St, Disney, OK 74340 to Community Church, 512 E Seward Rd., Guthrie, OK 73044.

STUDENT CAMP DATES

Date: Monday, June 23, 2025. Depart Guthrie at 10:00 am

Transporting 70 people from Community Church, 512 E Seward Rd., Guthrie, OK 73044 to Green Country Camp, 136 Garrison St, Disney, OK 74340.

Date: Saturday, June 28, 2025. Depart Disney at 10:00 am. Stop for lunch and arrive in Guthrie by 3:00pm.

Transporting 70 people from Green Country Camp, 136 Garrison St, Disney, OK 74340 to Community Church, 512 E Seward Rd., Guthrie, OK 73044.

You can reach me at 580-799-0860 or darla@communitychurch.tv if you need any more information from me regarding this request. Thank you for all that you do!

Darla Kilhoffer, Director of Student & Worship Arts Ministries

Community Church | 580.799.0860

Web | communitychurch.tv

Our Vision is that ALL would become fully devoted followers of Christ.

LOVE GOD. LOVE OTHERS.

Interquest Detection Canines®
(Oklahoma)

Guthrie Public Schools
(the District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 1, 2025 through June 30, 2026. It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide **6 full day** visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. The cost for each visit will be **\$525.00 per team**. Required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES®

FOR THE SCHOOL:

Printed: _____

Misty Carson
President

DATE: _____

Please return one (1) copy of this Agreement and your District calendar. Retain the another copy for school files.

JOINT FACILITY USE AGREEMENT

This Agreement is made and entered on this 13th day of January 2025, by and between LC SOCCER CLUB ("Club"), and INDEPENDENT SCHOOL DISTRICT NO. 1 of LOGAN COUNTY, OKLAHOMA ("School").

WHEREAS, the Club and the School are mutually interested in promoting School-sponsored soccer programs and community recreational and competitive league soccer programs in the City of Guthrie, Oklahoma; and

WHEREAS, the Club leases real property from the City of Guthrie, Oklahoma and operates the property as a soccer complex consisting of multiple soccer fields for various age groups (the "Complex"); and

WHEREAS, the School wishes to use the Complex as a practice field for its high school and middle school soccer programs; and

WHEREAS, the Club and the School wish to enter into an agreement providing for non-exclusive use of two fields at the Complex (U12 and U19) for School-sponsored soccer programs.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Club and School do agree as follows:

1. Term. The Term of this Agreement shall extend from November 1, 2024, through February 30, 2025.

2. Association Rights and Responsibilities. The Club will have use of the Complex at all times not designated for use by the School. The Club will have the responsibility for maintenance of the soccer facilities at the Complex. The Club will provide all utilities for the Complex.

3. School Rights and Responsibilities. The School agrees to maintain, at its expense, liability insurance coverage in force and effect during the entire term of this Agreement, in an amount equal to or greater than the liability limits set forth in the Oklahoma Governmental Tort Claims Act. The Club and the City shall be named as additional insureds under the policy. The School shall have access to the U12 and U19 fields at the Complex on Mondays and Wednesdays during the Term of this Agreement between the hours of 2:30pm and 5:00pm.

4. Administration.

Each party shall designate one or more representatives who shall be responsible for coordinating use of the Complex and for the routine administration of this Agreement. Any notice, communication, consent or other writing given regarding this Agreement shall be delivered either personally or by mail, postage prepaid, to the other party through its designated representative, as may be specified by notice in compliance with this section. The names and addresses for parties' initial designated representatives shall be as follows:

Dr. Mike Simpson, Superintendent
Guthrie Public Schools
802 E. Vilas
Guthrie, Oklahoma 73044
mike.simpson@guthrie.k12.ok.us

5. Independent Contractor Relationship

The Club and School acknowledge that their relationship under this Agreement is that of independent contractors and neither party shall be responsible for the debts, obligations or liabilities of the other. This Agreement does not create a partnership or joint venture between them. Neither party will at any time be, or represent itself as, an agent of the other.

6. Miscellaneous

A. This Agreement shall constitute the entire agreement between the Club and the School. If any terms of this Agreement shall be declared invalid or unenforceable in any court of competent jurisdiction, such terms shall be stricken from this Agreement. Such invalidity or unenforceability shall not extend to any other terms of this Agreement and any remaining terms shall continue in full force and effect, to the extent permitted by law.

B. This Agreement shall not be modified, altered or amended except as agreed to by the Club and School in writing, properly executed by each party's contracting authority.

C. Club and School warrant and represent to the other that each is authorized to sign this Agreement and by signing this Agreement binds itself, its affiliates, members, successors and assigns.

D. School agrees to pick up all trash generated during Monday and Wednesday of each week from 2:30pm-5:00pm. School will not move the goals and will not use the top fields. School will limit practice around goal mound or any one spot in order to maintain the turf. School will paint fields U12 and U19 once a month throughout the Term of this Agreement.

E. If Club determines that it is necessary to shut the fields down to lay down sod, this Agreement will terminate the week of March 17, 2025 (Spring Break). If invoked, School and Club's obligations will terminate as of the week of March 17, 2025.

F. This Agreement shall constitute the entire agreement between the Club and School. If any terms of this Agreement shall be declared invalid or unenforceable in any court of competent jurisdiction, such terms shall be stricken from this Agreement. Such invalidity or unenforceability shall not extend to any other terms of this Agreement and any remaining terms shall continue in full force and effect, to the extent permitted by law.

G. This Agreement shall not be modified, altered or amended except as agreed to by the Club and the School in writing, properly executed by each party's contracting authority.

DATED this 13th day of January, 2025.



LC Soccer Club, Inc.
"Club"

By: _____
President
INDEPENDENT SCHOOL DISTRICT NO. 1 OF
LOGAN COUNTY, OKLAHOMA
"School"

ATTEST:

Clerk, Board of Education

The City of Guthrie, Oklahoma does hereby consent to the above Joint Facility Use Agreement.

EXECUTED THIS ____ day of January, 2025.

By: _____
Mayor, City of Guthrie

Guthrie Public Schools

School Calendar 2025-2026

OPTION 1

August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

1st Quarter **43+4**
 2nd Quarter **39+2**
 3rd Quarter **47+3**
 4th Quarter **42**
 173 Days Taught
 7 Professional Days
 180 Days Total

*School will be dismissed
 if not used for bad weather

NOTE: Any additional inclement weather days will be made up at the end of the school year

AUGUST

11,12, & 13 Teacher In-Service
 14 - First Day of Classes

SEPTEMBER

1 - Labor Day
 26 - Homecoming (Tentative)
 29 - Professional Day

OCTOBER

15 - End of 1st Quarter
 16 and 17 Fall Break
 20 - Professional Day
 20 & 23 - Parent/Teacher Conferences

NOVEMBER

24-28 Thanksgiving Break

DECEMBER

19 - End of 2nd Quarter
 Dec 22 - Jan. 2 Winter Break

JANUARY

5 - Professional Day
 6 - Classes Resume
 19 - Martin Luther King Day
 22 & 27 - P/T Conf (Elementary Sites)

FEBRUARY

16 - Professional Development

MARCH

5, 10 - P/T Conf (Secondary)
 13 - End of 3rd Quarter
 16-20 Spring Break

APRIL

3 - Snow Make-Up Day 1* (Easter)
 17 - Snow Make-Up Day 2*

MAY

21 - Last Day of Classes

25 - Memorial Day

Administration - 282-8900

High School - 282-5906

Faver Alternative - 282-5941

Junior High - 282-5936

Upper Elementary - 282-5924

Fogarty Elementary - 282-5932

Charter Oak Elementary - 282-5964

Cottler Elementary - 282-5928

Central Elementary - 282-0352

Child Nutrition - 282-5952

Maintenance - 282-5944

Technology - 282-5959

Transportation - 282-5919

January

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Professional Day

Vacation Day

Parent/Teacher Conferences
 (4:00 p.m. - 7:00 p.m.)

Snow Make-Up Day
 (To be used in numbered order
 if days are needed)

GUTHRIE PUBLIC SCHOOLS

TECHNOLOGY PLAN

2025-2028

“Staking a Claim in our Children’s Future”

Executive Summary

The effective use of technology in education is paramount to our successful movement into the twenty-first century, making it essential that we provide our students, staff, and community with ample opportunities to integrate technology into their learning experiences. Implementation of technology into the curriculum can help us in this quest by offering many new revolutionary tools that are changing the face of the educational process and the ways we are able to access information. This transformational power of technology, together with the help of parents, staff and administrators, will better equip our graduating seniors to enter the technology-based workplace and to be more responsible, effective, participants in society.

In today's global environment, technological competence parallels the ability to read. Successful integration of technology into the curriculum will result in students with improved achievement and higher test scores; improved student attitude, enthusiasm, and engagement; richer classroom content; improved student retention and job placement rates.

Technology helps teachers improve their classroom practices by expanding their opportunities for training and by fostering interaction with other teachers and professionals. Technology used as an administrative and management tool, enables principals and superintendents to effectively save money, streamline operations, and monitor student progress. Technology offers new and exciting ways for parents to increase their involvement in their children's education.

On the whole, Guthrie Schools are beginning to incorporate technology into the curriculum. Technology purchases are determined by long-term goals, controlled by budget constraints, and made with the direction and guidance of a comprehensive, District-wide technology plan.

The technology plan presents specific recommendations for the development of a comprehensive educational network of information resources. The plan recommends diverse educational technologies and provides wide and equal access for students and staff.

Vision Statement

We envision technology as an effective and necessary tool, capable of enhancing both the communication ability and productivity of our students, staff and parents. Guthrie students must be competitive in an ever-changing world. The opportunity to develop technological proficiency will empower Guthrie Public Schools to:

- Create a global, diverse, and enriched learning experience
- Enable students, parents, and staff to become lifelong learners
- Enable students to become active participants in our information-based society
- Enhance problem solving skills in all areas of the educational environment
- Strengthen the partnership among students, home, school, and community

Mission Statement

“It is the mission of the Guthrie Public Schools to empower all students with the tools necessary to become productive members of society through a cooperative effort between the student, home, school, and community.”

Technology will be utilized to support curriculum, to provide integrated opportunities for learning, and to prepare the student for lifelong global learning in a rapidly changing technological society. Guthrie Public Schools must provide up-to-date technology so that the Oklahoma Academic Standards can be effectively addressed.

Guthrie Public Schools must provide up-to-date technology so teachers and staff can:

- Improve instructional strategies to increase student achievement
- Communicate student progress accurately and efficiently
- Improve professional skills
- Network with other professionals to share skills and resources
- Demonstrate dimensions of technology-based learning to promote student achievement and staff productivity
- Promote parental and community involvement

Guthrie Public Schools Technology Priority Goals

Administrative Goals

- I. All administrators and support staff will have electronic access at any time to available administrative and instructional technologies.
- II. The District will continue to acquire the latest hardware, software, and improved communication technology to enhance administrative efficiency in all schools.
- III. The District will provide professional development to administrators and related support personnel on the implementation of the latest administrative and instructional technologies.

Instructional Goals

- I. The District will provide all students and teachers access at any time from any place in the school to available instructional technologies.
- II. The District will continue to acquire hardware which meets or exceeds state standards for instructional technologies.
- III. The District will continue to acquire instructional software and other media to support the use of instructional technology.
- IV. The District will coordinate the involvement of personnel and technology facilities in the community for the purpose of incorporating new technologies into instruction.
- V. The District will utilize human resources within the system to support the implementation of instructional technology
- VI. The District will acquire improved communication technology to support the instructional process.

VII. The District will acquire improved technology to increase parental involvement and to promote better home/school communication.

VIII. The District will revise curriculum to emphasize the application of technology in all subject areas.

IX. The District will support and collaborate with community service agencies to expand the existing adult literacy programs.

Professional Development Technology Goal

The District will provide professional development to teachers and other staff on the effective implementation of new technology in education.

Plans to Evaluate the Successes and/or Failures of Implementation

- Collect data on usage and technical difficulties in the use of distance learning programs. Adjust professional development and follow-up as needed.
- Assess individual school requests for additional hardware equipment and acquisitions to determine cost effectiveness and consistency with system-wide technology goals.
- Assess acquisitions for hardware that would include students with special needs, particularly those who are vision, hearing, orthopedic, mentally, or physically challenged.
- Analyze assessment forms returned from teachers on instructional software currently being used by teachers and adjust professional development accordingly.
- Report to parents and community on instructional software currently being used and assessed by teachers.
- Survey schools as to parental/community involvement in technology currently being implemented at individual school sites.
- Assess individual school programs for the effective and beneficial involvement with business, industry, and other community leaders.
- Assess impact of grants, business, and corporate financial support to instruction in the school system and make recommendations to the Board for the continued solicitation of such funds.

- Review the standards policy for programming on the District's local cable public access channel.
- Assess the curriculum as part of the annual revision process to ensure appropriate application of technology in the total curriculum.
- Assess the effective implementation of the Oklahoma Academic Standards and Instructional Technology guidelines by building-level personnel and suggest appropriate revision.
- Survey teachers to determine how Internet access has impacted the curriculum for their appropriate grade or subject level and revise guidelines for accessing on-line services as needed.
- Complete data collection on how teachers have incorporated word processing applications on the computer as a tool for teaching writing in all curriculum areas and expand the use of computers as a writing tool.
- Appraise the formal technology training offered through Professional Development and its effectiveness in the instructional process.
- Collect data of in-service training by technology specialists to determine building-level emphasis on integrating technology into the school curriculum.
- Survey parents as to the improvement of school/community communication.

Impact on Curriculum, Instruction, and Evaluation

Through the use of advanced computing and telecommunications technology, learning can be qualitatively different. The process of learning in the classroom can become significantly richer as students have access to new and different types of information. Students can then in turn manipulate that information on the computer through graphic displays and can communicate their findings in a variety of media to their teachers, students in the next classroom, or students around the world.

The impact of the plan will be observed by:

1. Increased teacher knowledge and skill in use of technology within curriculum development

Learning to utilize multimedia technology is an important tool in learning to read and write. Students today receive, and will increasingly receive, information from various types of visual media. Using multimedia as a learning tool is much more than giving students a camera and shooting pictures or operating a computer. Technical applications must be taught as part of an existing subject so students understand how technology can be a tool that makes them a more productive and powerful person in any subject area.

2. Renewed teacher commitment and enthusiasm to teaching and instruction

The plan provides teachers with the necessary knowledge and skills to infuse technology into their classrooms. The most effective and efficient approach to improving instruction is to enhance the skills of the teachers, support them in professional development, and provide them with the necessary tools.

3. Expanded knowledge of, and access to, educational resources

Through planned training, the plan will promote a desire to use technology and provide the tools to meet the need. They will discover techniques for integrating Internet resources into instruction. Teachers will have immediate access to experts and special interest on-line discussion groups. The possibilities of engaging their students in “real world” learning projects and supplementing class lectures with multimedia presentations and online resources will tailor student learning opportunities more specifically to each individual student.

4. Improved curriculum and instruction with appropriate student assessment

Properly used, technology can enhance the achievement of all students. Among the attractions of computer assisted instruction are its ability to individualize instruction and to provide instant feedback. Since students are able to control the pace at which they proceed through their exercises and activities, they are neither held back nor left behind by their peers. Multimedia technology expands the possibilities for more comprehensive student assignments that require students’ active participation and application of knowledge. The use of technology in the classroom improves students’ motivation and attitudes about themselves and about learning. Students are found to be challenged, engaged, and more independent when using technology.

5. More relevant curriculum to keep students in school

Students are no longer restricted to writing paper-and-pencil essays. They can create multimedia presentations using computers to combine text, graphs, charts, digital images, photographs, slides, real-time video, and sound. No longer do class projects have to be static—they can be dynamic through the use of technology. Video and audio technologies bring material to life, enhancing students’ ability to remember and understand what they see and hear. By incorporating pictures, sound, and animation in classroom activities, multimedia significantly enhances student recall of basic facts, as well as their understanding of complex systems.

Technology is particularly valuable in improving student writing. For example, the ease with which students can edit their written work using word-processing, makes them more willing to do so, which in turn improves the quality of their writing.

6. Expanded knowledge about teacher-led implementation of technologies and “best-teacher practices”

The computer must be recognized as an effective teaching tool, which assists the educator, as well as the student. Software offers students individualized learning. While students progress on a subject at their own pace, those who begin to fall behind can receive proper interpersonal attention from the instructor. The computer allows the teacher to concentrate on interaction and individualized assistance. As an assessment tool, technology yields meaningful information, on demand, about students’ progress and accomplishments and provides a medium for its storage.

Current environment

Presently the Guthrie Public School System network is comprised of 14 sites connected by a 1 or 2 GB fiber WAN. These sites are connected to the Internet by a 3 GB circuit. All District computers have access to the Internet.

The District has virtualized our servers into the one location to save time and money.

100% of classrooms have at least one computer.

Every classroom in the District is wired for connection to the Internet.

Technology Goals

1. Provide at least 1 modern computer for every classroom
2. Continue to provide information to the public and staff through the district web site and social media accounts.
3. Provide mobile labs at all sites.
4. Establish a program of regular technology staff development training for all teachers and administrators in the district.
5. Establish a schedule for upgrading and replacing computers and servers.
6. Upgrade and replace aging equipment on a regular basis.

Minimum Required Components

1. **Strategies for improving academic achievement and teacher effectiveness –**
 - a. Our students are developing technology skills at an earlier age. Consequently, they expect to be taught with technology. In order for this teaching to take place we must provide the infrastructure to support all types of technology. Guthrie has a 1-2 GB wide area network connection between all sites. With the additional technology added every year we have upgraded to a 2GB connection to all schools and a 3GB connection to the IT and Administration buildings. This enables the District to consolidate services in a central location and to provide the highest degree of uptime possible to our users. Once teachers and students learn that the technology is reliable, they are using the skills that they have learned from classroom and professional development to integrate technology into every lesson. Ed Tech funds will be used to constantly expand and upgrade the infrastructure used by the staff and students.
2. **Goals –**
 - a. All students will reach high standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
 - i. Increase passage rate on 3rd grade reading test to 100 percent.
 1. Purchase assessment/screening materials/software to monitor student's progress & drive instruction.
 2. Purchase computers and tablets at school sites.
 - b. All Limited English Proficient students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.
 - i. Forty percent (40%) of all K-12 limited-English-proficient (LEP) students enrolled will show progress in attaining English proficiency (increasing one or more levels of proficiency established by the state).
 - ii. Ten percent (10%) of all K-12 LEP students enrolled will attain English proficiency (exiting out of ESL program).
 - iii. Ten percent (10%) of K-12 LEP students will be at or above proficient in mathematics on the State's assessment.
 1. Purchase ESL materials or supplemental instructional materials to teach LEP students.

- c. All students will be taught by highly qualified teachers
 - 1. On-line professional development in the core academic content area.
- d. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
 - 1. Provide all teachers ongoing professional development opportunities on safe and healthy school issues (e.g. Safe and Healthy School Conference, Safe School Summit, monthly video conferences, etc.
- e. All students will graduate from high school.
 - i. Increase graduation rate by 5%.
 - 1. Purchase supplemental instructional software and hardware for summer enrichment programs in reading/language arts/math.

3. Steps to increase accessibility –

- a. Guthrie Public Schools provides a summer school program for all Title I students. The Junior High has implemented a required summer school for all students who have failed a class the previous school year. Students use technology to complete lessons online which will help to bring them up to grade level in all curriculum areas.
- b. Teachers are provided training in the use of technology to assist students and parents in the educational success of all students.

4. Promotion of curricula and teaching strategies that integrate technology

- a. All software and materials used in the District must be based on scientifically proven research and methods. Students are assessed and monitored throughout the school year. Students who are not making adequate progress are remediated in order to bring them up to the current standards of performance.

5. Professional Development

- a. Professional development will be offered on both a group and individual basis. All staff will be trained in the use of technology to properly assess and monitor the progress of their students. Technology is an important tool in the management of today’s classroom.

- b. Staff will have various opportunities for online training associated with the various software programs used in the District.
- c. Staff Development days will be scheduled to provide staff with ideas and strategies that will help them to effectively integrate technology into their everyday lessons.

6. Technology type and costs

- a. In order to ensure the highest quality and uptime, the Guthrie Public Schools system has adopted a set of hardware standards. These standards help to insure the interoperability of all components within our system.
- b. The District has a technology budget of \$250,000 which funds the upkeep and repair of all current equipment.

7. Coordination with other resources

- a. All technology related purchases in the District must be approved by the Technology Department. This ensures that the equipment is compatible with our existing environment and that we have the equipment and training necessary to use the new technology.

8. Integration of technology with curricula and instruction

- a. Using the strategies outlined under promotion of curricula and teaching strategies that integrate technology and professional development the District will conduct ongoing training for the integration of technology into all areas of curricula and instruction. Training will begin before school starts and continue throughout the school year. All teachers are currently expected to integrate technology into their lessons at every opportunity.

9. Innovative delivery strategies

- a. Students will be offered the opportunity to participate in distance learning classes that will enhance their education. These classes will be offered as both college credit and HS credit courses. Distance learning classes will be expanded to offer opportunities for students and staff to enhance their educational experience without leaving the District.
- b. Students will have the opportunity to participate in virtual learning courses through the Edgenuity program.

10. Parental involvement

- a. Parental involvement will be enhanced through the use of our District web site. All information that is available in printed form will be available for download from the school web site. Teachers are being trained in producing class web pages to aid parents in the support of their child's education.
- b. The District has implemented Infinite Campus and the Parent Portal. All parents are asked to setup their portal for communication with the district as well as online payment options for all school events.

11. Collaboration with adult literacy service providers

- a. The Guthrie Public School District is an adult literacy provider. We offer adult literacy courses in the evening as well as through our 21st Century program. We work with the community library to provide literacy services to the entire community.

12. Accountability measures

- a. Success of these programs will be monitored through the use of testing scores and the District report card.


13. Supporting resources

- a. NWEA - MAPS
- b. Clever
- c. MyLexia
- d. Study Island
- e. Edgenuity
- f. Waterford

802 East Vilas
Guthrie, OK 73044
405-282-5959 – Phone
405-282-5963 - Fax

Guthrie Public Schools
Technology Department

Memo

To: Board of Education
From: Dee Benson 
Date: January 6, 2025
Re: Technology Plan\Erate Contracts

Please contact me if you have any questions. My cell number is 405-202-7409 or email dee.benson@guthrieps.net.

This is the same plan that was approved last year with updated dates and additions of software and network updates.

Cox and Onenet are our current vendors that we wish to continue using for our WAN and Internet provider's. Verizon is our current vendor who we want to use for the WIFI on the buses,



Commercial Services Agreement
1/8/2025

Cox Account Rep:	Chris Dykstra	Cox System Address
Phone Number:	(405) 436-0256	715 NE 122nd Street Oklahoma City, OK 73114
Fax Number:		

Customer Information		Authorized Customer Representative Information	
Legal Company Name:	GUTHRIE PS	Full Name:	Dee Benson
Street Address:	702 N Crooks Dr	Billing Telephone:	(405) 282-5924
City/State/Zip:	Guthrie, OK 73044	Fax:	
Billing Address:	200 N Crooks Dr 5	Contact Number:	(405) 282-5959
City/State/Zip:	Guthrie, OK 73044	Email:	dee.benson@guthrieips.net
Cox Account #:	131-64031302,131-64364601,131-64031601,131-75102201,131-64031201,131-64030701,131-64029901,131-74368201,131-64031901,131-64029801,131-64030901,131-64030401,131-64030301,131-64030601,131-64031101		

Service Address: 802 E Vilas Ave Guthrie, OK 73044				Phone: Cox Account ID: 131-64030601		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Intrastate	1	1	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Performance Mgmt - Professional	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:		\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit http://www.coxbusiness.com/taxesandfees for more information.			

Service Address: 705 E Oklahoma Ave Guthrie, OK 73044				Phone: Cox Account ID: 131-64031201		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 702 N Crooks Dr Guthrie, OK 73044				Phone: Cox Account ID: 131-64029801		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 902 N Wentz St Guthrie, OK 73044				Phone: Cox Account ID: 131-64031101		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00

Install Fees						
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Totals:					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 321 E Noble Ave Guthrie, OK 73044				Phone:		
				Cox Account ID: 131-64030401		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 2001 W Noble Ave Guthrie, OK 73044				Phone:		
				Cox Account ID: 131-64030301		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 4900 E Charter Oak Rd Guthrie, OK 73044				Phone: Cox Account ID: 131-74368201		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 1021 E Perkins Ave Guthrie, OK 73044				Phone: Cox Account ID: 131-64030901		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$425.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 200 E Harrison Ave Guthrie, OK 73044	Phone: Cox Account ID: 131-64029901
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Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit http://www.coxbusiness.com/taxesandfees for more information.						

Service Address: 200 E Springer Ave Guthrie, OK 73044				Phone: Cox Account ID: 131-64030701		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit http://www.coxbusiness.com/taxesandfees for more information.						

Service Address: 321 E Grant Ave Guthrie, OK 73044				Phone: Cox Account ID: 131-64031302		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes,						

fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Service Address: 300 N CROOKS DR GUTHRIE, OK 73044				Phone: Cox Account ID: 131-75102201		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-1Gb UNI Interstate	1	1	\$425.00	60	\$425.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$425.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit http://www.coxbusiness.com/taxesandfees for more information.						

Service Address: 200 N Crooks Dr 5, Guthrie, OK 73044				Phone: Cox Account ID: 131-64364601,131-64031601		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-3Gb UNI Interstate	1	1	\$605.00	60	\$605.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$605.00	\$0.00
The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit http://www.coxbusiness.com/taxesandfees for more information.						

Service Address: 200 N Crooks Dr Guthrie, OK 73044				Phone: Cox Account ID: 131-64031901		
Service Description	From QTY	To QTY	Unit Price	Term (Months)	Monthly Recurring Service Charges	One Time Service Charges
Metro E-2Gb UNI Interstate	1	1	\$530.00	60	\$530.00	\$0.00
EVC Standard Interstate	1	1	\$0.00	60	\$0.00	\$0.00
Install Fees						

Totals:					\$530.00	\$0.00
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The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change. Visit <http://www.coxbusiness.com/taxesandfees> for more information.

Totals for all Accounts:					\$6865.00	\$0.00
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Special Conditions

Term. Notwithstanding anything to the contrary in this Agreement, Cox and Customer acknowledge that the Term of this Agreement is 1 year(s) beginning FY July 1st, 2025 and ending June 30th, 2026 , with 4 separate one-year renewal terms which may be exercised at any time upon mutual written agreement of the parties. Notwithstanding anything to the contrary contained in this Agreement, the auto renewal provisions set forth in the Service Terms do not apply. Upgrades. Customer may upgrade the Services or add new locations upon written request to Cox (and subject to Cox's written acceptance) at the listed bandwidth and corresponding prices stated in Exhibit "B". Taxes and fees are additional and will be separately stated on Customer's invoice. SLA. The Service Level Agreement attached as Exhibit "C" is incorporated into the Agreement.

This Commercial Services Agreement (the "Agreement") includes (i) this paragraph, the language above and Exhibit A (collectively, the "Service Terms"); (ii) the terms and conditions set forth at <http://www.coxbusiness.com/generalterms> (the "General Terms") and (iii) any other terms and conditions applicable to the Services set forth above, including without limitation, the Cox tariffs, Service Guides set forth at <http://www.coxbusiness.com/e911> ("SG"), State and Federal regulations, the Cox Acceptable Use Policy (the "AUP"), and Cox's Internet Service Disclosures located at www.cox.com/internetdisclosures. Exhibit A is attached to and incorporated into this Agreement by this reference. Customer acknowledges receipt and acceptance of the Service Terms (including Exhibit A), the AUP, General Terms, and all other referenced terms and conditions by signing this Agreement. By signing this Agreement, Customer accepts that any and all disputes arising out of, relating to or concerning this Agreement and/or the Services shall be resolved through mandatory and binding arbitration unless Customer opts out pursuant to the Dispute Resolution Provision in the General Terms. This Agreement is subject to credit approval and Customer authorizes Cox to check credit. The service and equipment charges above, except as explicitly set forth in the Special Conditions section, do not include applicable taxes, fees, assessments or surcharges which are additional and may change from time to time. This proposal is valid provided Customer signs and delivers this Agreement to Cox unchanged within thirty (30) days from the date above. By signing this Agreement, Customer acknowledges that if (i) the transport Service(s) (e.g. Private Line Type Services, Ethernet Services) cross state boundaries or (ii) at least 10% of traffic on said transport Service(s) is Interstate in nature or designated for Internet traffic, then the entire transport Service(s) is considered Interstate. Customer has reviewed the interstate/intrastate designation of the transport Service(s) listed in the Service Description above and attests that all such designations are correct. Each party may use electronic signature to sign this Agreement, provided the electronic signature method used by Customer is acceptable to Cox. This Agreement shall be effective upon execution by Customer and "Acceptance" by Cox. "Acceptance" of the Agreement by Cox shall occur upon the earlier of (i) Cox's countersignature of this Agreement or (ii) Cox's installation of Service at Customer's location. Customer acknowledges that it has read and understands the 911 disclosures in Section 2 of the Service Terms. By signing this Agreement, you represent that you are the authorized Customer representative.

Customer Authorized Signature	CoxCom, LLC dba Cox Business, Cox Oklahoma Telcom, LLC Signature
Signature:	Signature:
Print:	Print:
Title Position:	Title Position:
Date:	Date:

EXHIBIT A

1. E911 Services FOR IMPORTANT INFORMATION ABOUT COX'S 911 PRACTICES, PLEASE REVIEW THE INFORMATION ABOUT E911 SERVICE IN THE GENERAL TERMS AND ON THE WEBSITE <http://www.coxbusiness.com/e911>

2. Service Start Date and Term The "Initial Term" shall begin upon installation of Service and shall continue for the applicable Term commitment set forth above in the Service Terms. However, if Customer delays installation or is not ready to receive Services on the agreed-upon installation date, Cox may begin billing for Services on the date Services would have been installed. Cox shall use reasonable efforts to make the Services available by the requested service date. Cox shall not be liable for damages for delays in meeting service dates due to install delays or reasons beyond Cox's control. If Customer delays installation for more than ninety (90) days after Customer's execution of this Agreement, Cox reserves the right to terminate this Agreement by providing written notice to Customer and Customer shall be liable for Cox's reasonable costs incurred. AFTER THE INITIAL TERM, THIS AGREEMENT SHALL AUTOMATICALLY RENEW FOR ONE (1) YEAR TERMS (EACH AN "EXTENDED TERM") UNLESS A PARTY GIVES THE OTHER PARTY WRITTEN TERMINATION NOTICE AT LEAST THIRTY (30) DAYS PRIOR TO THE EXPIRATION OF THE INITIAL TERM OR THEN CURRENT EXTENDED TERM. "Term" shall mean the Initial Term and Extended Term (s), if any. Cox reserves the right to increase rates for all Services by no more than ten percent (10%) during any Extended Term by providing Customer with at least sixty (60) days written notice of such rate increase. This limitation on rate increases shall not apply to video Services or Services for which rates, terms and conditions are governed by a Cox tariff or SG. Upon notice to Customer, Cox may change the rates for video Services periodically during the Term. Cox may change the rates for telephone Service subject to a Cox tariff or SG periodically during the Term. For the avoidance of doubt, promotional rates and promotional discounts provided to Customer will expire at the end of the Initial Term or earlier as set forth in the promotion language. Customer's payment for Service after notice of a rate increase will be deemed to be Customer's acceptance of the new rate.

3. Termination Customer may terminate any Service before the end of the Term selected by Customer above in the Service Terms upon at least thirty (30) days written notice to Cox; provided, however, if Customer terminates any such Service before the end of the Term (except for breach by Cox), unless otherwise expressly stated in the General Terms, Customer will be obligated to pay Cox a termination fee equal to the nonrecurring charges (if unpaid) and One Hundred Percent (100%) of the monthly recurring charges for the terminated Service(s) multiplied by the number of months, including partial months, remaining in the Term. Cox may terminate this Agreement without liability at any time prior to installation of Services if Cox determines that Customer's location is not reasonably serviceable or there is signal interference with any Cox Service(s) according to Cox's standard practices. If Customer terminates or decreases any Service that is part of a bundle offering, the remaining Service(s) shall be subject to price increases for the remaining Term. If Customer terminates this Agreement prior to installation of Service by Cox, Customer shall be liable for Cox's costs incurred. This provision survives termination of the Agreement.

4. Payment Customer shall pay Cox all monthly recurring charges ("MRCs") and all non-recurring charges ("NRCs"), if any, by the due date on the invoice. Any amount not received by the due date shown on the applicable invoice will be subject to interest or a late charge no greater than the maximum rate allowed by law. If Cox terminates this Agreement due to Customer's breach, or if Customer fails to pay any amounts when due and fails to cure such non-payment upon receipt of written notice of non-payment from Cox, Customer will be deemed to have terminated this Agreement and will be obligated to pay the termination fee described above. If applicable to the Service, Customer shall pay sales, use, gross receipts, and excise taxes, access fees and all other fees, universal service fund assessments, 911 fees, franchise fees, bypass or other local, State and Federal taxes or charges, and deposits, imposed on the use of the Services. Taxes will be separately stated on Customer's invoice. No interest will be paid on deposits unless required by law.

5. Service and Installation Cox shall provide Customer with the Services identified above in the Service Terms and may also provide related facilities and equipment, the ownership

of which shall be retained by Cox (the "Cox Equipment"), or for certain Services, Customer, may purchase equipment from Cox ("Customer Purchased Equipment"). Customer is responsible for damage to any Cox Equipment. If Cox Equipment is not returned to Cox after termination or disconnection of Services, Customer shall be liable for the Cox Equipment costs. Customer may use the Services for any lawful purpose, provided that such purpose: (i) does not interfere or impair the Cox network or Cox Equipment; (ii) complies with the AUP; and (iii) is in accordance with the terms and conditions of this Agreement. Customer shall use the Cox Equipment only for the purpose of receiving the Services. Customer shall use Customer Purchased Equipment in accordance with the terms of this Agreement and any related equipment purchase agreement. Unless provided otherwise herein, Cox shall use commercially reasonable efforts to maintain the Services in accordance with applicable performance standards. Cox network management needs may require Cox to modify upstream and downstream speeds. Use of the Services shall be subject to the AUP at <http://www.coxbusiness.com/generalterms>, which is incorporated herein by reference. Cox may change the AUP from time to time during the Term. Customer's continued use of the Services following an AUP amendment shall constitute acceptance of the revised AUP.

6. General Terms The General Terms are hereby incorporated into this Agreement by reference. BY EXECUTING THIS AGREEMENT AND/OR USING OR PAYING FOR THE SERVICES, CUSTOMER ACKNOWLEDGES THAT IT HAS READ, UNDERSTOOD, AND AGREED TO BE BOUND BY THE GENERAL TERMS.

7. LIMITATION OF LIABILITY IN ADDITION TO ANY OTHER LIMITATIONS ON LIABILITY CONTAINED IN THE AGREEMENT, NEITHER COX NOR ANY COX RELATED PARTY SHALL BE LIABLE FOR DAMAGES FOR FAILURE TO FURNISH OR INTERRUPTION OF ANY SERVICES, OR FOR ANY LOSS OF DATA OR STORED CONTENT, IDENTITY THEFT, OR FOR ANY PROBLEM WITH THE SERVICES OR EQUIPMENT OF ANY THIRD PARTY, NOR SHALL COX NOR ANY COX RELATED PARTY BE RESPONSIBLE FOR FAILURE OR ERRORS OF ANY COX SERVICE, COX EQUIPMENT, SIGNAL TRANSMISSION, LICENSED SOFTWARE, LOST DATA, FILES OR SOFTWARE DAMAGE REGARDLESS OF THE CAUSE. NEITHER COX NOR ANY COX RELATED PARTY WILL BE LIABLE FOR DAMAGE TO PROPERTY OR FOR PHYSICAL INJURY TO ANY PERSON ARISING FROM THE INSTALLATION OR REMOVAL OF EQUIPMENT UNLESS CAUSED BY THE NEGLIGENCE OF COX. UNDER NO CIRCUMSTANCES WILL COX OR ANY COX RELATED PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES, INCLUDING LOST PROFITS, ARISING FROM THIS AGREEMENT OR PROVISION OF THE SERVICES.

8. WARRANTIES EXCEPT AS PROVIDED IN THIS AGREEMENT, THERE ARE NO OTHER AGREEMENTS, WARRANTIES OR REPRESENTATIONS, EXPRESS OR IMPLIED, EITHER IN FACT OR BY OPERATION OF LAW, STATUTORY OR OTHERWISE, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, RELATING TO THE SERVICES. SERVICES PROVIDED ARE A BEST EFFORTS SERVICE AND COX DOES NOT WARRANT THAT THE SERVICES, EQUIPMENT OR SOFTWARE SHALL BE ERROR-FREE OR WITHOUT INTERRUPTION. COX DOES NOT GUARANTEE THAT SERVICE CAN BE PROVISIONED TO CUSTOMER'S LOCATION, OR THAT INSTALLATION OF SERVICE WILL OCCUR IN A SPECIFIED TIMEFRAME. COX DOES NOT WARRANT THAT ANY SERVICE OR EQUIPMENT WILL MEET CUSTOMER'S NEEDS, PERFORM AT A PARTICULAR SPEED, BANDWIDTH OR THROUGHPUT RATE, OR WILL BE UNINTERRUPTED, ERROR-FREE, SECURE, OR FREE OF VIRUSES, WORMS, DISABLING CODE OR THE LIKE. INTERNET AND WIFI SPEEDS WILL VARY. COX MAKES NO WARRANTY AS TO TRANSMISSION OR UPSTREAM OR DOWNSTREAM SPEEDS OF THE NETWORK.

9. Public Performance If Customer engages in a public performance of any copyrighted material contained in any of the Services, Customer, and not Cox, shall be responsible for obtaining any public performance licenses at Customer's expense. The Video Service that Cox provides under this Agreement does not include a public performance license

Exhibit B Pricing Form

COMPANY NAME: [Cox Oklahoma Telcom, LLC dba Cox Business](#)

GUTHRIE PUBLIC SCHOOLS WAN SERVICES

Item	Product or Service Description	Quantity	Per Unit Cost		Comments
			One-time (Installation, activation)	Pricing Per (Recurring Monthly)	
1	Maintenance or associated hardware costs				
2	Cost to Add, Move or Change for each service				Case by case basis-TBD based off of cost.
4	Transparent LAN Circuit - 1GB	1		\$425	
3	Transparent LAN Circuit – 2 GB	1		\$530	
4	Transparent LAN Circuit – 3 GB	1		\$605	
5	Transparent LAN Circuit – 5 GB	1		\$715	
6	Transparent LAN Circuit – 7 GB	1		\$795	
7	Transparent LAN Circuit – 10 GB	1		\$975	
8	Other billable charges (Fees & Surcharges)				
9	Estimated FCC charges (USF)*	1		varies	Estimated USF 35.8% for ‘interstate.’ Please see note about choosing ‘intra-state.’

* [Inter versus Intra-state pricing disclaimer and explanation](#): If you are purchasing Cox telecommunications transport services (e.g., Ethernet), interstate services will incur federal USF charges, and intrastate services will incur state USF charges, as applicable.

Exhibit C Cox Service Level Agreement(s)



Cox Metro-Ethernet and CloudPort Service Level Agreement

1. **Scope.** This Service Level Agreement (“SLA”) is incorporated into the Commercial Services Agreement or Master Services Agreement (“Agreement”) by and between Cox and the Customer, each as defined in the Agreement. The performance standards and service levels set forth in this SLA are Cox’s objectives with respect to the Cox Layer 2 VPN services, which are inclusive of Cox Metro-Ethernet Service and Cox CloudPort Service (collectively, the “Layer 2 VPN Services”).

2. **Layer 2 VPN Services Description.**
 - (a) **Layer 2 VPN Service Elements:** The Layer 2 VPN Services consists of a port (Metro-Ethernet Port or CloudPort respective to each Service’s particular branding) (“Port”), Ethernet Virtual Circuit (“EVC”), and a User to Network Interface (“UNI”). A UNI may be a Cox provided physical interface or a logical point of demarcation as defined by Cox.

 - (b) **Network Segments:** For purposes of SLA, there are three defined network segments for the Layer 2 VPN Services:
 - (i) **Core Network:** A provider edge router to provider edge router segment whose metrics consist of all EVCs within a given geographic boundary for a multipoint service topology. Core network segment metrics for point-to-point service topologies are circuit-specific measurements. Geographic boundaries include metro, state, regional, and national, as shown in Table 2.0 in Section 7.

 - (ii) **Access to Core:** A customer edge UNI to provider edge Core Network segment, commonly referred to as a “local loop.” Access to Core segment metrics are circuit specific measurements.

 - (iii) **Type-II:** Any portion of the Layer 2 VPN Services or circuits obtained by Cox from third-party carriers are not subject to any Service Quality (as defined below) or any other SLA terms.

- (c) Service Topology: Services are configured in either a multipoint (ELAN) or a point-to-point (ELINE) configuration.
- (d) “End to End” SLA: For purposes of “End to End” SLA Service calculation for Metro-Ethernet Services, the concatenation of access to core, core network, and access to the core can be used. Specifically:
- “End to End” Delay = Access to core Delay + Core Delay + Access to core Delay
 - “End to End” DDR = Access to core DDR * Core DDR * Access to core DDR
 - “End to End” Jitter = Higher value Jitter metric for either Access to core Jitter or Core Jitter

For purposes of SLA Service calculation for CloudPort Service, the concatenation of access to core and core network can be used. Specifically:

- “End to End” Delay = Access to core Delay + Core Delay
- “End to End” DDR = Access to core DDR * Core DDR
- “End to End” Jitter = Higher value Jitter metric for either Access to core Jitter or Core Jitter

3. Layer 2 VPN Service Availability. “Layer 2 VPN Service Availability” is defined by Cox as the ability to send or receive Ethernet Service Frames via a given Port inclusive of the local loop and UNI. Cox’s objective is to make the Port available for Customer as set forth in Table 2.0 in Section 7 with respect to the Cox Network Core and Access to the Core. This parameter is calculated by dividing the number of minutes a Port is available for Customer’s use by the total number of minutes in any calendar month and multiplying by one hundred (100). Unavailability of the Layer 2 VPN Services due to the reasons or causes set forth in Section 11 of this SLA shall not be included in determining whether Cox has met the applicable performance standard for Layer 2 VPN Service Availability objective. For example, if a Port experiences an outage for one (1) day due to a Force Majeure event, and otherwise experiences no other outage or Service Interruption during the applicable month, Cox will be deemed to have met the Layer 2 VPN Service Availability performance objective and no Service Credit(s) (as defined below) will be provided.

4. Layer 2 VPN Service Interruption. A “Layer 2 VPN Service Interruption” is an interruption of a Port (“Affected Port”) that results in the total disruption of the Layer 2 VPN Services delivered over the Affected Port beyond the Layer 2 VPN Service Availability level. Any Layer 2 VPN Service Interruption, outage, degradation of Layer 2 VPN Service, or failure to meet any objective stated in this SLA is not a default or breach under the Agreement but may entitle Customer to a Service Credit (as defined below) for a qualifying Layer 2 VPN Service Interruption. A Layer 2 VPN Service Interruption period begins when Customer makes a Trouble Report (as defined below) to Cox’s Network Operations Center (“NOC”) under the methods and procedures set forth in Section 9 of this SLA and ends when Cox restores the Layer 2 VPN Services to Customer.

5. Service Interruption Credits. The available “Service Credit” for a Layer 2 VPN Service Interruption is identified in the table below as a percentage of the monthly recurring charge (“MRC”) associated with the Affected Port experiencing a qualifying Layer 2 VPN Service Interruption. Service Credits are not cumulative (e.g. if a qualifying Layer 2 VPN Service Interruption lasted 20 hours, Customer will receive a Service Credit equal to 20% of the MRC for the portion of the Layer 2 VPN Services experiencing a Layer 2 VPN Service Interruption, but Customer does not also receive a separate Service Credit for the “≥30 min. to <4 hours”, “≥ 4 hours to < 8 hours” and “≥ 8 hours to < 16 hours” timeframes identified in the table below). The amount of the Service Credit shall be as follows:

Table 1.0

Cox – Layer 2 VPN Services

<i>Layer 2 VPN Services Interruption Length</i>	<i>Credit of the MRC for the portion of Affected Port experiencing a Layer 2 VPN Service Interruption</i>
≥ 30 min. to < 4 hours	5% of MRC
≥ 4 hours to < 8 hours	10% of MRC
≥ 8 hours to < 16 hours	15% of MRC
≥ 16 hours to < 24 hours	20% of MRC
≥ 24 hours	25% of MRC

6. Chronic Outage. If three (3) or more separate times during a thirty (30) consecutive day period, an Affected Port experiences a Layer 2 VPN Service Interruption for a period greater than eight (8) consecutive hours (“Chronic Outage”), subject to Section 11 below, Customer may terminate the Affected Port(s) without charge or payment of any termination charges otherwise provided in the Agreement, provided Customer complies with the notification process described in this Section 6. Within thirty (30) days of the occurrence of the third Chronic Outage, Customer shall notify Cox in writing of its election to terminate the Affected Port(s), and the Affected Port(s) shall be terminated upon Cox’s receipt of such notice. If Customer fails to notify Cox within thirty (30) days of the third Chronic Outage, of its intent to terminate the Affected Port(s), then Customer shall be deemed to have waived its right to terminate the Affected Port(s) under this Section 6 until the occurrence of a subsequent Chronic Outage, if any. Upon termination under this Section 6, neither party shall have any further rights, obligations, or liabilities to the other party with respect to such terminated Affected Port(s), except those accrued through the termination date, and that expressly survive termination of this Agreement.

7. Service Quality. “Service Quality” is defined as the measurement of network performance characteristics, which include Latency, Data Delivery Ratio, and Jitter (each as defined below for both the Network Core and Access to the Core). Service Quality is influenced by both the distance classification of the offering and the Class of Service (“CoS”) provisioned and is measured for a given network segment. Measurement is only included for “in-profile” (conform to the performance attributes of the Layer 2 VPN Services) at both the ingress and egress UNIs of any given EVC. All “Service Quality” metrics in Section 7 are objectives only.

Service Quality Measurement Network Segments:

(a) Core Network Measurements:

- (i) “Core Latency,” as it relates to the Layer 2 VPN Services, is a measure of Cox Network Core delay within a given network segment, region, or distance band, as the average round trip interval of time it takes during the applicable calendar month for Ethernet Service Frame to transverse between all selected pairs of Cox network nodes within a given Network Core region. The Core Latency objective designated by CoS traffic is set forth in Table 2.0, averaged on a monthly basis.
- (ii) Core Data Delivery Ratio (“Core DDR”), as it relates to the Layer 2 VPN Services, is the average round trip data delivery percentage for a given Network Core segment, calculated by dividing data received by data delivered and multiplying by 100. Data delivered is the number of Ethernet Service Frames delivered in a given calendar month by Cox from an ingress router at a Cox network device

in the given Network Core segment for delivery to an egress router at another specific Cox network node in the region and returned to the same ingress router. The Core DDR objective designated by CoS traffic is set forth in Table 2.0, averaged on a monthly basis.

- (iii) “Core Jitter”, as it relates to the Layer 2 VPN Services, is a measure of the Cox Ethernet Service Frames delay variation within a given Network Core region during a given calendar month, as is the average difference in the interval of time for selected pairs of Ethernet Service Frames that transverse between pairs of Cox network nodes in a given core network segment. The Core Jitter objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.

(b) Access to Core Network Measurements:

- (i) “Access Latency,” as it relates to the Layer 2 VPN Services, is the time elapsed from when the first bit of an Ethernet Service Frame enters the UNI to when the last bit returns to the same UNI after the Ethernet Service Frame has transversed the Access to Core network on a round trip basis. The Access Latency objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.
- (ii) Access Data Delivery Ratio (“Access DDR”), as it relates to the Layer 2 VPN Services, is the percentage of Ethernet Service Frames that successfully traverse the Access to Core network segment on a round trip basis. The Access DDR objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.
- (iii) “Access Jitter” as it relates to the Layer 2 VPN Services, is a measure of the Cox Ethernet Service Frame delay variation within an Access to Core network segment during a given calendar month and is the average difference in the interval of time for selected pairs of Ethernet Service Frames that transverse the Access to Core network segment on a round trip basis. The Access Jitter objective designated by CoS is set forth in Table 2.0, averaged on a monthly basis.

(c) Service Quality Objectives (“Table 2.0”). The following table sets forth Cox network objectives for Layer 2 VPN Service Availability, Data Delivery Ratio, Latency, and Jitter for four (4) regional classifications and three (3) access to core network segments objectives based upon CoS:

Table 2.0

Network Segment	Region / Distance band	CoS	Service Availability	Data Delivery Ratio (two way)	Latency (two way)	Jitter (two way)
Access to Core	Fiber based VPN access	Real Time	99.99% (< 4 min/mo)	99.9%	10 ms.	2 ms.
		Interactive			12 ms.	3 ms.
		Priority Data			16 ms.	N/A
		Best Effort			N/A	N/A
	HFC based VPN access	Priority Data	99.9% (< 43 min/mo)	99.75%	16 ms.	N/A
TYPE II	Priority Data	99.9% (< 43 min/mo)	N/A	N/A	N/A	
Network Core	Metro (<155 miles)	Real Time	99.995% (< 2 min/mo)	99.99%	10 ms.	2 ms.
		Interactive			12 ms.	3 ms.
		Priority Data			16 ms.	N/A
		Best Effort			N/A	N/A
	State (<400miles)	Real Time	99.995% (< 2 min/mo)	99.99%	20 ms.	2 ms.
		Interactive			22 ms.	3 ms.
		Priority Data			26 ms.	N/A
		Best Effort			N/A	N/A
	Regional (<755miles)	Real Time	99.995% (< 2 min/mo)	99.99%	30 ms.	2 ms.
		Interactive			32 ms.	3 ms.
		Priority Data			36 ms.	N/A
		Best Effort			N/A	N/A
	National (<4,349miles)	Real Time	99.99% (< 4 min/mo)	99.985%	50 ms.	2 ms.
		Interactive			52 ms.	3 ms.
		Priority Data			56 ms.	N/A
		Best Effort			N/A	N/A

8. **Layer 2 VPN Service Response and Resolution.** In the event Cox receives a Trouble Report (defined below) from Customer, Cox will initiate action to clear the trouble within approximately thirty (30) minutes. If the Trouble Report is the result of an electronic component failure, the estimated restoration time is four (4) hours. If the Trouble Report is the result of a cable or fiber failure or any other issue, the estimated restoration time is eight (8) hours.

9. **Customer Responsibilities / Trouble Reports.** Cox will maintain a twenty-four (24) hour, seven (7) day a week point-of-contact for Customer to report Layer 2 VPN Service issues, including troubles, outages or Layer 2 VPN Service Interruptions. Customer shall call Trouble Reports to the telephone number provided by Customer's local market sales representative. A "Trouble Report" means any report made by Customer relating to the Layer 2 VPN Services or the equipment provided by Cox.

Cox will investigate the Trouble Report and assign a trouble ticket number. To qualify for any Service Credit(s), Customer must request, in writing, a Service Credit within thirty (30) calendar days of a qualifying Trouble Report. Cox will be the only party to determine (in its sole discretion) whether Cox has not met any of the SLA terms specified herein and whether a Service Credit is to be issued. Customer shall cooperate with Cox at all times in testing, determining and verifying that a qualifying Layer 2 VPN Service Interruption or other issue related to this SLA has occurred.

10. Layer 2 VPN Service Installation Intervals.

- (a) Layer 2 VPN Service Installation and Availability. Cox will make commercially reasonable efforts to install, provision and make the Layer 2 VPN Services available for Customer's use within ten (10) business days of the installation date if explicitly defined in the Agreement, if any ("Estimated Install Date"). Layer 2 VPN Service shall be deemed as available upon Cox's installation of the equipment and facilities necessary to provide Customer the Layer 2 VPN Services.
- (b) Installation Delay Credit. Cox shall provide Customer with an Installation Delay Credit if the Layer 2 VPN Services are not available for Customer's use within ten (10) business days of the Estimated Install Date. In this event, Cox will provide an "Installation Delay Credit" of One Hundred Percent (100%) off the standard nonrecurring charge ("NRC") paid by Customer for the portion of the Layer 2 VPN Service that was unavailable. This Installation Delay Credit shall apply only to Cox standard NRCs and shall not apply to construction or other non-standard charges billed to Customer that are associated with providing Layer 2 VPN Services to Customer.
- (c) Exceptions to Installation Delay Credits. Installation Delay Credits shall not be provided for installation delays (i) caused by or requested by Customer, its employees, agents or subcontractors; (ii) due to inabilities or difficulties of Cox to access Customer's premises; (iii) due to the public utility company restricting Cox's access to necessary conduits or wiring in Customer's building or property; (iv) due to any delays in obtaining any necessary permits, licenses, pole attachment agreements, rights of way, or other access or property rights; (v) due to any causes addressed in Section 11; or (vi) due to Force Majeure events.

11. Exceptions and Limitations to Service Credit.

- (a) Exceptions. Service Credits shall not be provided for any Layer 2 VPN Service Interruptions or failures to meet the Layer 2 VPN Service Availability, Service Quality objectives, estimated restoration time, Estimated Install Date, or any other term or objective specified in this SLA: (i) caused by Customer, its employees, agents or subcontractors; (ii) due to failure of power or other equipment provided by Customer or the public utility company supplying power to Cox or Customer; (iii) during any period in which Cox is not allowed access to the premises of Customer to access Cox equipment; (iv) due to scheduled maintenance and repair; (v) caused by or due to violations of the Cox Acceptable Use Policy or any misconduct or accident of the Customer; (vi) caused by a loss of service or failure of the Customer's internal wiring or other Customer equipment; (vii) due to Customer's failure to release the Layer 2 VPN Service for testing and/or repair to Cox; or (viii) due to Force Majeure events. For purposes of this SLA, Force Majeure shall mean (i) third party cable cuts, acts of God, fire, flood, or other natural disaster; (ii) laws, orders, rules, regulations, directions, or actions of governmental authorities having jurisdiction over the Layer 2 VPN Services; (iii) any civil or military action including national emergencies, riots, war, civil insurrections or terrorist attacks; (iv) taking by condemnation or eminent domain of a party's facilities or equipment; (v) strikes or labor disputes; (vi) fuel or energy shortages; (vii) delays in obtaining permits or other approvals from governmental authorities for construction or Layer 2 VPN Services provisioning, or (viii) any other causes beyond the reasonable control of Cox. In addition, Service Credits shall not apply (a) if Customer is entitled to any other available credits, compensation or remedies under the Agreement for the same Layer 2 VPN Service Interruption, Service Quality issue, deficiency, degradation, delay, or any other issue (b) for Layer 2 VPN Service Interruptions, Service Quality issues, deficiencies, degradations, delays, or issues not reported by Customer to Cox within a reasonable period of time, not to exceed thirty (30) days from when it started, (c) where Customer reports a Layer 2 VPN Service Interruption, Service Quality, or any other issue or failure of Cox to meet any other objective in this SLA, but Cox does not find any such issue, (d) to any Service locations served via a third party (i.e. Type-II site), or (e) to any service not provided under the Agreement even if the service is provided by a Cox affiliate or subsidiary. For any Layer 2 VPN Service locations served via a third party, Cox may pass through any Layer 2 VPN Service credits it receives from the third party associated with any Layer 2 VPN Service Interruption not to exceed the Service Credit amount.

- (b) Limitations. With respect to all Service Credits under this SLA, no Service Credits shall be issued if: (i) Customer is in breach of its Agreement with Cox; (ii) Customer has a past due balance with Cox under the Agreement; or (iii) Customer is otherwise not in good financial standing with Cox. In addition, in any calendar month, Customer's combined Service Credits for any and all issues and any failure to meet any objective in this SLA, including, without limitation, Layer 2 VPN Service Interruptions, Service Quality issues, and Installation Delay Credits shall be no more than one (1) full MRC for the affected Layer 2 VPN Services. The calculation of credits under this SLA are exclusive of any applicable taxes, fees, or surcharges charged to the Customer or collected by Cox. All claims for Service Credits must be initiated by the Customer and are subject to review and verification by Cox. Cox reserves the right to change or modify the SLA program rules and regulations at any time without notice. For the avoidance of doubt, Cox and Customer agree that Customer's sole and exclusive remedy for any Layer 2 VPN Service Interruptions, installation delays, Service Quality issues, missed repair objectives, service degradations, or any other outages or issues related to the Layer 2 VPN Services provided under the Agreement shall be strictly limited to the Service Credits or the Installation Delay Credit, as applicable, as set forth in this SLA.



OneNet

Oklahoma's Research & Education Network

Response to Request for Proposal

2025-RFP-01

**Presenting
Guthrie Public Schools**

January 5, 2025

OneNet is a division of the Oklahoma State Regents for Higher Education.

OneNet Background

OneNet is Oklahoma's research and education network. OneNet's high-performance optical network meets our state's education, research, health care, and government needs. We leverage local, national, public and private affiliations to provide world-class broadband connectivity to institutions that sustain communities and enrich lives. From the hardware we operate to the way we are governed, OneNet is designed to level the playing field for innovation across the state and keep Oklahoma at the global forefront of technology.

Uniqueness

Imagine driving on an expressway that allows only your vehicle and others like it. OneNet's network provides that experience online for the organizations we serve. Our network is dedicated to Oklahoma's education, research, health care and state and local governments. Through OneNet, peer organizations and agencies in Oklahoma exercise direct, seamless connections to one another. For educational and research subscribers, OneNet provides access to Internet2's 400Gbps research-grade network. This network is the same advanced cyber-infrastructure trusted by NASA, supercomputing labs and major research institutions.

Physical Resources

OneNet's network utilizes more than 3,000 miles of optical fiber, with bandwidths ranging to 100Gbps. Our routing hardware is hosted at 40 Oklahoma universities, colleges and career techs spanning every corner of the state. In addition, we operate virtualized computing and storage facilities in Oklahoma City and Tulsa, providing internal and hosted resources for business continuity and disaster recovery. Our network is designed for reliability, performance and advanced capabilities, including multiple layers of redundancy to keep our subscribers connected.

Public-Private Partnership

OneNet is not a state-owned utility and receives no direct state appropriations. We partner with local and national businesses in the technology industry. For the "last-mile" of connectivity, extending from our hub sites to subscribers, OneNet leases infrastructure from private telecommunications providers. The result of this partnership is millions of dollars in savings to Oklahoma taxpayers and a broadband infrastructure that is one of the most comprehensive in the nation.

Origins and Development

OneNet is a public agency and a division of the Oklahoma State Regents for Higher Education, where our offices and central operations are housed. Our roots reach to 1971, when the Regents established a closed circuit "talk-back television" network for distance learning. In 1992, a \$14 million capital bond remade that infrastructure into the OneNet network. With our infrastructure in place and hardware installed, OneNet commenced operations in 1996, specializing in video-over-IP. Since then, we have been at the leading edge of every major network technology breakthrough. We have attained IPv6 readiness and introduced statewide opportunities for MPLS virtualization and quality of service (QoS).

OneNet's Knowledge of E-Rate and Oklahoma Universal Service Fund

OneNet has been involved in both the federal and state Universal Service programs since their inception. Our staff regularly attends service provider training presented by Universal Service Administrative Company (USAC) and Funds for Learning consulting, as well as the Oklahoma Universal Service Fund (OUSF) throughout the year. OneNet handles Universal Service discounts via the convenient service provider invoice (SPI) method. After USAC approves the E-Rate Form 486, USAC notifies OneNet, and we begin applying discounts directly to invoices, eliminating the wait for reimbursements. We process about 500 line items per month in this way, and we retain paper and electronic records of all service provider letters from USAC for 12 years. OneNet's E-Rate spin number is 143015254.

OneNet Standard Internet Package – What's Included

When you choose OneNet for internet access, you enjoy a comprehensive range of value-added features unique among Oklahoma internet service providers. As part of our standard internet package, all OneNet internet subscribers receive the following value-added features at no additional cost.

24/7 Helpdesk Support - Around-the-clock support and troubleshooting

DDoS Attack Mitigation - Automatic mitigation for in-progress Distributed Denial of Service (DDoS) attacks

IPs Provided - IPv4 and IPv6 addresses provided with internet service

MPLS Network Virtualization - Seamless connections for all of your locations

Quality of Service - QoS prioritization for your applications

Internet2 - Connection to the nation's largest 400Gbps research and education network

DNS Services - Domain Name System (DNS) hosting for all subscribers and several [DNS registration options](#)

Network Monitoring - 24/7 monitoring tools for instant access to your usage information

OneNet operates under a cost-recovery model. These capabilities are integrated into our network, and the costs are inseparable from our internet access costs. For more information on OneNet's standard package, visit our [internet access webpage](#).

IP Addressing

OneNet will provide the required IP addresses needed for Guthrie Public Schools.

Service Level Agreement

Please see the attached Service Level Agreement.

Ability to Meet Installation Deadline

OneNet will make every effort to meet the July 1, 2025 installation date as long as we receive the signed service order agreement from Guthrie Public Schools on or before June 1, 2025.

Assurance Statement

OneNet's staffing structure, network and overall business practices are designed to assure our services meet or exceed subscriber requirements. Our network is designed with multiple levels of redundancy to ensure reliability, stability and dependability. OneNet's team of engineers and technicians provide technical expertise and unmatched subscriber support. This support team, along with our administrative staff, enables us to meet the day-to-day business needs for organizations of all sizes. OneNet employs approximately 35 staff members.

Oklahoma Universal Service Fund Filing

OneNet will file with OUSF in a timely manner following receipt of a completed affidavit from Guthrie Public Schools

Oklahoma Universal Service Fund Appeals

OneNet will submit a request for reconsideration if an adverse filing is determined, if Guthrie Public Schools follows all the OUSF rules and can provide reasonable cause for a reconsideration.

Maintenance and Technical Support

OneNet provides 24/7/365 technical support. Subscribers can reach our help desk at (405) 225-9444 or toll-free at (888) 566-3638. Our technical support staff also provides router management services for selected brands and assists with basic trouble-shooting issues on your network.

References

Putnam City Schools

Cory Boggs, Chief Information Technology Officer
cboggs@putnamcityschools.org • 405-495-5200
Service Provided: 30 Gig

Moore Public Schools

Jun Kim, Director of Technology
junkim@mooreschools.com • 405-735-4001
Service Provided: 10 Gig Split-Local Loop

Washington School District

Jason Brittain, E-Rate Contact
jbrittain@washington.k12.ok.us • 405-288-6190
Service Provided: 2.5 Gig

Lawton Public Schools

Suki Bloomfield, IT Coordinator
sbloomfield@lawtonps.org • 580-713-4207 ext. 2107
Service Provided: 10 Gig

OneNet Support Personnel Qualifications

Brian Burkhart – Chief Technology Officer: Brian has been with OneNet for 24 years. Brian holds a Bachelor Degree in Computer Science from the University of Oklahoma. Brian's major projects include: data center relocations and upgrades, large server and storage platforms, large-scale application hosting and virtual infrastructure, and disaster recovery coordination. Brian also serves as Principal investigator on five National Science Foundation regional cyber-infrastructure grants.

Randy Crosby – Director of Network Infrastructure: Randy has been employed for 25 years at OneNet. Randy has an Associate Degree in Engineering Technology from Rose State College. Randy's major projects include: implementation of Cisco core DWDM ROADM upgrade to 40 channels, implementation of Cisco 6500 router installation at 36 locations, tower lighting conversion to strobe at 19 tower locations, DC power system upgrade at four core locations, relocation of Stillwater core location, development and implementation at new core location, Norman DWDM core reconfiguration, Juniper router installation implementation at 36 locations, Oklahoma Community Anchor Network (OCAN) project – 1,000+ mile fiber optic cable and Adva DWDM optical equipment installation at 41 locations, fiber construction projects to connect new subscribers to OCAN network, generator installation at 16 locations, 100 GE ring installation, and Oklahoma City metro disaster recovery project.

Ian Litchfield – Project Manager: Ian has been employed for 15 years at OneNet. Ian has an Associate Degree in General Education from Rose State College. Ian's major projects include: State Election Board installation, tag agency installation, Department of Health upgrade, Oklahoma State Bureau of Investigation upgrade, Oklahoma Community Anchor Network project, Juniper router installation, OCAN network monitoring equipment installation, 100 GE implementation, library upgrade, Department of Transportation implementation, and rural hospital project.

Bill Bradford – Director of Network Systems: Bill has served OneNet for 12 years. Bill studied Computer Science at University of Oklahoma. Bill's major projects include: full distributed virtual switches upgrade across OneNet's environment, forklift upgrade for all systems from Centos 7 to Almalinux 9, project to streamline firewall migrations, archival tier storage design and implementation, VPN solution migration for subscribers, forklift storage upgrades, and Science DMZ network deployment for multiple colleges and universities.

Drew Graham – Network Engineer: Drew has been a OneNet staff person for more than a year. Drew is working towards a Bachelor Degree in Network Engineering and Security from Western Governors University. Drew's major projects include: Department of Health upgrade to 300M, 10G/100G and Science DMZ network deployments for 15 colleges and universities, core network upgrades for Oklahoma City and Tulsa hubsites to prepare for future 400G upgrades, new circuit standard design for state agency circuits, and circuit upgrades for over 30 schools and libraries, including 1G to multi-gig circuits.

The OneNet team includes approximately 35 full-time staff dedicated to providing services for our subscribers. The staff is experienced in meeting all the requirements in this section.

Indemnification and Hold Harmless

OneNet is a state entity under the Oklahoma State Regents for Higher Education. OneNet is bound by the same Oklahoma law and Attorney General's Opinions as Guthrie Public Schools. We cannot, and will not, agree to indemnify, defend or hold harmless in any respect. OneNet will be responsible for any staff that may cause any damages.

OneNet Firewall Services

OneNet provides a basic managed firewall service through cloud-based Palo Alto or Fortinet solutions (no equipment needed), as well as advanced features for both solutions. The subscriber must have OneNet internet access service.

Virtual Firewall – Palo Alto

Supports Up To*	Virtual Machine Model Number	Annual Fee Advanced Features (Non-E-Rate Eligible)	Annual Fee Basic Firewall (Category 2 E-Rate Eligible)	Annual Total Basic Firewall Plus Advanced Features
1 Gbps	VM-100	\$1,218.00	\$3,232.00	\$4,450.00
2 Gbps	VM-300	\$2,349.00	\$4,651.00	\$7,000.00
4 Gbps	VM-500	\$6,525.00	\$9,255.00	\$15,780.00
8 Gbps	VM-700	\$13,920.00	\$17,770.00	\$31,690.00

Virtual Firewall – Fortinet

Supports Up To*	Virtual Machine Model Number	Annual Fee Advanced Features (Non-E-Rate Eligible)	Annual Fee Basic Firewall (Category 2 E-Rate Eligible)	Annual Total Basic Firewall Plus Advanced Features
1 Gbps	VM-02	\$656.00	\$3,084.00	\$3,740.00
2 Gbps	VM-04	\$1,345.00	\$4,455.00	\$5,800.00
4 Gbps	VM-08	\$3,785.00	\$8,762.00	\$12,547.00
8 Gbps	VM-16	\$8,014.00	\$16,651.00	\$24,665.00

Both the basic firewall and advanced features are required for this service.

Subscribers with E-Rate funding are responsible for two costs of firewall services:

- Non-E-Rate eligible advanced features
- Non-discount portion of the cost of E-Rate eligible basic firewall services

* These values are accurate for most cases; however, other variables can contribute to the firewall's ability to support the listed bandwidth. For more information, call our network services team at 888-5-OneNet.

OneNet Optional Non-E-Rate Eligible Services



Content Filtering

Our Cisco Umbrella solution allows for different filtering policies for administrators and students. Our solution includes web-based detailed filtering and reporting and active directory integration. No hardware is needed for this cloud-based solution, and there is no impact on network speed. This solution is CIPA compliant.

K-12: \$600 per year for 500 or fewer students
 \$1.30/student per year if more than 500 students (e.g. 1,000 students = \$1,300)
 Libraries please call for pricing



Colocation

Utilize OneNet's datacenter for your hardware. Private MPLS connectivity to your network is available at no additional cost. OneNet's Oklahoma City datacenter is backed up by top-of-the-line cooling, power and redundancy solutions.

\$240/rack unit/year plus connectivity



High-Speed/Storage Area Network

Data stays on 100% flash storage. Replication included. Primary storage can be in Oklahoma City or Tulsa.

\$1.20/GB/year

Archival Tier Storage

This tier of storage provides an economical solution for backup/archival storage. Storage can be accessed via network shares (NFS/CIFS). For multi-site resiliency, request two copies.

\$125/TB/year
 \$250/TB/year for two copies



Email Hosting

OneNet hosts your organization's email on our managed cPanel servers.

\$250/year for internet subscribers
 \$300/year for non-internet subscribers
 *Subscribers with fewer than 25 email accounts, please contact us for pricing.



Virtual Infrastructure

OneNet offers a resource pool of CPU/RAM on our fully redundant, virtual infrastructure based on VMware vSphere. Multicity disaster recovery capability is included.

\$60/GB RAM/year plus storage (high-speed). Managed VM services available as well.

OneNet Optional Non-E-Rate Eligible Services



Web Hosting

OneNet offers a sophisticated web hosting platform, utilizing cPanel technology.

\$50/year for internet subscribers
\$100/year for non-internet subscribers



Video Conferencing

OneNet and Zoom have partnered to develop a statewide purchasing program. This arrangement creates cost savings for Zoom products and services, including host licensing, webinars, room connectors and Zoom rooms.

\$15/year for Zoom licenses
(unlimited meetings per host,
300-person capacity per
meeting)
Call for pricing on others
products and services

GUTHRIE INDEP SCHOOL DIST 1- SLL Admin FY25

Quoted Service Delivery to (Demarc):
802 E VILAS AVE
GUTHRIE, OK 73044

Category 1: Internet Access and/or Telecommunications

<u>Function:</u> Internet Access and Data Transmission Service	Bandwidth Up/Down Speed (Mbps)	Monthly Recurring Cost	Annual Recurring Cost	Establishment Fee	One-Time Construction Cost	Total
	2000	\$2,330.00	\$27,960.00		\$0.00	\$27,960.00
	3000	\$2,692.00	\$32,304.00	\$1,000.00	\$0.00	\$33,304.00
	4000	\$2,922.00	\$35,064.00	\$1,000.00	\$0.00	\$36,064.00
	5000	\$3,258.00	\$39,096.00	\$1,000.00	\$0.00	\$40,096.00
	6000	\$3,516.00	\$42,192.00	\$1,000.00	\$0.00	\$43,192.00
	7000	\$3,774.00	\$45,288.00	\$1,000.00	\$0.00	\$46,288.00
	8000	\$4,006.00	\$48,072.00	\$1,000.00	\$0.00	\$49,072.00
	9000	\$3,350.00	\$40,200.00	\$1,000.00	\$0.00	\$41,200.00
	10000	\$4,940.00	\$59,280.00	\$1,000.00	\$0.00	\$60,280.00

Term Options

1. Multiyear Contract (initial one-year contract with up to four voluntary renewals)

**** IMPORTANT**** FCC rules require that prior to submission of a form 471 for services, the parties must have a signed and dated contract.

OneNet will provide a multiyear agreement that meets state and E-Rate requirements. By selecting the multiyear contract, your organization can avoid filing a form 470 and OUSF affidavit for the life of the contract. The multiyear agreement is designed to lock in pricing, along with streamlining the filing process for E-Rate and OUSF funding. Upgrades are allowed within the contract, if pricing was provided in the bid response for the desired bandwidth.

OneNet offers the initial one-year contract with up to four voluntary renewals, which is subject to annual ratification by the subscriber and OneNet. If mutual ratification is not agreed upon, services will continue on a month-to-month basis until services are cancelled by the subscriber submitting a disconnect form. **If OneNet is selected as the service provider, please contact our office to request a contract prior to filing your form 471. Applicant MUST designate the service agreement as a "CONTRACT" on the FCC form 471.**

2. Month-to-Month Service

No contract is needed for month-to-month service. Applicant must designate the service agreement as month-to-month on the FCC form 471. Annual filing of the FCC form 470 is required.

Standard Internet Package – What’s Included

When you choose OneNet for internet access, you enjoy a comprehensive range of value-added features unique among Oklahoma internet service providers. As part of our standard internet package, all OneNet internet subscribers receive the following value-added features at no additional cost.



- 24/7 Helpdesk Support** - Around-the-clock support and troubleshooting
- DDoS Attack Mitigation** - Automatic mitigation for in-progress Distributed Denial of Service (DDoS) attacks
- IPs Provided** - IPv4 and IPv6 addresses provided with internet service
- MPLS Network Virtualization** - Seamless connections for all of your locations
- Quality of Service** - QoS prioritization for your applications
- Internet2** - Connection to the nation’s largest 400Gbps research and education network
- DNS Services** - Domain Name System (DNS) hosting for all subscribers and several [DNS registration options](#)
- Network Monitoring** - 24/7 monitoring tools for instant access to your usage information

OneNet operates under a cost-recovery model. These capabilities are integrated into our network, and the costs are inseparable from our internet access costs. For more information on OneNet’s standard package, visit our [internet access webpage](#).

Router Requirements

OneNet provided router on location equipment, according to bandwidth (BW)

Monthly Rates

BW 1001 – 5000M Mbps: Juniper SRX380 or current equivalent model	\$368.00
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The router shall remain the property of OneNet. Router maintenance will be OneNet’s responsibility. Subscriber’s local network will not be dependent on the OneNet provided router. OneNet configures the routers in "packet mode," so they only perform routing functionality required for internet service.

OR

Subscriber Provided Router Requirements

>1Gig will require a router with 2 (10 Gigabits) Ethernet interfaces: one for internet and one for the local area network (LAN)

Installation

At OneNet, we strive to provide a timely connection for your new circuit or circuit upgrade. Our provisioning team and network technicians partner with the local telecommunications company providing your last-mile services to develop a timeline for your connection and work to keep your installation on schedule. The date the subscriber orders service from OneNet, the last-mile provider’s schedule and construction requirements are the main factors affecting the installation timeline. Standard installation, without construction, can take up to approximately 90 days. Throughout the installation process, our provisioning team monitors the circuit installation status and keeps you informed on the progress.

- **Site Preparations**

The subscriber is responsible for all site preparations, such as electrical capacity, demarcation extensions and backboard for mounting service provider equipment, when applicable.

Non-E-Rate Eligible Services



Content Filtering

Our Cisco Umbrella solution allows for different filtering policies for administrators and students. Our solution includes web-based detailed filtering and reporting and active directory integration. No hardware is needed for this cloud-based solution, and there is no impact on network speed. This solution is CIPA compliant.

K-12: \$600 per year for 500 or fewer students
 \$1.30/student per year if more than 500 students (e.g. 1,000 students = \$1,300)
 Libraries please call for pricing



Colocation

Utilize OneNet’s data center for your hardware. Private MPLS connectivity to your network is available at no additional cost. OneNet’s Oklahoma City data center is backed by top-of-the-line cooling and power redundancy solutions. Completed SOC2 Type 2 audit of OneNet’s control requirements for our data center, virtualization and colocation services.

\$240/rack unit/year plus connectivity

Non-E-Rate Eligible Services

Virtual Firewall – Palo Alto

Supports Up To*	Virtual Machine Model Number	Annual Fee Advanced Features (Non-E-Rate Eligible)	Annual Fee Basic Firewall (Category 2 E-Rate Eligible)	Annual Total Basic Firewall Plus Advanced Features
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8 Gbps	VM-700	\$13,920.00	\$17,770.00	\$31,690.00

OneNet provides a basic managed firewall service through a cloud-based Palo Alto or Fortinet solution (no equipment needed), as well as advanced features for both solutions. The subscriber must have OneNet internet access service.

Both the basic firewall and advanced features are required for this service. Subscribers are responsible for two costs of firewall services:

- Non-E-Rate eligible advanced features
- Non-discount portion of the cost of E-Rate eligible basic firewall services

* These values are accurate for most cases; however, other variables can contribute to the firewall's ability to support the listed bandwidth. For more information, call our network services team at 888-5-OneNet.



Virtual Firewall – Fortinet

Supports Up To*	Virtual Machine Model Number	Annual Fee Advanced Features (Non-E-Rate Eligible)	Annual Fee Basic Firewall (Category 2 E-Rate Eligible)	Annual Total Basic Firewall Plus Advanced Features
1 Gbps	VM-02	\$656.00	\$3,084.00	\$3,740.00
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4 Gbps	VM-08	\$3,785.00	\$8,762.00	\$12,547.00
8 Gbps	VM-16	\$8,014.00	\$16,651.00	\$24,665.00

High-Speed/Storage Area Network

Data stays on disk. Replication included. Primary storage can be in Oklahoma City or Tulsa.

Tivoli Storage Manager (TSM) Backup

Traditional backup, except that OneNet runs the servers.

Archival Tier Storage

This tier of storage provides an economical solution for backup/archival storage. Storage can be accessed via network shares (NFS/CIFS). For multi-site resiliency, request two copies.

\$1.20/GB/year

See website or call for pricing details

\$125/TB/year

\$250/TB/year for two copies



Email Hosting

OneNet hosts your organization's email on our managed servers, based on Oracle Messaging Server.

\$250/year for internet subscribers

\$300/year for non-internet subscribers

*Subscribers with fewer than 25 email accounts, please contact us for pricing.



Virtual Infrastructure

OneNet offers a resource pool of CPU/RAM on our fully redundant, virtual infrastructure based on VMware vSphere. Multicity disaster recovery capability is included. Completed SOC2 Type 2 audit of OneNet's control requirements for our data center, virtualization and colocation services.

\$60/GB RAM/year plus storage (high-speed). Managed VM service available as well.



Web Hosting

OneNet offers a sophisticated web hosting platform, utilizing cPanel technology.

\$50/year for internet subscribers

\$100/year for non-internet subscribers



Non-E-Rate Eligible Services



Video Conferencing

OneNet and Zoom have partnered to develop a statewide purchasing program. This arrangement creates cost savings for Zoom products and services, including host licensing, webinars, room connectors and Zoom rooms.

\$15/year for Zoom licenses (unlimited meetings per host, 300-person capacity per meeting)
Call for pricing on other products and services

OneNet provides **24/7 service desk for support** on all services.

For additional details or pricing questions, call (888) 566-3638 and ask for our systems department.

For more information on OneNet services, visit <https://onenet.net/services/onenet-services/>.

OneNet Overview

OneNet is a division of the Oklahoma State Regents for Higher Education and Oklahoma's research and education network. Our mission is to advance technology across Oklahoma. OneNet is not a state-owned utility and receives no direct state appropriations. We partner with local and national technology organizations. For the "last-mile" of connectivity, extending from our hub sites to subscribers, OneNet leases infrastructure from private telecommunications providers. The result of this partnership is millions of dollars in savings to Oklahoma taxpayers and a broadband infrastructure that is one of the most comprehensive in the nation.

E-Rate and OUSF Expertise

OneNet has been involved in E-Rate and the Oklahoma Universal Service Fund (OUSF) programs since the programs' inception. Our staff attends service provider training presented by USAC semi-annually, as well as meetings of the Oklahoma Universal Service Fund throughout the year.

E-Rate

OneNet will provide discounted invoices within 30 days of USAC's form 486 approval. OneNet is set up for Service Provider Invoices (SPI Method) with USAC, but we will work with any subscribers who would like to pay in full and file the Billed Entity Applicant Reimbursement (BEAR).

OUSF

Once a completed affidavit is received for OUSF, OneNet will submit the affidavit to the Oklahoma Corporation Commission (OCC) within 30 days.

If funding is not approved through these funding mechanisms, the applicant is obligated to pay the balance due after all approved discounts are applied. If the applicant is ineligible, the applicant is responsible for 100%. OneNet is obligated to participate in and be compliant with the rules and requirements of the both programs stated above.

Technical Support

OneNet provides 24/7/365 technical support. Subscribers can reach our helpdesk and receive technical support for basic troubleshooting issues on the subscriber's network. OneNet's helpdesk and engineering staff operate with a set of procedures and checklists that assure OneNet provides unmatched subscriber support and ensures 24/7 availability and responsiveness to those we serve.

Questions?

Please contact OneNet's provisioning department for questions regarding this bid:

provisioning@onenet.net • (405) 225-9471 locally • (888) 566-3638 toll-free

Cheri Jensen

Provisioning Team

OneNet

P.O. Box 108800

Oklahoma City, OK 73101-8808

(888) 566-3638

provisioning@onenet.net

Service Level Agreement Criteria

OneNet is an operational division of the Oklahoma State Regents for Higher Education, a public agency. As Oklahoma’s research and education network, OneNet delivers high-performance networking to research, education, health care and governmental entities and strives to provide the highest level of service and performance.

Objective

This Service Level Agreement (SLA) documents the level of support OneNet provides to the subscribers served by the network. The ultimate objective of this SLA is to define the support and procedures necessary to ensure high-quality and timely delivery of network services. Moreover, this document clarifies all parties’ responsibilities to ensure subscriber needs are met in a timely manner. Although the SLA is in the form of a document that defines a level of service, the desired outcome is to represent a commitment to high-quality services OneNet delivers to its subscribers.

Scope

This SLA covers IP data communications provided by OneNet, which shall use commercially reasonable efforts to provide access 24 hours a day, 7 days per week. OneNet shall also use commercially reasonable efforts to provide 99.9% average monthly uptime of internet facilities owned and managed by OneNet. OneNet cannot, however, guarantee other components of the internet such as outages or downtime of upstream internet service providers or the last-mile circuits provided by third-parties.

Average Monthly Up-Time

Availability Objective Per Month:	99%
Latency:	<40 milliseconds port-to-port within OneNet
Bandwidth Guarantee:	For periods when the service is available, full port-to-port contracted bandwidth is available for the subscriber’s use at all times.

Response and Repair Times

In the event of a service outage, excluding a force majeure event, OneNet shall respond within 30 minutes after receiving notification of the outage from the subscriber and a service ticket is opened. After receiving notification of the service outage from the subscriber, OneNet shall begin work to restore interruptions of service on its system.

Mean time to repair (MTTR) is the time it takes to fix a problem and close out the associated service ticket. Service tickets kept open at the subscriber’s request will not be included in this

calculation. OneNet's MTTR objective is a yearly average of two hours per occurrence, with no single occurrence lasting greater than four hours.

OneNet shall maintain a point-of-contact for subscribers to report system interruptions and open service tickets 24 hours a day, seven days a week. Contact information under this SLA is: support@onenet.net • **1-888-5-ONENET (1-888-566-3638)**

Credit Allowances for Service Outages

In the event that OneNet is unable to restore a portion of the service as required hereunder, or in the event of a service outage, the subscriber shall be entitled to a credit for the prorated monthly recurring charges for the affected circuits for all unplanned outages in excess of 30 minutes.

"Service outage" means an unplanned period of time during which:

- The subscriber is unable to connect to all other internet destinations from subscriber's location, due to a problem or failure of the OneNet network,
- The subscriber's sustained packet loss on the OneNet network backbone is greater than 10%, or
- The subscriber experiences average round-trip ping latency (64-byte ping packets) of greater than 125 milliseconds for traffic between OneNet and major internet exchange points in the contiguous United States.

Service disruptions occurring during planned outage intervals do not constitute a network outage. Credit allowances, if any, shall be deducted from the charges payable by subscriber hereunder and shall be expressly indicated on a subsequent bill to subscriber.

A service outage begins when OneNet is notified or becomes aware of the failure, whichever occurs first. A service outage ends when the affected network system becomes fully operative.

If the subscriber reports services or a facility or circuit to be inoperative but declines to release it for testing and repair, it is considered to be impaired, but shall not be deemed a service outage.

- a) Credit allowances do not apply to service outages:
 - i. caused by the negligence or acts of subscriber and/or end-user or its agents;
 - ii. due to failure of power;
 - iii. the failure or malfunction of non-OneNet equipment or systems;
 - iv. circumstances or causes beyond the control of OneNet or its agents;
 - v. during any period in which OneNet is not given access to the service premises; or
 - vi. a planned service outage, scheduled maintenance or emergency maintenance.
- b) The subscriber must request a credit allowance for a service outage within one week of the date a service outage occurs or any claim for an allowance is waived. Unless

otherwise specifically stated, service outages are not aggregated for purposes of determining the credit allowance.

In the event of a service outage, the subscriber must file a claim within the Filing Period and pursuant to the service credit process. The subscriber shall be entitled to receive a credit against the amount invoiced for services provided during the month in which the service outage occurred. Credits are available for each 30-minute period of outage, subject to a maximum credit of 50% of the monthly recurring cost in any given calendar month.

Service Outage	Credit Against the Appropriate Month's Bill
Less than 30 minutes	0%
30 minutes or more	7% of the monthly bill

Whenever a subscriber reports to OneNet (or vice versa) that a circuit has chronic interruptions, OneNet shall immediately perform a detailed investigation and report the findings to the subscriber. The subscriber's right to receive credits shall not apply, however, in the event that any interruption is caused or contributed to, directly or indirectly, by any act or omission of subscriber and/or end-user, affiliates, agents or representatives.

Filing Period: All claims under this policy must be submitted to OneNet at support@onenet.net within one week of the event that caused the service outage.

Required Information: The claim must be filed by the subscriber's technical, administrative, or billing contact and should include as much information as is available regarding the service outage.

Required Information to send with the claim includes:

- a) Organization name
- b) Administrative contact's name and contact information
- c) Date and beginning/ending time of outage
- d) Source and destination IP addresses or DNS site names
- e) A trace route from the source address to the destination address (must be run during the same time interval corresponding to the service outage claim)
- f) Service ticket number provided by the OneNet helpdesk

The subscriber must submit the Required Information to support@onenet.net.

OneNet shall acknowledge all claims within two business days and shall review all claims within 10 business days of receipt. The subscriber shall be informed by email whether the appropriate service credit claim will be granted or rejected. If rejected, the notification will specify the basis for rejection.

Please contact the subscriber support first to initiate a claim or for service support.
Subscriber Support (24X7): support@onenet.net • 1-888-566-3638

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

► Go to www.irs.gov/FormW9 for instructions and the latest information.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Oklahoma State Regents for Higher Education

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC C Corporation S Corporation Partnership Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____

Other (see instructions) ► State Government Agency

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) 3
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
655 Research Parkway, Suite 200

6 City, state, and ZIP code
Oklahoma City, OK 73104-3603

7 List account number(s) here (optional)

Requester's name and address (optional)
OSRHE DBA ONENET
PO BOX 108800
OKLAHOMA CITY, OK 73101-8800

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				
--	--	--	---	--	--	---	--	--	--	--

OR

Employer identification number

6	1	-	1	7	7	0	4	3	6
---	---	---	---	---	---	---	---	---	---

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ►  Date ► 1/2/2024

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or “doing business as” (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity’s name as shown on the entity’s tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a “disregarded entity.” See Regulations section 301.7701-2(c)(2)(iii). Enter the owner’s name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner’s name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity’s name on line 2, “Business name/disregarded entity name.” If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys’ fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.

You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee ¹
b. So-called trust account that is not a legal or valid trust under state law	The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

*Note: The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.



**Board of Education Personnel Reports
January 13, 2025**

Employment Request

<u>Classification Certified</u> Name	Site	Teaching Assignment	First Work Day	Hrs. Per Day	Replacing
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<u>Classification Support</u> Name	Site	Assignment	First Work Day	Pay Grade	Hrs. Per Day	Replacing
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Duncan, Ryan	GUES	Caf. Staff	01-06-25	2	6.5	Tracey Jones
Pitts, Freddy	Maint.	Lead Maint.	01-06-25	13	8	NP

FMLA Requests

Certified:

Support: 1

Transfer of Position Report

<u>Classification Certified</u> Name	Transferred From	Transferred To	Replacing
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<u>Classification Classified</u> Name	Transferred From	Transferred To	Replacing
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Jones, Tracey	GUES Caf. – 6.5 hrs	GUES Caf. – 7.5 hrs	Velma Rogans
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Separation of Employment

<u>Classification Certified</u> Name	Site	Teaching Assignment	Reason for Separation	Effective Date
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<u>Classification Classified</u> Name	Site	Position	Reason for Separation	Effective Date
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Barron, Maggie	Fogarty	SpEd Para	resignation	12-10-24
Fernandez, Ian	JH	Caf. – 6 hrs	resignation	01-10-25
Hancock, Robert	GUES	Custodian	resignation	01-06-25

<u>Assigned To</u>	<u>Extra Duty</u>	<u>Site</u>	<u>Salary</u>
Dement, Adam	8th Gr. Girls Basketball Head Coach	JH	\$1,800.00
Charles Foster	7th Gr. Boys Basketball Head Coach	JH	\$1,800.00
Megan Rutledge	9th Gr. Girls Basketball Head Coach	HS	\$1,800.00

Guthrie Public Schools
Property Committee Meeting
January 6, 2025 5:00 p.m.

Attending Members: Dr. Mike Simpson, Carmen Walters, John Hancock, Cody Thompson, Michelle Chapple, Janna Pierson, Chris Schroeder, Matt Girard and Linda Skinner. Lane McMillan with Crossland Construction Co. was also present.

Cody Thompson spoke on the following items:

Expenditure Reports:

- Summarized December expenses for Maintenance and Transportation
- Comparison of 2024/25 expenditures to 2023/24

Current Projects:

- Completed 152 Maintenance work orders, 39 Transportation work orders, and 61 Activity trips work orders.
- New carpet was installed in the finance office suite and CN/Treasurer's office at Administration. The Maintenance staff will be replacing the cove base in the finance offices so it will all be the same.
- Repaired the water meter valves that supplies Transportation, BOC, NIT, and the Operations building.
- Replaced the water heater in the NIT building.
- There was a power outage over a weekend at GUES that created quite a light show. OG&E and our Electrician were called to locate the outage and make repairs. It was caused by a squirrel.
- Repaired the main hot water boiler for the HS center section and athletic areas. The main control board, flame sensor and sections of the copper pipe were replaced.
- The gym floors were refinished at the Jr High and Charter Oak.
- Winterized Jelsma Stadium, soccer field and softball areas.
- Fogarty's parking lot was recoated with crushed asphalt and large holes were filled on the playground at GUES.

Future Projects:

- Ordering new furniture for the entire new Cottoral building
- Look into the cost and options for replacing the Greenhouse at the HS.
- Replace carpet in the CFO's suite and CN Treasurer's office - Done
- Continue the floor work at the HS and the floor work at GUES to the gym and café hallway and all 3 classrooms hallways.
- Do extensive floor work in Fogarty classrooms and gym
- Repaint the outside basketball court at Charter Oak
- Pour curbing by the HS freezer to stop the erosion, readjust the curbing, and install a well along the south sidewalk by the tennis courts
- HVAC projects:
 - Replace HVAC units as needed
 - Install new unit for Central server room
 - Replace units to the main stage & south café unit at the HS
 - Add heaters to areas that we currently place portable heaters
- Replace carpet in GUES office areas, SRO office at the Jr High, the Library computer room at the HS, and Fogarty Library and Special Needs room

- Move the furniture out of Cotteral once we move into the new Cotteral. We have contacted a vendor that can do this for us.
- Have scheduled a vendor to move the portables at Cotteral over Spring Break.

District Property Projects:

Bond Project – New Cotteral Elementary – The construction of the new Cotteral Elementary continues. A pre-punch list walkthrough was conducted during winter break.

District Projects:

District sites Parking lot repairs

Lane McMillan gave the progress report on the new Cotteral ES for December. Construction work has been completed and the work has been started on the expansion. The bid opening for Charter Oak expansion will be January 23, 2025. Plan to start construction when school is out and be completed by December.

Cody Thompson talked about the water issue at the Jr High that happened first thing Monday morning. A water fountain tank broke in the east hall on the top floor and flooded 2 rooms, ran down the stairs, and some in the Auditorium. Maintenance staff and Jr High custodian cleaned up the water and dried the carpet. The water fountain has already been replaced.

Dr. Simpson discussed the possibility of banning cell phones in school, the challenges and the benefits.

Guthrie Public Schools
Finance Committee Meeting
January 7, 2025

In attendance: Ms. Tina Smedley, Ms. Gail Davis, Mr. Ben Huskey, Dr. Mike Simpson, Ms. Carmen Walters, Dr. Michelle Chapple, Mr. John Hancock, Ms. Kaitlin Smith, Mr. Dee Benson, Ms. Tamie Jones

Dr. Chapple welcomed everyone in attendance, then presented the following monthly financials:

**Revenues and Expenditures for General, Building and Child Nutrition Funds as of
December 31, 2024**

Information was presented

Fund Balance Projections as of December 31, 2024

Information was presented

Dr. Chapple presented the following:

Discussion – Mid Term State Aid Allocation

Information was discussed

Mr. Hancock presented the following:

Approval of 2025-2026 School Calendar

Information was presented

Approval of Renewal Agreement with Interquest Detection Canines for 2025-2026

Information was presented

Mr. Benson presented the following:

Approval of District Technology Plan for 2025-2028

Information was presented

Approval of E-Rate contracts with Cox, OneNet and Verizon for 2025-2026

Information was presented

Dr. Simpson presented the following:

Discussion – Cotteral Construction Update

Information was discussed

Discussion – Gear Up Grant Presentation

Information was discussed

Discussion – Legislation Regarding Cell Phones

Information was discussed

Curriculum Committee Meeting Minutes

January 7, 2025

5:00 p.m.

GPS Administration Board Room

In Attendance: Dr. Mike Simpson, Carmen Walters, John Hancock, Kaitlin Smith, Gail Davis, Ron Plagg, Tina Smedley, and Pam Etcher

Ms. Walters

Ms. Walters shared with the committee the January 6, 2025 Professional Development training that was presented by Dr. Kelly Forbes to all GPS teachers and administrators. The training focused on learning spaces that yield high academic success for all learners that is based on building strong relationships with students. Many resources were shared with all district teachers to utilize.

Ms. Walters also updated the committee on the Teacher of the Year filming and planning for the reception to be held at Meridian Technology Center in Guthrie on February 24 from 5:30 p.m. - 7:00 p.m.

Mr. Hancock

Mr. Hancock presented the proposed District Calendar for the 2025-2026 school year. Most of the calendar was similar to the 2024-2025 District Calendar. Changes to note include the October 20th Professional Development day would be the same day as the first Parent/Teacher Conferences, and due to the Strong Readers Act and the parent notification requirements the elementary sites would like to have their second semester Parent/Teacher Conferences on January 22nd and 27th. Lastly, the last day of school would fall on a Thursday.

Mr. Hancock then went over the agreement between Interquest Detection Canines and the District for their approval that would provide 6 full day visits for the 2025-2026 school year.

Dr. Simpson

Dr. Simpson shared district updates.

The meeting was adjourned at approximately 5:40 p.m.