

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
DECEMBER 9, 2024**

MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON DECEMBER 9, 2024.

Board Members Present: Matt Girard, Ben Huskey, S. Janna Pierson, Ron Plagg, Gail Davis, Tina Smedley and Chris Schroder

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Carmen Walters, Assistant Superintendent
John Hancock, Executive Director of Personnel and Secondary Ed.
Dr. Michelle Chapple, CFO
Kaitlin Smith, Director of Special Services
Dee Benson, Director of Technology
Cody Thompson, Director of Operations
Kary Jarred, Deputy Minutes Clerk

- 1. The meeting was called to order by President Schroder at 6:30 p.m.**
- 2. Members Ben Huskey, Matt Girard, Gail Davis, Tina Smedley, Chris Schroder, S. Janna Pierson and Ron Plagg were present for roll call.**
- 3. A quorum was established.**
- 4. President Schroder asked everyone to stand and join him in the Pledge of Allegiance.**
- 5. President Schroder asked everyone to join him in a Moment of Silence.**
- 6. President Schroder called for Employee and Student of the Month recognition.**

Mr. Hancock gave a PowerPoint presentation of the Employee of the Month. The December 2024 Support Employee of the Month was Margaret Williams and she was nominated by Sheri Stevenson. December 2024 Certified Employee of the Month was Carly Black and she was nominated by Maesyn Barton. The nomination for student of the month wasn't available for a picture. We will celebrate two students in January.

- 7A. President Schroder asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there was no citizens registered to speak to the Board.

- 7B. President Schroder called for any comments to the Board by Board Members.**

There were no comments to the Board from Board Members.

- 8. President Schroder called for Superintendent's Reports:**

Superintendent Simpson reported on the following:

There are two board seats up for election this year. Seat #2 which is held by Mr. Plagg and Seat #6 held by Mrs. Davis. Both members filed for re-election and did not draw an opponent. We look forward to 4 more years of working with Gail and Ron and thank you for your service to the district.

Congratulations to our High School Football team as they have survived by gauntlet of playoff games and earned the right to play for a state championship on Saturday night. They will face our longtime rival the Carl Albert Titans at UCO's Chad Richison Stadium. Kickoff is set for 7:00 p.m.

The High School Fall Musical is this coming Thursday and Friday December 12th and 13th at the Fogarty Auditorium beginning at 7:30 p.m. Their production is titled SIX. Dr. Simpson was not familiar with the musical so he researched and found that it tells the story of the six wives of Henry VIII as they tell stories to determine which wife had it worse.

The winter band concert is next Monday, December 16th and the winter choir concert is the following night, Tuesday December 17th. Both concerts are at the Scottish Rite Temple.

Dr. Simpson wanted to remind the board and community that it was one year ago this week that we broke ground on the new Cottoral Elementary School.

We accepted a generous donation from Jeff and Carol Hirzel valued at just over \$10,000. Half of the donation will go to the band program and the other half to the golf program.

Winter break will begin on Saturday, December 21st and school will resume for staff on Monday, January 6th and Tuesday, January 7th for students.

9. President Schroder called for Cotteral Elementary Construction Update.

Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.

10. President Schroder called for action on the Consent Agenda.

- A. Treasurer's Report**
- B. Activity Fund Fundraisers as per attached list**
- C. Activity Fund Transfer Request as per attached list**
- D. Fuel bid as recommended by bid committee**
- E. Encumbrances for General Fund #'s 780-838, Building Fund #'s 306-336, Child Nutrition #'s 13-14 and listed change orders and Activity Fund Reports-the full register is available online**
- F. Out-of-State Trip Request: Mary Hudson, Cari Groce, Brayden Stone and student tennis athletes—John Newcombe's Tennis Ranch, New Braunfels, TX, 2/13/2025-2/16/2025**
- G. Out-of-State Trip Request: Dr. Chapple—ASBO International Leadership Forum, Tampa, FL, 3/5/2025-3/8/2025**
- H. Transportation Request from Guthrie YMCA for January 3, 2025 to and from Mitch Park- YMCA in Edmond, Oklahoma for 2 buses; one at Fogarty and one at Charter Oak.**

A motion was made by Pierson and seconded by Smedley to approve the Consent Agenda.

The motion carried with 7 ayes and 0 nays.

11. President Schroder called for minutes of regular meeting held on November 11, 2024.

A motion was made by Plagg and seconded by Girard to approve the minutes of regular meeting held on November 11, 2024.

The motion carried 6 ayes and 1 abstention by Member Gail Davis.

12A. President Schroder called for presentation of 2023-2024 audit by S&B CPA's & Associates, PLLC.

This is not an action item.

12B. President Schroder called for recommendation, consideration and action upon appointment of Jason Brown, John Hancock and Dr. Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2025-2026 school year.

A motion was made by Pierson and seconded by Davis to approve Jason Brown, John Hancock and Dr. Michelle Chapple as designated representatives of the Board of Education to conduct employee negotiations for the 2025-2026 school year.

The motion carried with 7 ayes and 0 nays.

12C. President Schroder called for recommendation, consideration and action upon Contingency Modification #7 for Crossland Construction.

A motion was made by Smedley and seconded by Girard to approve Contingency Modification #7 for Crossland Construction.

The motion carried with 7 ayes and 0 nays.

12D. President Schroder called for discussion, consideration, and vote to award contract for construction of the addition of Charter Oak Elementary School to the lowest bidder as follows:

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
23B	AC Unites (Dense Mechanical)	\$34,596.00

A motion was made by Girard and seconded by Davis to approve Dense Mechanical for AC Units for construction of the addition of Charter Oak Elementary School.

The motion carried with 7 ayes and 0 nays.

12E. President Schroder called for discussion, consideration and vote to accept the Guaranteed Maximum Price proposed by Crossland Construction Company for construction of the addition of Charter Oak Elementary.

A motion was made by Girard and seconded by Smedley to accept the Guaranteed Maximum Price proposed by Crossland Construction Company for construction of the addition of Charter Oak Elementary.

The motion carried with 7 ayes and 0 nays.

12F. President Schroder called for discussion, consideration and vote to award contracts for construction of the addition of Cotteral Elementary School to the lowest responsible bidders, as follows:

New Contracts:

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
3C.	Expansion Building Concrete (4G Concrete)	\$128,600.00
5C.	Expansion Structural Steel Erection (Onsite Comm. Construction)	\$49,999.00
9E.	Expansion Gypsum Assemblies (GE Construction)	\$77,052.00
31B.	Expansion Earthwork (K&M Dirt Services)	\$44,275.00

Change Order:

<u>Bid Package</u>	<u>Description</u>	<u>Amount</u>
4A.	Masonry (Forza Construction)	\$29,510.61
5A.	Structural Steel Supply (Crossland Construction)	\$58,740.00
6A.	Millwork (Wood Systems)	\$75,746.63
7A.	Roofing (Atwell Roofing)	\$95,445.00
7B.	Joint Sealants and Waterproofing (Red Sea Waterproofing)	\$5,160.00
7D.	EIFS (Silva Spray Foam)	\$29,000.00
8A & 8B.	Door Assemblies Supply and Install (Texoma Builders Supply)	\$8,313.00
8C.	Glass and Glazing (Crystal Structures)	\$28,000.00
9B.	Flooring and Wall Tile (Bryan's Flooring)	\$32,056.00
9C.	Painting (Silva Spray Foam)	\$24,900.00
10B.	Signage (Sign Innovations)	\$244.00
12A.	Window Treatments (Contract Drapery)	\$3,175.00
21A.	Fire Suppression (Kanske Fire)	\$17,696.00
22A.	Plumbing (Dense Mechanical)	\$25,000.00
23A.	HVAC (MBI Industrial)	\$49,557.00
26A.	Electrical (KL Bradley)	\$81,000.00
32A-32B.	Site Concrete & Asphalt Paving (Turning Point)	\$32,000.00
33B.	Storm Sewer Systems (FT Construction)	\$10,540.27

A motion was made by Smedley and seconded by Davis to award contract for construction of the addition of Cotteral Elementary School to the lowest responsible bidders as listed.

The motion carried with 7 ayes and 0 nays.

- 12G. President Schroder called for discussion, consideration and vote to accept the Guaranteed Maximum Price 02 proposed by Crossland Construction Company for construction of the addition of Cotteral Elementary School.**

A motion was made by Plagg and seconded by Smedley to accept the Guaranteed Maximum Price 02 proposed by Crossland Construction Company for construction of the addition of Cotteral Elementary School.

The motion carried with 7 ayes and 0 nays.

- 12H. President Schroder called for recommendation, consideration and action to modify the 2024-2025 District School Calendar to include a Distance Learning Day for Guthrie High School on April 10, 2025.**

A motion was made by Smedley and seconded by Girard to modify the 2024-2025 District School Calendar to include a Distance Learning Day for Guthrie High School on April 10, 2025.

The motion carried with 7 ayes and 0 nays.

- 12I. President Schroder called for recommendation, consideration and action upon 2025 Oklahoma Youth Risk Behavior Survey for 9th-12th grade students sponsored by The Oklahoma State Department of Health.**

A motion was made by Girard and seconded by Davis to approve the 2025 Oklahoma Youth Risk Behavior Survey for 9th-12th grade students sponsored by The Oklahoma State Department of Health.

The motion carried with 7 ayes and 0 nays.

- 12J. President Schroder called for recommendation, consideration and action on District Policy F-5 Transfer Exhibit A.**

A motion was made by Plagg and seconded by Smedley to approve District Policy F-5 Transfer Exhibit A.

The motion carried with 7 ayes and 0 nays.

- 13. President Schroder called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of employment of temporary contract teachers as listed on Schedule A for the second semester of the 2024-2025 school year, discussion of employment of probationary contract teachers as listed on Schedule B for the second semester of the 2024-2025, discussion of employment of career contract teachers as listed on Schedule C for the second semester of the 2024-2025 school year, discussion of confidential conversations with the Board's attorney concerning pending claims and litigation and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 4 and 7**

13A. A motion was made by Smedley and seconded by Plagg to go into executive session.

The motion carried with 7 ayes and 0 nays. Executive session began at 7:04 p.m.

13B. President Schroder acknowledged the Board's return to open session at 8:15 p.m.

13C. President Schroder stated that in executive session only those items listed in Agenda Item 13 were discussed and no votes were taken.

14. President Schroder called for vote on action as set out on Personnel Reports.

A motion was made by Davis and seconded by Girard to approve the Personnel Reports.

The motion carried with 7 ayes and 0 nays.

15. President Schroder called for action upon recommendation to employ as temporary teachers for the second semester of the 2024-2025 school year the individuals listed on Schedule A:

BUFFORD, TJ	CENTRAL	TEACHER - SPED	TEMPORARY
COLLIER, EMILY	CENTRAL	TEACHER - KG	TEMPORARY
ACEVEDO, ASHLEY	CHARTER OAK ELEMENTARY	TEACHER - KG	TEMPORARY
CADY, LAUREN	CHARTER OAK ELEMENTARY	TEACHER - 2ND GR	TEMPORARY
EVANS, ASHTEN	CHARTER OAK ELEMENTARY	TEACHER - 3RD GR	TEMPORARY
FOGAL, EVE	CHARTER OAK ELEMENTARY	LIBRARY MEDIA SPECIALIST	TEMPORARY
GARBARINO, MARLEE	CHARTER OAK ELEMENTARY	TEACHER - 4TH GR	TEMPORARY
HANNA, MORGAN	CHARTER OAK ELEMENTARY	TEACHER - KG	TEMPORARY
KISNER-STEGMAN, BRANDON	CHARTER OAK ELEMENTARY	TEACHER - 4TH GR	TEMPORARY
MANN, KRISTEN	CHARTER OAK ELEMENTARY	TEACHER - 4TH GR	TEMPORARY
MCKINLEY, STACEY	CHARTER OAK ELEMENTARY	TEACHER - SPED	TEMPORARY
OLDENBURG, JALEIGH	CHARTER OAK ELEMENTARY	TEACHER - KG	TEMPORARY
STAPP, CANDACE	CHARTER OAK ELEMENTARY	TEACHER - 3RD GR	TEMPORARY
TYLER, KATHRYN	CHARTER OAK ELEMENTARY	TEACHER - SPED	TEMPORARY
BALL, ABIGAIL	COTTERAL	TEACHER	TEMPORARY
BEUTLER, AMANDA	COTTERAL	TEACHER - KG	TEMPORARY
BICKELL, TARI	COTTERAL	TEACHER - 2ND GR	TEMPORARY
COLLINS, SUSIE	COTTERAL	TEACHER - PRE-K	TEMPORARY
FITE, KELLY	COTTERAL	TEACHER - 3RD GR	TEMPORARY
GUSTAFSON, CYNDI	COTTERAL	TEACHER - ELEMENTARY MUSIC	TEMPORARY
GWIN, AMANDA	COTTERAL	LIBRARY MEDIA SPECIALIST	TEMPORARY
WALLRAVEN, TESSA	COTTERAL	TEACHER - 3RD GR	TEMPORARY
BLACK, DANA	FOGARTY	COUNSELOR - ELEMENTARY	TEMPORARY
BRALY, HUNTER	FOGARTY	TEACHER - 3RD GR	TEMPORARY
HALL, MORGAN	FOGARTY	TEACHER - 3RD GR	TEMPORARY
HAMM, CORI	FOGARTY	TEACHER - 1ST GR	TEMPORARY
HENINGTON, ADRIAN	FOGARTY	TEACHER - 2ND GR	TEMPORARY

KEY, MICHAEL	FOGARTY	TEACHER - ELEMENTARY PE	TEMPORARY
MICK, JERI	FOGARTY	TEACHER - 1ST GR	TEMPORARY
WOLF, KRISTINA	FOGARTY	TEACHER - KG	TEMPORARY
HARRIS, DEREK	GUES	TEACHER - 6TH GR GEOGRAPHY	TEMPORARY
HICKERSON, MONA	GUES	TEACHER - SPED	TEMPORARY
PRICE, ELLERY	GUES	TEACHER - 6TH GR GEOGRAPHY	TEMPORARY
RODEN, HEIDE	GUES	TEACHER - SPED	TEMPORARY
RUTLEDGE, MEGAN	GUES	TEACHER - 5TH GR SOC STUDIES	TEMPORARY
SALAS, DAYLA	GUES	TEACHER - 6TH GR MATH	TEMPORARY
SCHULZ, KATELYNN	GUES	TEACHER - 5TH GR MATH	TEMPORARY
SKINNER, ALEX	GUES	TEACHER - 5TH GR SCIENCE	TEMPORARY
TOLEDO, JESSICA	GUES	TEACHER - 6TH GR ELA	TEMPORARY
WALLIS, TYLER	GUES	TEACHER - SPED	TEMPORARY
WELLS, KELLY	GUES	INTERVENTIONIST	TEMPORARY
ALBRECHT, KAITLYN	HIGH SCHOOL	TEACHER - HS FACS	TEMPORARY
BIGGS, STEPHANIE	HIGH SCHOOL	TEACHER - SPED	TEMPORARY
DEAN, KARRAH	HIGH SCHOOL	TEACHER - HS FINE ARTS	TEMPORARY
FINCHUM, CURTIS	HIGH SCHOOL	TEACHER - HS SPEECH	TEMPORARY
LITSCH, BRITTAN	HIGH SCHOOL	TEACHER - HS ENGLISH III/IV	TEMPORARY
OHARA, CAITLIN	HIGH SCHOOL	TEACHER - HS ENGLISH III	TEMPORARY
OLDENBURG, DUSTY	HIGH SCHOOL	TEACHER - HS AG ED	TEMPORARY
PENNYPACKER, NATHAN	HIGH SCHOOL	TEACHER - HS PE/ISS	TEMPORARY
UBIN, BRITTANY	HIGH SCHOOL	TEACHER - HS ENGLISH I/II	TEMPORARY
RUBIO, LANA	HIGH SCHOOL	TEACHER - HS COMP APPS	TEMPORARY
RUTLEDGE, TANNER	HIGH SCHOOL	TEACHER - HS ALG I	TEMPORARY
SALGADO, GREGORY	HIGH SCHOOL	TEACHER - HS SPANISH I	TEMPORARY
SMITH, FAROLD	HIGH SCHOOL	TEACHER - HS PFL	TEMPORARY
TORRES, JESSICA	HIGH SCHOOL	TEACHER - HS SCIENCE/BIO	TEMPORARY
ADAMS PAYNE, CATHERINE	JUNIOR HIGH	TEACHER - P/T SPED	TEMPORARY
AMAN, JORDAN	JUNIOR HIGH	TEACHER - JH US HISTORY	TEMPORARY
CAMREN, ASHLEY	JUNIOR HIGH	TEACHER - 7TH WRITING	TEMPORARY
CASNER, CONNIE	JUNIOR HIGH	COUNSELOR	TEMPORARY
CRANFORD, MAKALY	JUNIOR HIGH	TEACHER - 8TH GR READING	TEMPORARY
DIMMITT, COURTNEY	JUNIOR HIGH	TEACHER - 7TH/8TH GR ELA	TEMPORARY
DOSS, ANGELA	JUNIOR HIGH	TEACHER - JH FACS	TEMPORARY
ESTES, NOAH	JUNIOR HIGH	TEACHER - JH CO-TAUGHT READING	TEMPORARY
FIELDS, ALEX	JUNIOR HIGH	TEACHER - JH PE	TEMPORARY
MIDGETT, CECIL	JUNIOR HIGH	TEACHER - JH STEM	TEMPORARY
REICHLING, BALJ	JUNIOR HIGH	TEACHER - JH STEM	TEMPORARY
SCROGGINS, GREGORY	JUNIOR HIGH	TEACHER - JH SCIENCE	TEMPORARY
THOMASON, JENNIFER	JUNIOR HIGH	TEACHER - 8TH GR ELA	TEMPORARY
VARBEL, BRICE	JUNIOR HIGH	TEACHER - JH GEOGRAPHY	TEMPORARY
VARGAS OCAMPO, DAVID	JUNIOR HIGH	TEACHER - JH US HISTORY	TEMPORARY

A motion was made by Plagg and seconded by Pierson to employ as temporary teachers for the second semester of the 2024-2025 school year the individuals listed on Schedule A.

The motion carried with 7 ayes and 0 nays.

- 16. President Schroder called for action upon recommendation to employ as probationary contract teachers for second semester of 2024–2025 school year the individual listed on Schedule B of this agenda.**

FARRIS, TONYA	FOGARTY	TEACHER - SPED	TEMP TO PROBATIONARY
DAVENPORT, JEROMY	HIGH SCHOOL	TEACHER - HS COMP APPS	TEMP TO PROBATIONARY
PIERCE, PARISH	HIGH SCHOOL	TEACHER - HS ENGLISH I	TEMP TO PROBATIONARY
MALTZ, SHURLYN	JUNIOR HIGH	TEACHER - JH MATH	TEMP TO PROBATIONARY

A motion was made by Smedley and seconded by Girard to employ as probationary contract teachers for second semester of 2024-2025 school year the individuals listed on Schedule B.

The motion carried with 7 ayes and 0 nays.

- 17. President Schroder called for action upon recommendation to employ as career contract teachers for the second semester of the 2024-2025 school year the individuals listed on Schedule C of this agenda.**

TODD, KENZI	CHARTER OAK ELEMENTARY	TEACHER - 2ND GR	PROB TO CAREER
GUIN, BRENDA	GUES	TEACHER - SPED	PROB TO CAREER
STONE, BRAYDEN	HIGH SCHOOL	TEACHER - HISTORY	PROB TO CAREER

A motion was made by Smedley and seconded by Pierson to employ as probationary contract teachers for second semester of 2024-2025 school year the individuals listed on Schedule C.

The motion carried with 7 ayes and 0 nays.

- 18. President Schroder called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there was none.

- 19. President Schroder called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was none.

20. President Schroder called for the meeting to be adjourned.

A motion was made by Plagg and seconded by Girard to adjourn the meeting.

The motion carried with 7 ayes and 0 nays.

The meeting adjourned at 8:18 p.m.



Samantha Stewart, Minutes Clerk



Chris Schroder, President

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on December 6, 2024 at 2:00 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart
Board Clerk and Minutes Clerk

APPROVED

JAN 13 2025 

BOARD OF EDUCATION
GUTHRIE, OK