

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
JUNE 10, 2024**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 E. VILAS GUTHRIE, OKLAHOMA ON JUNE 10, 2024.**

**Board Members Present:**

**Gail Davis, Tina Smedley, Matt Girard, Chris Schroder, Ben Huskey, S. Janna Pierson and Ron Plagg**

**District Level School Officials Present:**

**Dr. Mike Simpson, Superintendent  
Carmen Walters, Assistant Superintendent  
John Hancock, Executive Director of Personnel  
and Secondary Ed.  
Dr. Michelle Chapple, CFO  
Angie Young, Director of Special Services  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Kary Jarred, Deputy Minutes Clerk**

- 1. The meeting was called to order by President Schroder at 6:30 p.m.**
- 2. Members Gail Davis, Matt Girard, Tina Smedley, Ron Plagg, Ben Huskey, S. Janna Pierson and Chris Schroder were present for roll call.**
- 3. A quorum was established.**
- 4. President Schroder asked everyone to stand and join him in the Pledge of Allegiance.**
- 5. President Schroder asked everyone to join him in a Moment of Silence.**
- 6A. President Schroder asked the Superintendent if there were any citizens registered to speak to the Board.**

**Superintendent Simpson stated there was no speaker registered to speak to the Board.**
- 6B. President Schroder called for any comments to the Board by Board Members.**

**There were no comments to the Board by Board Members.**
- 7. President Schroder called for Superintendent's Reports:**

**Superintendent Simpson reported on the following:**

**The legislative session has ended with many policy bills we are still sifting through including a change in graduation requirements which will go into effect for the Class of 2030. Most of the session featured disagreements between the House, Senate and Governor over tax cuts.**

**Much of the administrative staff will be at the CCOSA Administrative Conference beginning on Wednesday of this week.**

**8. Recognition of Superintendent of the Year**

**President Schroder called for Representative John Talley. Representative John Talley presented Dr. Simpson with a Citation of Congratulations for 2024 Superintendent of the Year from Senator Chuck Hall, Rep. Collin Duel, Rep. John Talley, and Rep. John Pfeiffer.**

**9. Cotteral Elementary Construction Update**

**Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.**

**10. President Schroder called for action on the Consent Agenda**

- A. Minutes of regular meeting held on May 13, 2024**
- B. Treasurer's Report**
- C. Activity Fund Fundraisers as per attached list**
- D. Activity Fund Transfer**
- E. Fuel bid as recommended by bid committee**
- F. Encumbrances for General Fund #'s 1295-1332, Building Fund #'s 480-519 & 665-666, and listed change orders and Activity Fund Reports-the full register is available online**
- G. Out of State Trip Request: Dr. Mike Simpson—AASA Legislative Advocacy Conference, Washington, D.C., 7/8/2024-7/11/2024**
- H. Contracts/Agreements under \$10,000**
  - 1. Recommendation, consideration and action upon renewal agreement with Aurora Learning Community Association (ALCA) for 2024-2025.**
  - 2. Agreement with YMCA of Greater Oklahoma City for facility use for 2024-2025 at Fogarty Elementary.**
  - 3. Agreement with YMCA of Greater Oklahoma City for facility use for 2024-2025 at Charter Oak Elementary.**
  - 4. Discussion, motion and possible action to approve or not to approve entry into an agreement with the Cooperative Council for Oklahoma School Administration (CCOSA) to participate in the CCOSA District Level Services Program for the 2024-2025 fiscal year.**
  - 5. Contract renewal with Simplified Online Communication System to host the District website for 2024-2025.**
  - 6. Agreement with Edmentum-Courseware for the 2024-2025 school year.**
  - 7. Special Services Agreement with United Community Action Head Start for 2024-2025.**
  - 8. Agreement with the State of Oklahoma, Department of Rehabilitation Services for Transition School-to-Work for 2024-2025.**

**A motion was made by Davis and seconded by Smedley to approve the Consent Agenda. The motion carried with 7 ayes and 0 nays.**

- 11A. President Schroder called for recommendation, consideration and action upon Contingency Modification #4 for Crossland Construction.**

**A motion was made by Smedley and seconded by Girard to approve to the Contingency Modification #4 for Crossland Construction.**

**The motion carried with 7 ayes and 0 nays.**

- 11B. President Schroder called for recommendation, consideration and action to accept the bid for Central Elementary air-cooled installation and removal.**

**A motion was made by Girard and seconded by Davis to accept the bid from Innovative Mechanical for Central Elementary air-cooled installation and removal.**

**The motion carried with 7 ayes and 0 nays.**

- 11C. President Schroder called for recommendation, consideration and action to accept the bid for Guthrie High School Boiler removal and installation.**

**A motion was made by Pierson and seconded by Davis to accept the bid from Innovative Mechanical for Guthrie High School Boiler removal and installation.**

**The motion carried with 7 ayes and 0 nays.**

- 11D. President Schroder called for recommendation, consideration and action to accept bid as listed for Audio and Intercom system for new Cotteral Elementary School.**

**A motion was made by Plagg and seconded by Smedley to accept the bid from Haddock to provide Audio and Intercom for the new Cotteral Elementary School.**

**The motion carried with 7 ayes and 0 nays.**

- 11E. President Schroder called for recommendation, consideration and action to accept the bid withdrawal from ByteSpeed/Optoma for Interactive Panels for the new Cotteral Elementary School.**

**A motion was made by Smedley and seconded by Pierson to accept the bid withdrawal from ByteSpeed/Optoma for Interactive Panels for the new Cotteral Elementary School.**

**The motion carried with 7 ayes and 0 nays.**

- 11F. President Schroder called for recommendation, consideration, and action to accept bid for Interactive Panels for new Cotteral Elementary School.**

**A motion was made by Davis and seconded by Girard to approve the bid from Haddock Promethean to provide Interactive Panels for the new Cotteral Elementary.**

**The motion carried with 7 ayes and 0 nays.**

- 11G. President Schroder called for recommendation, consideration and action to accept bid for Network for the new Cotteral Elementary School.**

**A motion was made by Girard and seconded by Davis to accept the bid from Adept Patriot Services to provide Network cabling for the new Cotteral Elementary School.**

**The motion carried with 7 ayes and 0 nays.**

- 11H. President Schroder called for recommendation, consideration and action to accept bid for Security for the new Cotteral Elementary School.**

**A motion was made by Smedley and seconded by Girard to approve the bid from United Systems to provide cameras and security for the new Cotteral Elementary School.**

**The motion carried with 7 ayes and 0 nays.**

- 11I. President Schroder called for recommendation, consideration and action upon agreement with UDT as the best bid for District new phone system.**

**A motion was made by Pierson and seconded by Davis to approve agreement with UDT as the best bid for Guthrie Public School District new phone system.**

**The motion carried with 7 ayes and 0 nays.**

- 11J. President Schroder called for recommendation, consideration and action upon PCCO #002 for Lambert Construction.**

**A motion was made by Plagg and seconded by Pierson to approve PCCO #002 for Lambert Construction.**

**The motion carried with 7 ayes and 0 nays.**

- 11K. President Schroder called for recommendation, consideration and action upon Change Order #1 for Innovative Mechanical, LLC.**

**A motion was made by Smedley and seconded by Girard to approve the Change Order #1 for Innovative Mechanical, LLC.**

**The motion carried with 7 ayes and 0 nays.**

- 11L. President Schroder called for recommendation, consideration and action upon renewal of financial advisor services agreement with Municipal Finance Services, Inc. for 2024-2025.**

**A motion was made by Pierson and seconded by Smedley to approve renewal of financial advisor services agreement with Municipal Finance Services, Inc. for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11M. President Schroder called for recommendation, consideration and action upon 2023-2024 Revised Appropriations of Red Bud Fund for Building Fund.**

**A motion was made by Smedley and seconded by Pierson to approve 2023-2024 Revised Appropriations of Red Bud Fund for Building Fund.**

**The motion carried with 7 ayes and 0 nays.**

- 11N. President Schroder called for recommendation, consideration and action upon renewal with OSAG for workers' compensation insurance coverage for 2024-2025.**

**A motion was made by Davis and seconded by Pierson to approve renewal with OSAG for workers' compensation insurance coverage for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11O. President Schroder called for recommendation, consideration and action upon renewal with OSIG for property general liability, fleet vehicle and errors and omissions coverage for 2024-2025.**

**Discussion followed.**

**A motion was made by Plagg and seconded by Pierson to approve renewal with OSIG for property general liability, fleet vehicle and errors and omissions coverage for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11P. President Schroder called for recommendation, consideration and action to approve a 4-year lease agreement with Standley Systems for District copiers.**

**A motion was made by Smedley and seconded by Girard to approve a 4-year lease agreement with Standley Systems for District copiers.**

**The motion carried with 7 ayes and 0 nays.**

- 11Q. President Schroder called for recommendation, consideration and action upon agreement with Center of Communication and Engagement.**

**A motion was made by Smedley and seconded by Davis to approve the agreement with center of Communication and Engagement.**

**The motion carried with 7 ayes and 0 nays.**

- 11R. President Schroder called for recommendation, consideration and action upon agreement with the Board of County Commissioners of Logan County for School Resource Officer provided by Logan County Sherriff's Office for 2024-2025.**

**A motion was made by Pierson and seconded by Plagg to approve an agreement with the Board of County Commissioners of Logan County for School Resource Officer provided by Logan County Sherriff's Office for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11S. President Schroder called for recommendation, consideration and action upon agreement with Renaissance Star 360 for 2024-2025.**

**A motion was made by Smedley and seconded by Girard to approve agreement with Renaissance Star 360 for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11T. President Schroder called for recommendation, consideration and action upon agreement with Samantha Betchan to provide Speech Therapy Services for 2024-2025 school year.**

**A motion was made by Davis and seconded by Girard to approve agreement with Samantha Betchan to provide Speech Therapy Services for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11U. President Schroder called for recommendation, consideration and action upon Memorandum of Understanding between Meridian Technology Center and Guthrie Public Schools for supplemental funding for Guthrie Middle School Gateway to Technology Programs for 8<sup>th</sup> grade students for 2024-2025.**

**A motion was made by Plagg and seconded by Davis to approve Memorandum of Understanding between Meridian Technology Center and Guthrie Public Schools for supplemental funding for Guthrie Middle School Gateway to Technology Programs for 8<sup>th</sup> grade students for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11V. President Schroder called for recommendation, consideration and action to approve the updated memo for 2024 K-6 Remedial Summer School.**

**A motion was made by Davis and seconded by Girard to approve the updated memo for 2024 K-6 Remedial Summer School.**

**The motion carried with 7 ayes and 0 nays.**

- 11W. President Schroder called for recommendation, consideration and action upon Elementary Student Handbook for 2024-2025.**

**A motion was made by Girard and seconded by Davis to approve Elementary Student Handbook for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11X. President Schroder called for recommendation, consideration and action upon Guthrie Upper Elementary Student Handbook for 2024-2025.**

**A motion was made by Davis and seconded by Smedley to approve Guthrie Upper Elementary Student Handbook for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11Y. President Schroder called for recommendation, consideration and action upon Jr. High Student Handbook for 2024-2025.**

**A motion was made by Smedley and seconded by Davis to approve Jr. High Student Handbook for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11Z. President Schroder called for recommendation, consideration and action upon Guthrie High School Student Handbook for 2024-2025.**

**A motion was made by Davis and seconded by Girard to approve Guthrie High School Student Handbook for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11AA. President Schroder called for recommendation, consideration and action upon School Bus Riders' Handbook for 2024-2025.**

**A motion was made by Plagg and seconded by Girard to approve School Bus Riders' Handbook for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11BB. President Schroder called for recommendation, consideration and action on the following appointments for 2024-2025:**

- **Michelle Chapple – Purchasing Agent**
- **Tamie Jones– Encumbrance Clerk**
- **Jana Wanzer – Treasurer**

- **Stephanie Simmons – Assistant Treasurer**
- **Samantha Stewart – Clerk of the Board and Minutes Clerk**
- **Kary Jarred – Deputy Clerk of the Board and Deputy Minutes Clerk**

**A motion was made by Pierson and seconded by Smedley to approve the following appointment as listed for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 11CC. President Schroder called for recommendation, consideration and action upon District Policy: F-5 Transfers Exhibit A.**

**A motion was made by Smedley and seconded by Pierson to approve District Policy: F-5 Transfers Exhibit A.**

**The motion carried with 7 ayes and 0 nays.**

- 11DD. President Schroder called for recommendation, consideration and action to modify 2024-2025 School Calendar to move Homecoming early release.**

**A motion was made by Girard and seconded by Smedley to approve to modify 2024-2025 School Calendar to move Homecoming early release.**

**The motion carried with 7 ayes and 0 nays.**

- 11EE. President Schroder called for motion, discussion and vote to approve or disapprove the assignment of Mrs. Jeana Bateson, RN, and current Meridian Technology Center Health Careers Instructor, as an adjunct instructor for the purpose of teaching Anatomy and Physiology during the 2024-2025 school year for academic credit.**

**A motion was made by Plagg and seconded by Girard to approve the assignment of Mrs. Jeana Bateson, RN, and current Meridian Technology Center Health Careers Instructor, as an adjunct instructor for the purpose of teaching Anatomy and Physiology during the 2024-2025 school year for academic credit.**

**The motion carried with 7 ayes and 0 nays.**

- 12. President Schroder called for proposed session for purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, extra-duty assignment for 2024-2025, support rehire for 2024-2025, teacher negotiations for 2024-2025, periodic evaluation of Dr. Michael Simpson, Superintendent of Schools, confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest, disclosure of which information would**



**violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2, 4, and 7**

- 12A. A motion was made by Davis and seconded by Smedley to go into executive session.**

**The motion carried with 7 ayes and 0 nays. Executive session began at 7:29 p.m.**

- 12B. President Schroder acknowledged the Board's return to open session at 8:43 p.m.**

- 12C. President Schroder stated that in executive session only those items listed in Agenda Item 12 were discussed and no votes were taken.**

- 13. President Schroder called for vote on action as set out on the Personnel Reports.**

**A motion was made by Davis and seconded by Girard to approve the Personnel Reports.**

**The motion carried with 7 ayes and 0 nays.**

- 14. President Schroder called for action upon recommendation of extra-duty assignments as lists for 2024-2025.**

**A motion was made by Plagg and seconded by Smedley to approve extra-duty assignments as listed for 2024-2025.**

**The motion carried with 7 ayes and 0 nays.**

- 15. President Schroder called for action upon support rehire for 2024-2025 school year.**

**A motion was made by Smedley and seconded by Girard to approve the support rehire for 2024-2205 school year.**

**The motion carried with 7 ayes and 0 nays.**

- 16. President Schroder called for recommendation, consideration and action to name a principal for Guthrie Upper Elementary School.**

**A motion was made by Plagg and seconded by Daivs to name Ms. Michelle Wilson-Adams as the new principal for Guthrie Upper Elementary School.**

**The motion carried with 7 ayes and 0 nays.**

- 17. President Schroder called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there was none.**

- 18. President Schroder called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

**Superintendent Simpson stated we need to change the title of Jay Benson from Assistant Intern to Assistant Principal.**

A motion was made by Smedley and seconded by Girard to change title from Assistant Intern to Assistant Principal for Jay Benson.

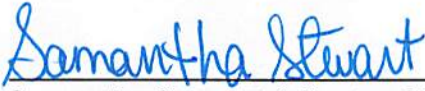
The motion carried with 7 ayes and 0 nays.

19. President Schroder called for the meeting to be adjourned.

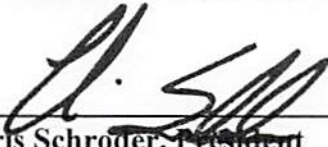
A motion was made by Davis and seconded by Smedley to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:47 p.m.



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Samantha Stewart, Minutes Clerk




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Chris Schroder, President

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on June 6, 2024 at 4:30 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart

Board Clerk and Minutes Clerk

APPROVED

JUL 15 2024 

BOARD OF EDUCATION  
GUTHRIE, OK

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APPROVED

DATE

BOARD OF EDUCATION  
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