

**GUTHRIE PUBLIC SCHOOLS  
BOARD MINUTES  
REGULAR MEETING  
JULY 15, 2024**

**MINUTES OF THE GUTHRIE PUBLIC SCHOOL BOARD OF EDUCATION REGULAR MEETING HELD AT 6:30 P.M. IN THE ADMINISTRATION BUILDING, 802 E. VILAS GUTHRIE, OKLAHOMA ON JULY 15, 2024.**

**Board Members Present:** Gail Davis, Tina Smedley, Matt Girard, Ben Huskey, S. Janna Pierson and Ron Plagg

**Board Member Absent:** Chris Schroder

**District Level School Officials Present:** Dr. Mike Simpson, Superintendent  
Carmen Walters, Assistant Superintendent  
John Hancock, Executive Director of Personnel and Secondary Ed.  
Dr. Michelle Chapple, CFO  
Kaitlin Smith, Director of Special Services  
Cody Thompson, Director of Operations  
Dee Benson, Director of Technology  
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Smedley at 6:30 p.m.
2. Members Gail Davis, Matt Girard, Tina Smedley, Ben Huskey, Ron Plagg and S. Janna Pierson were present for roll call.  
  
Member Chris Smedley was not present for roll call.
3. A quorum was established.
4. President Smedley asked everyone to stand and join him in the Pledge of Allegiance.
5. President Smedley asked everyone to join him in a Moment of Silence.
- 6A. President Smedley asked the Superintendent if there were any citizens registered to speak to the Board.  
  
Superintendent Simpson stated there was no speaker registered to speak to the Board.
- 6B. President Smedley called for any comments to the Board by Board Members.  
  
There were no comments to the Board by Board Members.
7. President Smedley called for Superintendent's Reports:

**Superintendent Simpson reported on the following:**

**Summer Project Update- The boiler/ chiller replacement at Central Elementary and boiler installation at the high school is moving along and should be complete by August 1<sup>st</sup>.**

**Minor renovations to the wrestling area at the high school will provide a better locker room situation for our female wrestlers.**

**Online student enrollment began last week and is going smoothly. The information is on the website.**

**We are working with our vendor Parent Square to have a solution for election communication that complies with HB3958.**

**Summer meals have concluded. We served 751 for breakfast and 3,845 for lunch. This is roughly the same as last summer.**

**A reminder to board members that the OSSBA/CCOSA Conference is not far away. Aug. 22-25. Please visit with Samantha Stewart for registration.**

**8. Cotteral Elementary Construction Update**

**Lane McMillian with Crossland Construction gave a newsletter containing updates of their progress on Cotteral Elementary.**

**9. President Smedley called for action on the Consent Agenda**

- A. Minutes of regular meeting held on June 10, 2024**
- B. Minutes of special meeting held on June 24, 2024**
- C. Treasurer's Report**
- D. New Activity Fundraiser Request**
- E. Activity Fund Fundraisers as per attached lists**
- F. Activity Fund End of Year Transfers as per attached list**
- G. Fundraiser After Sale Accountability Report for 2023-2024**
- H. Fuel Bid as recommended by bid committee**
- I. Encumbrances for 2023-2024 General Fund #'s 1340-1343 Building Fund #'s 520-528 and Child Nutrition Fund #20-23, and 2024-2025 General Fund #'s 1-232, Building Fund #'s 1-75, and Child Nutrition Fund #'s 1-12, listed change orders and Activity Fund Reports.**
- J. Contracts/Agreements under \$10,000**
  - 1. Renewal agreement with Willow Creek Health Care, LLC for Intergenerational Pre-K classroom for 2024-2025**
  - 2. Agreement with Golden Age Nursing Home of Guthrie, LLC for Intergenerational Pre-K classroom for 2024-2025**
  - 3. Agreement with SafeRoutz, LLC for bus routing for 2024-2025**

**A motion was made by Pierson and seconded by Davis to approve the Consent Agenda. The motion carried with 6 ayes and 0 nays.**

- 10A. President Smedley called for recommendation, consideration and action to approve Ms. Carmen Walters as the authorized official for GPS to sign any federal claims for reimbursement from the State Department of Education**

**A motion was made by Plagg and seconded by Pierson to approve Ms. Carmen Walters as the authorized official for GPS to sign any federal claims for reimbursement from the State Department of Education.**

**The motion carried with 6 ayes and 0 nays.**

- 10B. President Smedley called for recommendation, consideration and action to approve Ms. Kaitlin Sagar-Smith as the authorized official for GPS to sign any special education reimbursement claims from the State Department of Education for projects 613, 615, 621, 623, 625, 628, 641, 642 and 643.**

**A motion was made by Pierson and seconded by Plagg to approve Ms. Kaitlin Sagar-Smith as the authorized official for GPS to sign any special education reimbursement claims from the State Department of Education for projects 613, 615, 621, 623, 625, 628, 641, 642 and 643.**

**The motion carried with 6 ayes and 0 nays.**

- 10C. President Smedley called for recommendation, consideration and action upon contractual agreement with Sherri Fairchild and Morgan Kowalewski for Psychoeducation and Psychological Evaluation Services.**

**A motion was made by Girard and seconded by Davis to approve contractual agreement with Sherri Fairchild and Morgan Kowalewski for Psychoeducation and Psychological Evaluation Services.**

**The motion carried with 6 ayes and 0 nays.**

- 10D. President Smedley called for recommendation, consideration and action upon Proposed Transition Room at Guthrie High School.**

**A motion was made by Davis and seconded by Girard to approve the Proposed Transition Room at Guthrie High School.**

**The motion carried with 6 ayes and 0 nays.**

- 10E. President Smedley called for recommendation, consideration and action upon loan agreement with Child Nutrition Fund for 2024-2025.**

**A motion was made by Girard and seconded by Davis to approve the loan agreement with Child Nutrition Fund for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 10F. President Smedley called for recommendation, consideration, and action upon agreement with Imperial Vending for snack vending for 2024-2025.**

**A motion was made by Plagg and seconded by Davis to approve upon agreement with Imperial Vending for snack vending for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 10G. President Smedley called for recommendation, consideration and action upon agreement with IXL Learning for the 2024-2025.**

**A motion was made by Davis and seconded by Pierson to approve agreement with IXL Learning for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 10H. President Smedley called for recommendation, consideration and action upon agreement with EduSkills for 2024-2025.**

**A motion was made by Pierson and seconded by Plagg to approve the agreement with EduSkills for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 10I. President Smedley called for recommendation, consideration and action upon renewal with Infinite Campus, Inc. for Student Information System for 2024-2025.**

**A motion was made by Davis and seconded by Girard to approve renewal with Infinite Campus, Inc. for Student Information System for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 10J. President Smedley called for recommendation, consideration and action upon Activity Fund Handbook for 2024-2025.**

**A motion was made by Plagg and seconded by Davis to approve Activity Fund Handbook for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 10K. President Smedley called for recommendation, consideration and action upon Faver Alternative School Student Handbook for 2024-2025.**

**A motion was made by Davis and seconded by Girard to approve Faver Alternative School Student Handbook with the correction of adding the new counselor for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 10L. President Smedley called for recommendation, consideration and action upon Transportation Department Employee Policy and Procedure Handbook for 2024-2025.**

**A motion was made by Plagg and seconded by Davis to approve Transportation Department Employee Policy and Procedure Handbook for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 11. President Smedley called for proposed session for purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports and teacher negotiations for 2024-2025 disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1, 2 and 7**

- 11A. A motion was made by Davis and seconded by Smedley to go into executive session.**

**The motion carried with 6 ayes and 0 nays. Executive session began at 6:53 p.m.**

- 11B. President Smedley acknowledged the Board's return to open session at 7:41 p.m.**

- 11C. President Smedley stated that in executive session only those items listed in Agenda Item 11 were discussed and no votes were taken.**

- 12. President Smedley called for vote on action as set out on the Personnel Reports.**

**A motion was made by Davis and seconded by Girard to approve the Personnel Reports.**

**The motion carried with 6 ayes and 0 nays.**

- 13. President Smedley called for action upon recommendation of extra-duty assignment for Head Girls' Basketball Coach for 2024-2025**

**A motion was made by Davis and seconded by Plagg to approve extra-duty assignment for Josh Smith as Head Girls' Basketball Coach for 2024-2025.**

**The motion carried with 6 ayes and 0 nays.**

- 14. President Smedley called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

**Superintendent Simpson stated there was none.**

- 15. President Smedley called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

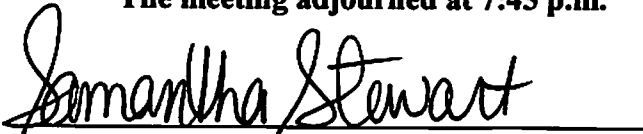
**A memo was passed out to the Board Members of the hiring of an English Teacher at the High School- Curtis Finchum.**

16. **President Smedley called for the meeting to be adjourned.**

**A motion was made by Girard and seconded by Plagg to adjourn the meeting.**

**The motion carried with 6 ayes and 0 nays.**

**The meeting adjourned at 7:45 p.m.**



**Samantha Stewart, Minutes Clerk**




**Tina Smedley, President**

The agenda was posted at the Guthrie Public School's Administrative Office, 802 E. Vilas, Guthrie, OK on July 11, 2024 at 4:30 p.m. in accordance with the Open Meeting Law and notice of this regular meeting was given to the Logan County Clerk, prior to December 15, 2023. The agenda is also on our website.

Samantha Stewart  
Board Clerk and Minutes Clerk

**APPROVED**

AUG 12 2024 

**BOARD OF EDUCATION  
GUTHRIE, OK**