

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
REGULAR MONTHLY MEETING
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
NOVEMBER 12, 2018
7:00 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Seating of New Board Member:**
 - A. Oath of Office**
- 7. Student Recognition**
- 8. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 9. Superintendent's Reports**
- 10. Presentation of Long Range Planning Committee priorities.....Pages 6-7**
- 11. Presentation of District Annual Dropout Report for Fiscal Year 2017-2018 by Mr. Doug Ogle, Assistant Superintendent**
- 12. Presentation on ACT High School to College Success Report for 2017-2018 by Mr. Doug Ogle, Assistant Superintendent**
- 13. Presentation by Principals Ms. Marsha Todd, Ms. Susan Davison, Mr. Robbie Rainwater and Mr. Chris LeGrande of the final Oklahoma School Testing Program (OSTP) results for Fogarty, GUES, Guthrie Junior High and Guthrie High School for 2017-2018**

14. **Consent Agenda**.....Pages 8-59

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

- A. Minutes of regular meeting held on October 8, 2018
- B. Minutes of special meeting held on October 24, 2018
- C. Treasurer’s Report
- D. Activity Fund Fundraisers as per attached list
- E. Activity Fund Transfers as per attached list
- F. Fuel bid as recommended by bid committee
- G. Encumbrances for General Fund #'s 650-759, Building Fund #'s 166-218, Child Nutrition Fund #'s 11-13, Building Bond Fund 2017 #17, Gifts and Endowments Fund #1 and Casualty/Flood Insurance Recovery Fund #2 and listed change orders and Activity Fund Reports
- H. Out-of-State Trip Requests:
James Strahorn and Tiffany Dement-Nike Regional Cross Country Meet-The Woodlands, TX-November 16-18, 2018
- I. Contracts/Agreements under \$10,000
 - 1. Agreement with YMCA of Greater Oklahoma City for facility use for 2018-2019 at Charter Oak Elementary.....Pages 57-59

Commentary:

This is the fifth year the YMCA has been in charge of the School Age Care Program. We have added a new site this year for this program at Charter Oak Elementary. This agreement allows the district and the YMCA to have this arrangement for this school year. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

15. **Business Agenda:**

- A. Recommendation, consideration and action to adopt calendar of regularly scheduled School Board meetings for 2019.....Page 60

Commentary:

We are required by statute to adopt a calendar of regular meetings and file with the County Clerk’s Office prior to December 15th. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

**B. Discussion and possible board action to pass the 2019 Annual School Election Resolution
Pages 61-62**

Commentary:

We are required to call for the election of Board Positions prior to Friday, November 16, 2018. Board Position #2, which has 2 years left of a 4 year term, is currently held by Ron Plagg and Board Position #5, which has a 4 year term, is currently held by Ms. Tina Smedley. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

C. Recommendation, consideration and action upon renewal agreement with Northwest Evaluation Association.....Pages 63-64

Commentary:

Measure of Academic Progress (MAP Testing) for students enrolled in grades Pre-K through 6 is an assessment published by Northwest Evaluation Association. Its computerized tests provide educators the information needed to support effective teaching and learning. The base cost for 2019 is \$18,985.00 which is the same base cost as last year. We will be adding Science for 2019 at an additional cost of \$625.00 for a total cost of \$19,610.00. There is a complete explanation of the program's usage in your packet. **Carmen Walters will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

**D. Recommendation, consideration and action upon 2019 Oklahoma Youth Risk Behavior Survey for 9th-12th grade students sponsored by The Oklahoma State Department of Health
Pages 65-85**

Commentary:

The purpose of this survey is to monitor priority health risk behaviors that contribute to the leading causes of death, disability, and social problems among 9th-12th graders in the U.S. There is no cost for participation in this survey. Participation is voluntary and confidential. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

E. Recommendation, consideration and action upon Memorandum of Understanding between Rose State College and Guthrie High School for the dual/concurrent program for 2018-2019.....Pages 86-87

Commentary:

This program is a cooperative partnership with Rose State College enabling high school students to earn college credits while completing the requirements for high school graduation. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- F. **Recommendation, consideration and action upon Memorandum of Understanding between Northwestern Oklahoma State University and Guthrie High School for the dual/concurrent program for 2018-2020.....Pages 88-91**

Commentary:

This program is a cooperative partnership with Northwestern Oklahoma State University enabling high school students to earn college credits while completing the requirements for high school graduation. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- G. **Recommendation, consideration and action upon change order #2 for Pope Contracting, Inc. at Guthrie Junior High School.....Pages 92-94**

Commentary:

This change order refers to an addition of brick/lintel repair work above the windows at the west elevation and additional door hardware for a total cost of \$29,409.19. **Dr. Simpson will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- H. **Presentation of proposed new District Policy:**
 - **C-15A Service Animals** **Pages 95-97**

Commentary:

This proposed new policy was reviewed by the Superintendent and our legal counsel. This is not an action item. It is for presentation only and will be placed on the December agenda for approval.

- 16. **Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports and discussion of extra-duty assignments as listed for 2018-2019, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7**
 - A. **Vote to go into executive session**
 - B. **Acknowledge Board’s return to open session**
 - C. **Statement of minutes of executive session**
- 17. **Vote on action as set out on the Personnel Reports.....Page 98**
- 18. **Action upon recommendation of extra-duty assignments for 2018-2019.....Pages 99-100**
- 19. **Recommendation, consideration and action upon approval of Kristin Knapp to be classified as an Adjunct Teacher for 4th Grade Music at Cotteral Elementary**
- 20. **Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**

21. Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting

22. Adjourn

Dr. Mike Simpson
Superintendent

jf

Posted by: _____

Date: _____ Time: _____

Place: _____



Staking A Claim in Our Students' Future

Mike Simpson, Ed.D.
Superintendent

Phone 405-282-8900

November 12, 2018

To the Guthrie Public Schools Board of Education:

At your direction, a Long Range Planning Committee was formed to provide capitol improvement recommendations for Guthrie Public Schools. The committee consisted of eleven members of our community. Five members served on a previous committee which met during the Spring of 2013. The committee met three times as a group. Newcomers to the committee who were unfamiliar with our facilities toured all school sites as a group in order to become aware of the challenges that exist with each building. All members toured Charter Oak Elementary which was added since the last committee convened. Our architect and key GPS staff members were available throughout the process to provide information regarding specific infrastructure needs and assist the committee.

From those meetings, the committee prioritized needed projects to improve the learning environment within the district.

The overarching project is to address the condition of Cottrel Elementary. As noted in the report presented in 2013, securing student space with the design is quite difficult. Bringing the current building up to accessibility standards would also be cost prohibitive and impractical. We recommend the building to be replaced with a much more functional design.

Other items that the committee recommends for consideration by the Board of Education are:

- Provide secure entrances for all sites
- Address HVAC needs districtwide
- Complete the exterior renovation of Guthrie Junior High School
- Provide updates to restrooms and the auditorium at Fogarty Elementary
- Renovate restrooms at Guthrie High School

Finally, the committee urges the board to continue the commitment it began in 2015 of allocating portions of future bond issues toward technology enhancing the safety, security and learning environment for the students of Guthrie Public Schools.

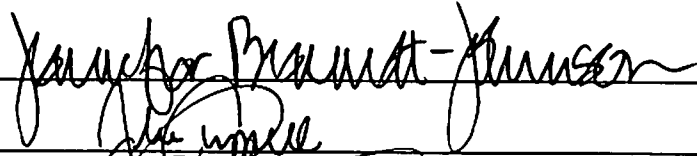
Respectfully submitted by the GPS Long Range Planning Committee

Leroy Alsup

David Ball

Two handwritten signatures are shown above horizontal lines. The first signature is for Leroy Alsup and the second is for David Ball.

Jennifer Bennett-Johnson



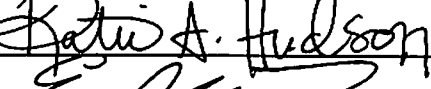
Jaden Chappell



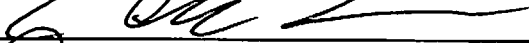
Beaul Haynes




Jason Hirzel



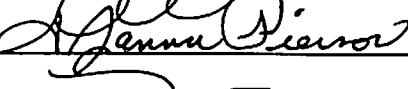
Katie Hudson



Eddie Lynn



Peggy Momsen



Janna Pierson



Zach Robbins

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
OCTOBER 8, 2018**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON OCTOBER 8, 2018

Board Members Present: Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Travis Sallee and Tina Smedley

Board Member Absent: Sharon Watts

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Carmen Walters, Executive Director of
Federal Programs/Elementary Ed
Michelle Chapple, Chief Financial Officer
Angie Smedley, Director of Special
Education
Cody Thompson, Director of Operations
Kary Jarred, Deputy Minutes Clerk

1. The meeting was called to order by President Sallee.
2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Travis Sallee and Tina Smedley were present for roll call.

Member Sharon Watts was not present for roll call.

3. A quorum was established.
4. President Sallee asked everyone present to stand and join him in the Pledge of Allegiance.
5. President Sallee asked everyone present to join him in a Moment of Silence.
- 6A. President Sallee asked the Superintendent if there were any citizens registered to speak to the Board.

Superintendent Simpson stated there were no citizens registered to speak to the Board.

6B. President Sallee called for any comments to the Board by Board members.

There were no comments to the Board by Board members.

7. President Sallee called for the Superintendent's Reports.

Superintendent Simpson reported on the following:

We completed a successful homecoming with a full house at Jelsma Stadium. It was the best alumni attendance he has seen since he's been here.

Congratulated the Lady Jays Softball team for winning their regional tournament. They will play in the state tournament on Thursday against Piedmont at 11:00 a.m. in Shawnee.

The GHS Football team is now 6-0 and will host undefeated Carl Albert this Friday at 7:00 p.m.

Gave condolences to the Claire Piersol family who is a GJHS former teacher. Her two year old son was fatally injured in a car accident last week.

8. President Sallee called for action on the Consent Agenda.

A motion was made by Pierson and seconded by Davis to approve the Consent Agenda.

The motion carried with 5 ayes and 0 nays.

9A. President Sallee called for discussion and possible action regarding the 2018-2019 School Budget.

Discussion followed.

A motion was made by Smedley and seconded by Bennett-Johnson to approve the 2018-2019 School Budget.

The motion carried with 5 ayes and 0 nays.

9B. President Sallee called for recommendation, consideration and action upon Guthrie Jr. High Health Fair for 7th grade students November 13th and 15th, 2018.

A motion was made by Davis and seconded by Pierson to approve the Guthrie Jr. High Health Fair for 7th grade students November 13th and 15th, 2018.

The motion carried with 5 ayes and 0 nays.

- 9C. **President Sallee called for recommendation, consideration and action to approve the transcription of math and science credit options taught at Meridian Technology Center.**

A motion was made by Smedley and seconded by Davis to approve the transcription of math and science credit options taught at Meridian Technology Center.

The motion carried with 5 ayes and 0 nays.

- 9D. **President Sallee called for recommendation, consideration and action upon revision to District Policy:**
- *C-27 Administration of Federal Programs*

A motion was made by Smedley and seconded by Pierson to approve revision to District Policy:

- *C-27 Administration of Federal Programs*

The motion carried with 5 ayes and 0 nays.

- 9E. **President Sallee called for recommendation, consideration and action upon revision to District Policy:**
- *D-21 Family and Medical Leave*

A motion was made by Pierson and seconded by Davis to approve revision to District Policy:

- *D-21 Family and Medical Leave*

The motion carried with 5 ayes and 0 nays.

- 9F. **President Sallee called for recommendation, consideration and action upon revision to District Policy:**
- *F-13 Administration of Medicine to Students*

A motion was made by Pierson and seconded by Smedley to approve revision to District Policy:

- *F-13 Administration of Medicine to Students*

The motion carried with 5 ayes and 0 nays.

- 9G. **President Sallee called for recommendation, consideration and action upon revision to District Policy:**
- *F-18 Child Abuse, Neglect, Exploitation and Trafficking: Reporting and Investigation Revised*

A motion was made by Smedley and seconded by Bennett-Johnson to approve the revision to District Policy:

- ***F-18 Child Abuse, Neglect, Exploitation and Trafficking: Reporting and Investigation Revised***

The motion carried with 5 ayes and 0 nays.

9H. President Sallee called for recommendation, consideration and action upon revision to District Policy:

- ***G-13 Distribution of Surveys***

A motion was made by Pierson and seconded by Smedley to approve revision to District Policy:

- ***G-13 Distribution of Surveys***

The motion carried with 4 ayes and 1 abstention-Member Davis abstaining.

9I. President Sallee called for recommendation, consideration and action upon allowing formation of a STEM Club at GHS.

A motion was made by Smedley and seconded by Davis to allow formation of a STEM Club at GHS.

Discussion followed.

The motion carried with 5 ayes and 0 nays.

9J. President Sallee called for recommendation, consideration and action to authorize the Superintendent to proceed with the Memorandum of Understanding for the K20 GEAR UP for the Future Grant.

Discussion followed.

A motion was made by Davis and seconded by Pierson to authorize the Superintendent to proceed with the Memorandum of Understanding for the K20 GEAR UP for the Future Grant.

The motion carried with 5 ayes and 0 nays.

9K. President Sallee called for recommendation, consideration and action upon change order #1 for Pope Contracting, Inc. at Guthrie Junior High School.

A motion was made by Smedley and seconded by Davis to approve change order #1 for Pope Contracting, Inc. at Guthrie Junior High School.

The motion carried with 5 ayes and 0 nays.

- 10. President Sallee called for proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of extra-duty assignments for 2018-2019, discussion on the appointment of an individual for vacant school board seat #2, and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7 and 70 OKLA. STAT. Section 5-118.**

- 10A. A motion was made by Smedley and seconded by Davis to go into executive session.**

The motion carried with 5 ayes and 0 nays. Executive session began at 7:39 p.m.

- 10B. President Sallee acknowledged the Board's return to open session at 8:38 p.m.**

- 10C. President Sallee stated that in executive session only those items listed in Agenda Item 10 were discussed and no votes were taken.**

- 11. President Sallee called for a vote on action as set out on the Personnel Reports.**

A motion was made by Pierson and seconded by Smedley to approve action as set out on the Personnel Reports.

The motion carried with 5 ayes and 0 nays.

- 12. President Sallee called for action upon recommendation of extra-duty assignments as listed for 2018-2019.**

A motion was made by Davis and seconded by Smedley to approve extra-duty assignments as listed for 2018-2019.

The motion carried with 5 ayes and 0 nays.

- 13. President Sallee called for consideration and action upon Superintendent's contract.**

A motion was made by Smedley and seconded by Davis to amend the Superintendent's contract.

The motion carried with 5 ayes and 0 nays.

- 14. President Sallee called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated that we received the resignation of Betty JoAnn Goad, bus monitor for GPS, effective October 5, 2018.

A motion was made by Davis and seconded by Smedley to approve the resignation of Betty JoAnn Goad, bus monitor for GPS, effective 10/5/2018.

The motion carried with 5 ayes and 0 nays.

- 15. President Sallee called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 16. A motion was made by Smedley and seconded by Davis to adjourn the meeting.**

The motion carried with 5 ayes and 0 nays.

The meeting adjourned at 8:40 p.m.

Jana Frey, Minutes Clerk

Travis Sallee, Board President

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
SPECIAL MEETING
OCTOBER 24, 2018**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:30 A.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON OCTOBER 24, 2018

Board Members Present: Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Doug Ogle, Assistant Superintendent
Angie Smedley, Director of Special Education
Dee Benson, Director of Technology
Kary Jarred, Deputy Minutes Clerk

- 1. The meeting was called to order by President Sallee.**
- 2. Members Jennifer Bennett-Johnson, Gina Davis, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.**
- 3. A quorum was established.**
- 4. President Sallee asked everyone present to stand and join him in the Pledge of Allegiance.**
- 5. President Sallee asked everyone present to join him in a Moment of Silence.**
- 6. President Sallee called for proposed executive session for the purpose of discussing employment of Laurie Brown, Speech Pathologist, and discussion on the appointment of an individual for vacant School Board Seat #2, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7 and 70 OKLA. STAT. Section 5-118.**
 - 6A. A motion was made by Smedley and seconded by Watts to go into executive session.**

The motion carried with 6 ayes and 0 nays. Executive session began at 7:34 a.m.
 - 6B. President Sallee acknowledged the Board's return to open session at 8:05 a.m.**

6C. President Sallee stated that in executive session only those items listed in Agenda Item 6 were discussed and no votes were taken.

7. President Sallee called for a vote on action as set out on the Personnel Report.

A motion was made by Watts and seconded by Davis to approve action as set out on the Personnel Report.

The motion carried with 6 ayes and 0 nays.

8. President Sallee called for possible action to appoint an individual to fill School Board Seat #2.

A motion was made by Smedley and seconded by Watts to appoint Mr. Ron Plagg to fill School Board Seat #2.

The motion carried with 6 ayes and 0 nays.

9. A motion was made by Smedley and seconded by Watts to adjourn the meeting.

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 8:06 a.m.

Jana Frey, Minutes Clerk

Travis Sallee, Board President

TREASURER'S REPORT
October 31, 2018

BANK BALANCES

FARMERS & MERCHANTS

General Fund	\$ 3,012,869.19
Building Fund	559,201.79
Sinking Fund	65,568.16
ILR Fund	55,129.45
G&E Fund	33,750.00
Child Nutrition Fund	260,513.59
Activity Fund	647,232.45
School Age-Care Fund	75,619.14
Bond Fund	<u>123,589.29</u>

TOTAL \$ 4,833,473.06

RECEIPTS

GENERAL FUND:

Logan County	\$ 31,183.39
State of Oklahoma	1,097,131.03
Okla. Tax Comm.	126,942.29
School Land Earn.	41,625.04
R.O.T.C.	6,080.65
Federal Programs	
Misc Receipts	20,958.75
Correcting Entry(-)	
General Acct. Int.	2,160.00
Minus (-) Bank Fees	<u>139.55</u>
TOTAL	\$1,325,941.60

SINKING FUND:

Logan County \$ 1,772.32

CHILD NUTRITION FUND:

Local	34,738.67
State	14,579.49
Federal	<u>105,243.97</u>
TOTAL	\$154,562.13

INS.LOSS RECOVERY FUND:

\$ 4,465.49

BUILDING FUND

Logan County	\$ 906.70
Bldg. for Champs	<u>20.00</u>
TOTAL	\$ 926.70

BOND FUND:

Interest	\$ 82.41
Bank Fees	<u>(-) 10.37</u>
TOTAL	\$ 72.04

WARRANTS PAID

GENERAL FUND:

2017-2018 \$ 329,620.31
2018-2019 \$1,947,468.30

GIFTS & ENDOWMENTS FUND:

2017-2018
2018-2019

BUILDING FUND:

2017-2018 \$ 174.36
2018-2019 \$ 46,531.05

INS. LOSS RECOVERY FUND:

2017-2018
2018-2019 \$13,998.21

CHILD NUTRITION FUND:

2017-2018 \$
2018-2019 \$ 68,682.00

BOND FUND:

2017-2018 \$ 147,897.94
2018-2019 \$ 33,798.28

CD/INVESTMENTS:

Farmers and Merchants Bank – Bond CD \$ 2,000,000.00
InterBank – Bond CD \$1,500,000.00

TOTAL MONIES IN F&M BANK \$4,833,473.06

PLEGGED – FDIC \$ 250,000.00

PLEGGED – F&M BANK \$9,697,000.00

**GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
As of 10/31/2018**

- | | |
|--------------------------|---------------------------------|
| a. Central PTO, 803 | Craft show & concessions |
| b. GUES PTO, 815 | Winter Family Night |
| c. JH Builders Club, 818 | Dues/T-shirt sales |
| d. JH Stuco, 830 | Winter-gram sales w/tootsie pop |
| e. JH Stuco, 830 | Winter dance & concessions |
| f. Charter Oak, 840 | Donors Choose |
| g. Soccer, 897 | T-shirt sales |
| h. HS Drama, 913 | Billy Sims night 10% of sales |
| i. GUES, 812 | Scholastic Book Fair |



RECEIVED
10-17-18

a.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/15/2018 Site: Central Unobligated Account Balance: 10,928.00 ap

Account Name: Central PTO Account Number: 803

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Will hold a craft show in December at Central.

Proceeds will come from vendor "booth fees" and concession stand items sold that day.

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- *This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.*
- *This fundraiser will not operate for more than fourteen (14) days in total.*
- *The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.*

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Candy bars, popcorn, drinks, etc...

This fundraiser is on a Saturday.

Manufacturer: _____

Purpose for which funds will be used: Funds will be used for materials for classroom, to pay for student's t-shirts, field trip costs, and any other needs our students may have that are school related.

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: Concession stand items - candy bars, popcorn, drinks, etc.

Estimated INCOME: 800.00 Fundraiser start date: 11.13.2018
Less Estimated EXPENSES: 300.00

Estimated PROFIT: 500.00 Fundraiser end date: 12.21.2018

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? saved for later date Are _____

school district facilities required? _____ if yes a facility use permit must be completed.

Sponsor Signature: Dani Watson Date: 10/15/18

Principal's Signature: Dani Watson Date: 10/15/18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017



RECEIVED
10-15-18 ag

b.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/15/18 Site: GUES Unobligated Account Balance: \$10,743.00 ap

Account Name: GUES PTO Account Number: 815

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Winter Family Night

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) Chili Dogs, Nachos, Chips, Drinks

Manufacturer: _____

Purpose for which funds will be used: Technology, furniture and/or playground materials

Name/Address of Vendor: Sam's Wholesale

Items to be purchased in order to conduct the fundraiser: Food items, basket items.

Estimated INCOME: <u>5,000.00</u>	Fundraiser start date: <u>11/30/18</u>
Less Estimated EXPENSES: <u>1500.00</u>	
Estimated PROFIT: <u>3500.00</u>	Fundraiser end date: <u>11/30/18</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Use in Christmas Store Are

school district facilities required? Yes if yes a facility use permit must be completed.

Sponsor Signature: _____ Date: _____

Principal's Signature: Susany Davidson Date: 10/15/18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

Handwritten signature



RECEIVED
OCT 23 2018
BY: ap

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GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/22/2018 Site: GJHS Unobligated Account Balance: \$317.00 ap

Account Name: Builders Club Account Number: 818

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) T-shirt Sales/Dues

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112.**

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: Funds will be used for supplies/needs for Builders Club

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: n/a (tshirts were ordered last year)

Estimated INCOME: \$200.00 Fundraiser start date: 12/6/2018
 Less Estimated EXPENSES: \$0
 Estimated PROFIT: \$200.00 Fundraiser end date: 5/23/2018

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? We will keep tshirts for next year Are _____

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 10-22-18

Principal's Signature: [Signature] Date: 10-22-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



RECEIVED
10-16-18 ap



d.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/11/2018 Site: GJHS Unobligated Account Balance: 4642.66 ap

Account Name: JH STUCO Account Number: 830

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Wintergrams (small cards with tootsie pop attached)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) tootsie pops

Manufacturer: Amazon

Purpose for which funds will be used: Donation to Learn 2 Love

Name/Address of Vendor:

Items to be purchased in order to conduct the fundraiser: Cardstock, tootsie pops

Estimated INCOME: 1000	Fundraiser start date: 12/10/18
Less Estimated EXPENSES: 250	
Estimated PROFIT: 750	Fundraiser end date: 12/20/18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Reused by STUCO Are

school district facilities required? No if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 10/12/18

Principal's Signature: [Signature] Date: 10/12/18

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date: AF Fundraiser Request 12/2017

[Signature: M. Crapple]



RECEIVED
10-16-18 ap



e.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/10/18 Site: GJHS Unobligated Account Balance: 4642.66 ap

Account Name: JH STUCO Account Number: 830

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Winter Dance: Selling drinks and small snacks at the dance, selling tickets (\$3 advance, \$5 at the door)

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) sodas, bottled water, brownies, cookies, cupcakes chips, and other small snacks

Manufacturer: Walmart

Purpose for which funds will be used: Donation to Learn to Love

Name/Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser: DJ, decorations (lights, paint, ribbon, etc), drinks

Estimated INCOME: 1000 Fundraiser start date: Dec 10, 2018
 Less Estimated EXPENSES: 500
 Estimated PROFIT: 500 Fundraiser end date: Dec 14, 2018

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Saved for future STUCO events Are

school district facilities required? Yes if yes a facility use permit must be completed.

Sponsor Signature: Amanda B Moore Date: 10/10/18

Principal's Signature: [Signature] Date: 10/10/18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]
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10/1/18

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BY: _____

f.



GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/01/18 Site: Charter Oak Elementary Unobligated Account Balance: _____

Account Name: Acitivity Account Number: 840

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Donors' Choose

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: books

Name/Address of Vendor: Follett

Items to be purchased in order to conduct the fundraiser: none

Estimated INCOME: 3,000 Fundraiser start date: 11/14/18
Less Estimated EXPENSES: 0

Estimated PROFIT: 3,000 Fundraiser end date: 5/20/18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? _____ Are

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 10/1/18

Principal's Signature: [Signature] Date: 10/2/18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



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BY: apaul

9.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10/29/18 Site: HS Unobligated Account Balance: 761.87 2742.87
Account Name: Soccer Account Number: 897

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) sell t-shirts

If food and/or beverage items are being **sold to students during the school day**, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/caulculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with Oklahoma State Administration Code 210:10-3-112.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: Body Billboards

Purpose for which funds will be used: soccer equipment (nets, balls, cones, etc.) and gear (uniforms)

Name/Address of Vendor: Jack Rhinehart/ 2403 S Division St Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser: shirts

Estimated INCOME: <u>500</u>	Fundraiser start date: <u>12/11/18</u>
Less Estimated EXPENSES: <u>200</u>	
Estimated PROFIT: <u>300</u>	Fundraiser end date: <u>5/1/18</u>

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? given to students in need Are _____

school district facilities required? no if yes a facility use permit must be completed.

Sponsor Signature: [Signature] Date: 10/29/18

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable): [Signature] Date: 10/30/18

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Signature]



RECEIVED
11-1-18



h.

GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 11-1-18 Site: GHS Unobligated Account Balance: 1542.60 1423 13 10

Account Name: Drama Account Number: 913

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Billy Sims will give us 10% of profits

If food and/or beverage items are being **sold to students during the school day**, they **must** meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

Smart School Standards begin at midnight of the school day and end thirty (30) minutes after the school day ends. These standards apply to any fundraising events by organizations on school property. These standards do not apply thirty (30) minutes after school ends, on weekends and at off-campus fundraising events. Standards and exemptions are in accordance with **Oklahoma State Administration Code 210:10-3-112**.

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies) _____

Manufacturer: _____

Purpose for which funds will be used: scripts, equipment, props, fees, workshops, contests, paint, costumes, subs, gas, drivers, supplies, food, drinks, brushes, makeup, paper, tools, books, videos, dvds, misc. drama items

Name/Address of Vendor: Billy Sims 1624 S, Division St. Suite C Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser: Billy Sims will give us 10% of their proceeds from their sales if we just encourage people to come eat there.

Estimated INCOME: _____ Fundraiser start date: 12-5-18
Less Estimated EXPENSES: _____

Estimated PROFIT: 250.00 Fundraiser end date: 12-5-18

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? n/a Are _____

school district facilities required? n/a if yes a facility use permit must be completed.

Sponsor Signature: Shelly Bergman Date: 11/1/18

Principal's Signature: Chris Edwards Date: 11-1-18

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____
AF Fundraiser Request 12/2017

[Handwritten Signature]

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GPS ACTIVITY FUND FUNDRAISER REQUEST FORM

Request Date: 10-31-18

Site: GUES

Unobligated Account Balance: \$ 24,116.53 ap

Account Name: Activity

Account Number: 812

Select One: Soliciting in School Only Soliciting in school & community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Scholastic Book Fair

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in Schools nutritional standards that went into effect across the country July 1st, 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: https://foodplanner.healthiergeneration.org/calculator/

Does the fundraiser have food items? Yes No If "Yes" and you wish to be exemption the "Smart Snacks in School" standards, then you must certify all below:

- This fundraiser will not operate on the school campus during the times school breakfasts, lunches, dinners or after school snacks are being served.
- This fundraiser will not operate for more than fourteen (14) days in total.
- The individual or organization will provide documentation to the school of the food products sold to the students during the school day, which is defined as midnight to thirty (30) minutes after school ends.

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Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies)

Manufacturer:

Purpose for which funds will be used: Funds will be used to purchase high interest books for the library, donations, refunds, misc

Name/Address of Vendor: Scholastic S.W. 44th St, OKC, OK 73179

Items to be purchased in order to conduct the fundraiser: Books for sale

Estimated INCOME: 6,000
Less Estimated EXPENSES: 3000

Fundraiser start date: January 24, 2019

Estimated PROFIT: 3000

Fundraiser end date: February 2, 2019

I understand that when fundraiser is completed and after Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close of the fundraiser.

What will happen to any items that are not sold? Return to Scholastic Are

school district facilities required? if yes a facility use permit must be completed.

Sponsor Signature: Shana Fields

Date: 11/1/18

Principal's Signature: [Signature]

Date: 10/31/18

Athletic Director's Signature (if applicable):

Date:

Board of Education Approval Date:
AF Fundraiser Request 12/2017

[Handwritten signature]

TRANSFERS FOR BOARD APPROVAL
As of 10/31/2018

TO:	FROM:	REASON	\$AMOUNT
HS Stuco, 899	HS Drama, 913	Parade entry	\$ 20.00
HS Stuco, 899	Class of 2020, 872	Parade entry	\$ 20.00
HS Stuco, 899	HS Cheer, 853	Parade entry	\$100.00
HS Stuco, 899	Class of 2020, 872	Parade entry	\$ 20.00
HS Stuco, 899	Class of 2019, 863	Parade entry	\$ 60.00



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



RECEIVED
10-3-18

Amount ~~100~~ \$20.00 Date Requested 10/1/18

Transfer to: 899 Stuco
Account Name & Number

Transfer from: 913 Drama
Account Name & Number

State Reason for Transfer Below

Parade entry - Homecoming

Sponsor's Signature: Sheeley Berrigan

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris L. Sparks

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 20.00 Date Requested 9-24-18

Transfer to: STUCO # 899
Account Name & Number

Transfer from: Class of 2020 #872
Account Name & Number

State Reason for Transfer Below

Homecoming Spirit Float

Sponsor's Signature: Michelle Redus

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris L. Grando

rec'd 10/30
Maye

Transfer # _____

Board Approved _____



Guthrie Public Schools
 ACTIVITY FUND
 REQUEST FOR TRANSFER OF FUNDS
 (Effective 2006)



Amount 100-

Date Requested 10/30/18

Transfer to: Stuco #899
 Account Name & Number

Transfer from: HS CHEER / #853
 Account Name & Number

State Reason for Transfer Below

Parade entry fee

Sponsor's Signature: Pam Johnson Fields

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris L. Grande

Rec'd 10/30
May

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 20.00 Date Requested 9-21-18

Transfer to: STUCO # 819
Account Name & Number

Transfer from: Class of 2020 #872
Account Name & Number

State Reason for Transfer Below

Float for homecoming

Sponsor's Signature: Michelle Redus

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Chris [Signature]

*Rec'd 10/30
Maye*

Transfer # _____

Board Approved _____



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**



Amount 60⁻

Date Requested 10/30/18

Transfer to: Stues / 899
Account Name & Number

Transfer from: Sr Class / 863
Account Name & Number

State Reason for Transfer Below

Parade entry fee

Sponsor's Signature: [Signature]

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: [Signature]

rec'd 10/30
amyp

Transfer # _____

Board Approved _____

**Transportation Department
Fuel Bids
2018-2019**

DATE: 10-26-18 PO#: 2019-11-740	TIME BIDS BEGAN: <u>8:10am</u> TIME BIDS CLOSED: <u>8:42am</u>	AMOUNT NEEDED: DIESEL: 7000 gal. UNLEADED: 1000 gal.
------------------------------------	---	--

COMPANY NAME	CONTACT PERSON	PHONE	UNLEADED	DIESEL
FUEL MASTERS	<u>(T.J.)</u> KIT, BRIAN, CODY or HARDIN	1-866-455-3835	2.055	2.401
PENLEY OIL COMPANY	MIKE, SCOTT or <u>GEORGEANN</u>	235-7553	2.07424	2.40734
RED ROCK	JOANIE or <u>TRICHA</u>	677-3373	2.0830	2.3793
TRUMAN ARNOLD COMPANIES	ROB CASE	1-800-808-6500	no bid	no bid
EARNHEART OIL & PROPANE	DUSTIN	405-612-2650	no bid	no bid

AMOUNT OF FUEL PURCHASED:	COMPANY BID AWARDED TO: <u>Red Rock</u>	
UNLEADED FUEL: 1000 gallons	PRICE PER GALLON: 2.0830	TOTAL AMT: 2083.00
DIESEL FUEL: 7000 gallons	PRICE PER GALLON: 2.3793	TOTAL AMT: 16,655.10
		TOTAL PURCHASE: 18,738.10

PER TELEPHONE BIDS RECEIVED BY: <u><i>W. Chelish</i></u> <u><i>Sam Bull</i></u>	COMMENTS:
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Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 650 - 759

PO No	Date	Vendor No	Vendor	Description	Amount
650	10/03/2018	12682	MIDWEST BUS SALES, INC.	PIVOT & DOOR HINGES PER QUOTE/TRANSPORTATION	898.40
651	10/03/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BUSHINGS & OIL SEALS PER QUOTE/TRANSPORTATION	124.40
652	10/03/2018	11502	GUTHRIE TAG AGENCY	TAGS FOR NEW BUSES AND BAND BOX TRUCK/TRANSP	285.00
653	10/03/2018	12682	MIDWEST BUS SALES, INC.	REPAIRS TO BUS #5/TRANSPORTATION	6,475.93
654	10/03/2018	40123	ROBERTS TRUCK CENTER OF OK LLC	ADDITIONAL REPAIRS TO BUS #55/TRANSPORTATION	5,830.97
655	10/03/2018	15994	AMAZON CAPITAL SERVICES	TONER FOR BUSINESS DEPT/HS	61.99
656	10/03/2018	83485	DUSTIN GENE THROCKMORTON	MEAL PER DIEM/CLINTON LEAD TO SUCCESS TRAINING	0.00
657	10/03/2018	40775	APPLE STORE	BLANKET FOR APPS SP ED USE	200.00
658	10/03/2018	13789	SULLIVAN SUPPLY INC.	SHOW SUPPLIES/TULSA STATE FAIR/DRAKE/AG/HS	750.00
659	10/03/2018	44229	MICHAEL E. SCHMIT	SECURITY FOR ELEMENTARY SITES	15,000.00
660	10/04/2018	13497	EDMOND SAM'S CLUB #6267	FOLDING TABLES FOR BOARD ROOM/ADMIN	249.90
661	10/04/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/J. ALLEN/HS	150.00
662	10/04/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/J. STEVENS/HS	150.00
663	10/04/2018	13229	QUILL CORPORATION	OFFICE SUPPLIES/DRAKE/CHARTER OAK	100.00
664	10/04/2018	83566	BRENDA DEEANN BRANDON	MILEAGE REIMBURSEMENT/PROF DEV/SPED	150.00
665	10/04/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BRAKE SHOES PER QUOTE/TRANSPORTATION	1,627.58
666	10/04/2018	14207	WALMART COMMUNITY	FIRST AID/OFFICE SUPPLIES/FOGARTY	500.00
667	10/05/2018	17921	SCHOOL HEALTH CORPORATION	VISION SCREENING KITS/SPEC ED	1,089.64
668	10/05/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	U BOLTS, NUTS & WASHERS PER QUOTE 179954	108.44
669	10/05/2018	42843	TOM'S ENGINE SERVICE	ESTIMATE FOR GOLF CART REPAIRS	75.00
670	10/05/2018	42234	CHALK'S TRUCK PARTS, INC.	QSTRAINT SETS	2,239.36
671	10/05/2018	41419	HANDWRITING WITHOUT TEARS	SUPPLIES FOR SP ED CLASSROOM	103.85
672	10/05/2018	43821	TEACHER SYNERGY, LLC	\$35 CLASSROOM SUPPLIES/S. DOWNS/CHARTER OAK	35.00
673	10/08/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	DRUMS & MISC PARTS PER QUOTE/TRANSPORTATION	827.38
674	10/08/2018	16371	TWOTREES TECHNOLOGIES, LLC	NETWORK SUPPORT/TECHNOLOGY	2,000.00
675	10/08/2018	42884	LOYAL SUPPLY, INC.	MISC NUTS AND BOLTS PARTS/TRANSPORTATION	1,112.38
676	10/08/2018	12936	OKLA. ASSOC. FOR PUPIL TRANS.	ONLINE TRAINING/TRANSPORTATION	90.00

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 650 - 759

PO No	Date	Vendor No	Vendor	Description	Amount
677	10/10/2018	12682	MIDWEST BUS SALES, INC.	REPAIRS TO BUS #3 PER QUOTE/TRANSPORTATION	2,988.28
678	10/10/2018	12682	MIDWEST BUS SALES, INC.	LOCKSETS/TRANSPORTATION	60.00
679	10/10/2018	42456	STILLWATER MILLING COMPANY	LIVESTOCK FAN/DRAKE/AG/HS	538.00
680	10/10/2018	44232	CLARK EDELEN	SECURITY FOR ELEMENTARY SITES	15,000.00
681	10/10/2018	44234	AMERICAN ASSOCIATION OF	AASA NAT'L CONFERENCE REGISTRATION/SIMPSON	690.00
682	10/11/2018	10234	MAKER'S GLASS, INC.	VEHICLE GLASS/TRANSPORTATION	500.00
683	10/11/2018	42234	CHALK'S TRUCK PARTS, INC.	SEAT BELTS PER QUOTE/TRANSPORTATION	151.83
684	10/11/2018	42234	CHALK'S TRUCK PARTS, INC.	BACK UP LIGHTS AND CROSSING ARMS/TRANSPORTATION	2,349.00
685	10/11/2018	12682	MIDWEST BUS SALES, INC.	RESERVOIR CAPS PER QUOTE/TRANSPORTATION	112.60
686	10/11/2018	13183	PITSCO, INC	FLIGHT & SPACE SUPPLIES/STEM/PETERMAN/JH	140.50
687	10/12/2018	44110	CDW LLC	SOFTWARE FOR AG PROGRAM/DRAKE/HS	154.80
688	10/12/2018	44193	SUNDANCE/NEWBRIDGE LLC	CURRICULUM FOR SP ED CLASSROOM	1,769.00
689	10/15/2018	17384	CHASE ENTERPRISES, INC	UPLOADER VALVE/TRANSPORTATION	150.12
690	10/15/2018	42234	CHALK'S TRUCK PARTS, INC.	QSTRAINTS PER QUOTE/TRANSPORTATION	2,239.36
691	10/16/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	BUS AND FLEET PARTS AND SUPPLIES/TRANSPORTATION	1,000.00
692	10/16/2018	44238	JKNM LLC	HOTEL STAY/LEAD CONFERENCE/THROCKMORTON	728.00
693	10/16/2018	13496	G. E. MONEY BANK	PICNIC TABLES FOR STUDENT USE/BENSON/FAVER	433.34
694	10/16/2018	15994	AMAZON CAPITAL SERVICES	ERGONOMIC SEATING/BENSON/FAVER	95.96
695	10/16/2018	17776	JASPER ENGINE EXCHANGE, INC.	TURBO PER QUOTE/TRANSPORTATION	2,900.00
696	10/16/2018	41416	SCHOOL SPECIALTY, INC	\$150 CLASSROOM SUPPLIES/T. SIESS/CENTRAL	149.31
697	10/16/2018	11631	HAC, INC.	TEEN CUISINE SUPPLIES/OSU EXTENSION/BENSON/FAVER	200.00
698	10/16/2018	44110	CDW LLC	COLOR PRINTER & SUPPLIES/TECHNOLOGY	1,101.12
699	10/16/2018	44110	CDW LLC	COLOR PRINTER & SUPPLIES/TECHNOLOGY	1,101.12
700	10/17/2018	17289	A-1 RADIATOR SERVICE, INC.	AIR COOLER/TRANSPORTATION	898.00
701	10/17/2018	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY/CREED/CENTRAL	2,570.77
702	10/17/2018	14346	WORLD BOOK, INC.	ONLINE SUBSCRIPTION FOR LIBRARY/CREED/CENTRAL	150.23
703	10/22/2018	12682	MIDWEST BUS SALES, INC.	RADIOS AND AIR CONNECTORS PER QUOTE/TRANSPORTATION	776.34

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 650 - 759

PO No	Date	Vendor No	Vendor	Description	Amount
704	10/22/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	BUS GOVERNORS PER QUOTE/TRANSPORTATION	318.66
705	10/22/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLY/K. BARMANN/ JH	149.02
706	10/22/2018	12447	MARDEL, INC.	\$56 CLASSROOM SUPPLIES/K. ALLEN/CHARTER OAK	55.96
707	10/22/2018	15994	AMAZON CAPITAL SERVICES	CLASS SUPPLIES/STEM/COE/JH	695.50
708	10/22/2018	15994	AMAZON CAPITAL SERVICES	PLTW CLASS SUPPLIES/STEM/PETERMAN/JH	133.89
709	10/22/2018	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY/CHARTER OAK	4,150.00
710	10/22/2018	15994	AMAZON CAPITAL SERVICES	BOOKS FOR LIBRARY/CHARTER OAK	362.00
711	10/22/2018	10924	DEMCO, INC	BOOKS FOR LIBRARY/CHARTER OAK	2,000.93
712	10/22/2018	14377	FOLLETT SCHOOL SOLUTIONS, INC	LIBRARY BOOKS/JENSEN/COTTERAL	3,508.96
713	10/22/2018	11350	GARRETT BOOK COMPANY	LIBRARY BOOKS/JENSEN/COTTERAL	892.07
714	10/23/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/J. CHAMBERS/COTTERAL	143.93
715	10/23/2018	10129	NORTHUP AUTO PARTS & MACHINE	PARTS AND SUPPLIES/TRANSPORTATION	1,000.00
716	10/23/2018	12682	MIDWEST BUS SALES, INC.	REPAIRS TO BUS #3/TRANSPORTATION	1,541.30
717	10/23/2018	12447	MARDEL, INC.	\$100 CLASSROOM SUPPLIES/C. MITCHELL/GUES	100.00
718	10/23/2018	14207	WALMART COMMUNITY	\$50 CLASSROOM SUPPLIES/C. MITCHELL/GUES	50.00
719	10/23/2018	16942	BETHANY PUBLIC SCHOOLS	SLP SPRING CONFERENCE 2019/SP ED	260.00
720	10/24/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/E. BERTELS/HS	150.00
721	10/24/2018	12171	LAKESHORE LEARNING MATERIALS	\$74 CLASSROOM SUPPLIES/A. PAUL/FOGARTY	74.00
722	10/24/2018	15994	AMAZON CAPITAL SERVICES	\$15.85 CLASSROOM SUPPLIES/D. SHAFFER/CHARTER OAK	17.77
723	10/24/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/C. BRASSARD/CHARTER OAK	150.00
724	10/24/2018	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS FOR LIBRARY/CHARTER OAK	4,961.00
725	10/24/2018	44107	COUGHLAN COMPANIES, LLC	BOOKS FOR LIBRARY/CHARTER OAK	4,273.71
726	10/24/2018	12967	OKLAHOMA HOME CENTERS, INC.	SHOP SUPPLIES/DRAKE/AG/HS	250.00
727	10/24/2018	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	SHOP SUPPLIES/DRAKE/AG/HS	250.00
728	10/24/2018	12387	LOWE'S COMPANIES, INC.	SHOP SUPPLIES/DRAKE/AG/HS	250.00
729	10/25/2018	15994	AMAZON CAPITAL SERVICES	LIBRARY BOOKS/DAVIS/HS	87.31

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 650 - 759

PO No	Date	Vendor No	Vendor	Description	Amount
730	10/25/2018	41416	SCHOOL SPECIALTY, INC	\$150 CLASSROOM SUPPLIES/S. DOWNS/CHARTER OAK	111.70
731	10/25/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/P. DAVIS/HS	150.00
732	10/25/2018	12682	MIDWEST BUS SALES, INC.	AIR DUCT MOLDING/TRANSPORTATION	892.54
733	10/25/2018	17776	JASPER ENGINE EXCHANGE, INC.	TURBO FOR BUS/TRANSPORTATION	2,900.00
734	10/25/2018	44147	OUTBACK LABS, LLC	SHEEP SUPPLIES FOR SCHOOL FARM/DRAKE/AG/HS	400.00
735	10/25/2018	17792	ROSETTA STONE,LTD	DISTRICT LICENSE FEES	1,980.00
736	10/25/2018	16669	EDMENTUM, INC	STUDY ISLAND COLLEGE & CAREER READINESS	369.00
737	10/25/2018	43918	TODAY'S THERAPY SOLUTIONS	SLP TRAINING/SP ED	110.00
738	10/25/2018	12447	MARDEL, INC.	\$100 CLASSROOM SUPPLIES/L. BRAID/COTTERAL	100.00
739	10/25/2018	15994	AMAZON CAPITAL SERVICES	\$50 CLASSROOM SUPPLIES/L. BRAID/COTTERAL	50.00
740	10/26/2018	13286	RED ROCK DISTRIBUTING CO.	FUEL PER BID/TRANSPORTATION	18,738.10
741	10/26/2018	17963	HEATH SHELTON	PHOTOGRAPHY SERVICE FOR NEW BOARD MEMBER	200.00
742	10/26/2018	15994	AMAZON CAPITAL SERVICES	COMPUTER CABLE COVER/SPEC ED	39.99
743	10/26/2018	14207	WALMART COMMUNITY	\$75 CLASSROOM SUPPLIES/C. PRATT/GUES	75.00
744	10/26/2018	13183	PITSCO, INC	\$75 CLASSROOM SUPPLIES/C. PRATT/GUES	75.00
745	10/29/2018	17473	HYDROTEX PARTNERS LTD.	OIL	1,176.12
746	10/30/2018	44110	CDW LLC	PRINTER FOR SP ED DIR OFFICE	1,101.12
747	10/31/2018	44087	GOOLSBEE TIRE SERVICE INC	DRIVE TIRES PER QUOTE/TRANSPORTATION	1,420.00
748	10/31/2018	83904	JESSICA NICOLE MAKER	MILEAGE REIMBURSEMENT/J. MAKER/FACS/HS	37.40
749	10/31/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/T. ARRINGTON/HS	150.00
750	10/31/2018	83904	JESSICA NICOLE MAKER	REIMBURSEMENT FOR SEWING PATTERNS/MAKER/FACS/HS	24.00
751	10/31/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/J. ALEXANDER/FOGARTY	150.00
752	10/31/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/S. ARNOLD/HS	150.00
753	10/31/2018	43821	TEACHER SYNERGY, LLC	\$150 CLASSROOM SUPPLIES/J. MIDGETT/CHARTER OAK	146.34
754	10/31/2018	44193	SUNDANCE/NEWBRIDGE LLC	RSA GRADE 4 KITS	5,036.00
755	11/02/2018	12682	MIDWEST BUS SALES, INC.	TURBO FOR BUS #3/TRANSPORTATION	2,880.46
756	11/02/2018	16611	PENSKE COMMERCIAL VEHICLES, US, LLC	O RINGS PER QUOTE/TRANSPORTATION	64.30

Purchase Order Register

Options: Year: 2018-2019, Fund: GEN FUND-FOR OP, Date Range: 7/1/2018 - 6/30/2019, PO Range: 650 - 759

PO No	Date	Vendor No	Vendor	Description	Amount
757	11/02/2018	12682	MIDWEST BUS SALES, INC.	DOOR LINKAGES/TRANSPORTATION	50.00
758	11/05/2018	84221	LAURIE DIANE BROWN	MILEAGE REIMBURSEMENT/SPECIAL ED	500.00
759	11/05/2018	81338	SHERRYL LYNN GREEN	REFUND OF OEA DUES	102.50
Non-Payroll Total:					\$144,188.48
Payroll Total:					\$0.00
Report Total:					\$144,188.48

Purchase Order Register

Options: Year: 2018-2019, Fund: Building, Date Range: 7/1/2018 - 6/30/2019, PO Range: 166 - 218

PO No	Date	Vendor No	Vendor	Description	Amount
166	10/03/2018	12324	LOCKE SUPPLY CO.	100 GAL WATER HEATER FOR FOGARTY CAFE	2,660.00
167	10/03/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,500.00
168	10/03/2018	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
169	10/04/2018	17921	SCHOOL HEALTH CORPORATION	PADS AND BATTERIES FOR AED	2,822.38
170	10/04/2018	44013	CENTRAL OKLAHOMA WINNELSON	LAVATORY SINKS AND SUPPLY LINES FOR ADMIN	135.90
171	10/04/2018	11619	HOME DEPOT CREDIT SERVICES	CEILING TILES	691.00
172	10/05/2018	44226	SUNSTATE EQUIPMENT CO, LLC	LIFT RENTAL	413.00
173	10/05/2018	15969	SOUTHWEST PAPER, INC - OKC	JUMBO TOILET TISSUE	950.00
174	10/05/2018	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES	680.00
175	10/08/2018	43749	TREAT'S SOLUTIONS, LLC	VAC BAGS FOR CHARTER OAK	44.14
176	10/08/2018	43988	RUSSELL INTERIORS, INC.	WINDOW BLINDS FOR DRIVERS BUILDING	1,880.00
177	10/08/2018	15969	SOUTHWEST PAPER, INC - OKC	40 CASES TOILET TISSUE	800.00
178	10/08/2018	15969	SOUTHWEST PAPER, INC - OKC	CLOROX DISINFECTANT WIPES FOR TRANS	220.80
179	10/10/2018	43801	6-L MECHANICAL	DISTRICT BOILER SERVICE	2,000.00
180	10/10/2018	43749	TREAT'S SOLUTIONS, LLC	CLEANING CHEMICALS AND PAPER TOWELS	2,543.14
181	10/10/2018	15969	SOUTHWEST PAPER, INC - OKC	DISTRICT CUSTODIAL SUPPLIES	2,509.91
182	10/10/2018	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES	105.15
183	10/10/2018	14189	VOSS ELECTRIC CO.	LIGHT GLOBES FOR JR HIGH	326.25
184	10/10/2018	10110	HENKE & WANG PLUMBING	WATER HEATER FOR JR HIGH GYM CONCESSION	1,400.00
185	10/11/2018	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	1,000.00
186	10/11/2018	14189	VOSS ELECTRIC CO.	BULBS AND CLIPS	136.20
187	10/11/2018	44230	Nature's Truth LLC	DISTRICT LAWN SPRAYING	2,575.00
188	10/15/2018	44013	CENTRAL OKLAHOMA WINNELSON	TOILET AND PLUMBING FOR COTTERAL STAFF RR	475.73
189	10/16/2018	13646	CAROLYN BLACK HALLER	SIGNS FOR CHARTER OAK LAGOON	425.00
190	10/16/2018	42555	L & W SUPPLY	CEILING TILE	506.88
191	10/16/2018	17491	ENGINEERED EQUIPMENT, INC.	HEATING COIL FOR GUES	1,439.00
192	10/16/2018	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT HVAC PARTS AND SUPPLIES	1,000.00
193	10/17/2018	11514	H & M CARPET CENTER LLC	100' ROLL 4" BLACK COVE BASE	100.00
194	10/17/2018	11453	W. W. GRAINGER	WIFI THERMOSTATS	1,052.64
195	10/22/2018	14189	VOSS ELECTRIC CO.	OUTSIDE LIGHT BULBS	335.00
196	10/22/2018	15994	AMAZON CAPITAL SERVICES	CIRCUIT BOARDS FOR HS	293.97
197	10/22/2018	44013	CENTRAL OKLAHOMA WINNELSON	DISTRICT PLUMBING SUPPLIES	973.40
198	10/22/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	1,500.00
199	10/23/2018	10234	MAKER'S GLASS, INC.	DISTRICT GLASS REPAIRS AND SUPPLIES	1,000.00
200	10/25/2018	15994	AMAZON CAPITAL SERVICES	COUPLERS FOR HIGH SCHOOL	148.00
201	10/25/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE SYSTEMS REPAIRS	3,000.00
202	10/25/2018	17921	SCHOOL HEALTH CORPORATION	AED UNITS	40 2,800.00

Purchase Order Register

Options: Year: 2018-2019, Fund: Building, Date Range: 7/1/2018 - 6/30/2019, PO Range: 166 - 218

PO No	Date	Vendor No	Vendor	Description	Amount
203	10/26/2018	15994	AMAZON CAPITAL SERVICES	EXHAUST FAN FOR FOGARTY	63.99
204	10/26/2018	17552	ULINE, INC.	CASTER WHEELS FOR GUES	89.57
205	10/26/2018	44013	CENTRAL OKLAHOMA WINNELSON	PLUMBING SUPPLIES	800.00
206	10/26/2018	15994	AMAZON CAPITAL SERVICES	RU 46 KEY BLANKS	69.44
207	10/26/2018	17552	ULINE, INC.	DELUXE PALLET TRUCK	600.00
208	10/29/2018	15969	SOUTHWEST PAPER, INC - OKC	CUSTODIAL SUPPLIES	1,870.43
209	10/29/2018	43749	TREAT'S SOLUTIONS, LLC	HILLYARD HAND SOAP	552.00
210	10/30/2018	17387	BRADFORD INDUSTRIAL SUPPLY CORP	TWIN RECOVERY UNIT	745.12
211	10/30/2018	40596	JAMES C. MCGEE	GRAVEL FOR PARKING LOT AND DRIVES	2,250.00
212	10/31/2018	44013	CENTRAL OKLAHOMA WINNELSON	K-60 AUGER AND CABLE	1,744.13
213	10/31/2018	43749	TREAT'S SOLUTIONS, LLC	FLOOR PADS	350.00
214	10/31/2018	40205	MIDWEST CITY PUBLIC SCHOOLS	OK BOILER OPERATOR TRAINING	190.00
215	10/31/2018	11453	W. W. GRAINGER	DISTRICT PARTS AND SUPPLIES	1,000.00
216	11/01/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE SYSTEM REPAIRS AND SERVICE	4,000.00
217	11/02/2018	44242	ROSE STATE COLLEGE	TWO DAY TRAINING FOR DEQ	404.00
218	11/02/2018	44245	STATE OF OKLAHOMA	APPLICATION FEE FOR WASTEWATER	124.00
Non-Payroll Total:					\$56,295.17
Payroll Total:					\$0.00
Report Total:					\$56,295.17

Purchase Order Register

Options: Year: 2018-2019, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 11 - 13

PO No	Date	Vendor No	Vendor	Description	Amount
11	10/04/2018	43903	TIM KEITH	GREASE TRAP CLEANING	800.00
12	10/08/2018	11619	HOME DEPOT CREDIT SERVICES	KITCHEN/CAFETERIA EQUIPMENT	1,400.00
13	10/15/2018	11619	HOME DEPOT CREDIT SERVICES	FREEZER FOR FOGARTY	600.00
Non-Payroll Total:					\$2,800.00
Payroll Total:					\$0.00
Report Total:					\$2,800.00

Purchase Order Register

Options: Year: 2018-2019, Fund: Building Bond 2017, Date Range: 7/1/2018 - 6/30/2019, PO Range: 17 - 17

PO No	Date	Vendor No	Vendor	Description	Amount
17	10/26/2018	42872	PATRICK A. COUNTESS	10' CHAIN LINK FENCE FOR CHARTER OAK BB COURT	6,400.00
Non-Payroll Total:					\$6,400.00
Payroll Total:					\$0.00
Report Total:					\$6,400.00

Purchase Order Register

Options: Year: 2018-2019, Fund: GIFTS FUND, Date Range: 7/1/2018 - 6/30/2019, PO Range: 1 - 1

PO No	Date	Vendor No	Vendor	Description	Amount
1	10/10/2018	42632	AAA PLAYGROUNDS	CHARTER OAK PLAYGROUND	24,700.00
Non-Payroll Total:					\$24,700.00
Payroll Total:					\$0.00
Report Total:					\$24,700.00

Purchase Order Register

Options: Year: 2018-2019, Fund: CASUALTY/FLOOD INS. RECOVERY, Date Range: 7/1/2018 - 6/30/2019, PO Range: 2 - 2

PO No	Date	Vendor No	Vendor	Description	Amount
2	10/25/2018	13752	BRENDA WILKINS	REPAIRS TO 2012 FORD F350 #83	3,495.32
Non-Payroll Total:					\$3,495.32
Payroll Total:					\$0.00
Report Total:					\$3,495.32

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 10/2/2018 - 11/5/2018, PO Range: 1 - 649, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
11	07/01/2018	15132	POSTMASTER	BULK MAIL FOR 2018-19	20.00
189	07/09/2018	14316	AHP OF OKLAHOMA	FERPA PUBLICATION FOR 2018-2019	-145.29
224	07/17/2018	15994	AMAZON CAPITAL SERVICES	\$100 CLASSROOM SUPPLY/L. BRAID/FOGARTY	-2.45
331	08/09/2018	13646	CAROLYN BLACK HALLER	SIGNS FOR ATHLETICS FIELDS	-8.00
339	08/13/2018	14207	WALMART COMMUNITY	QUICKEN SOFTWARE/CHARTER OAK	-10.12
342	08/13/2018	12930	OKLAHOMA CORRECTIONAL INDUSTRIES	PEDESTAL TABLES FOR CLASSROOM/JH	-60.00
343	08/13/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/T. OGLE/JH	-0.89
352	08/13/2018	42234	CHALK'S TRUCK PARTS, INC.	RESERVOIR CAPS/DOOR SLIDERS PER QUOTE/TRANSP.	0.03
371	08/20/2018	10802	PEARISON INC.	MARCHING BAND FLAGS/BLACKBURN/HS	2.90
409	08/23/2018	12387	LOWE'S COMPANIES, INC.	SHOP SUPPLIES/AG/HS	-31.52
418	08/24/2018	12682	MIDWEST BUS SALES, INC.	AIR CONNECTORS PER QUOTE #7752	-14.54
433	08/28/2018	40354	FAMILY CAREER & COMMUNITY	FCCLA MEMBER DUES/MAKER/HS	14.00
443	08/29/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	MISC PARTS AND SUPPLIES/TRANSPORTATION	-4.18
445	08/29/2018	12899	O'REILLY AUTOMOTIVE STORES, INC.	MISC PARTS AND SUPPLIES/TRANSPORTATION	19.03
463	08/30/2018	14207	WALMART COMMUNITY	\$150.00 CLASSROOM SUPPLIES/L. KROTH/HS	-7.17
465	08/30/2018	12967	OKLAHOMA HOME CENTERS, INC.	SHOP EQUIPMENT FOR AG PROGRAM/DRAKE/HS	3.38
467	08/30/2018	15994	AMAZON CAPITAL SERVICES	\$150 CLASSROOM SUPPLIES/B. BLAKLEY/HS	-7.42
472	08/31/2018	41388	CITIBANK\TRACTOR SUPPLY CREDIT PLAN	\$150 CLASSROOM SUPPLIES/S. WILSON/HS	-0.08
473	08/31/2018	15994	AMAZON CAPITAL SERVICES	\$!50 CLASSROOM SUPPLIES/S. PETERMAN/JH	-33.82
475	08/31/2018	14207	WALMART COMMUNITY	\$150 CLASSROOM SUPPLIES/S. VAUGHAN/JH	-6.01
477	08/31/2018	10954	BLICK ART MATERIALS, LLC	ART SUPPLIES FOR CLASSROOM/HOWARD/JH	-11.86
479	08/31/2018	13497	EDMOND SAM'S CLUB #6267	\$105 CLASSROOM SUPPLIES/L. REECE/HS	-0.16
485	09/05/2018	14201	WALKER TIRE DTR LLC	FLEET TIRES AND REPAIRS	-151.00
487	09/05/2018	12682	MIDWEST BUS SALES, INC.	IGNITION SWITCHES PER QUOTE 19744	-20.00
488	09/05/2018	17830	BOYCE EQUIP. & PARTS CO., INC.	MASTER CYLINDER FOR DUCE TRUCK	-5.75
489	09/05/2018	13286	RED ROCK DISTRIBUTING CO.	UNLEADED FUEL	-37.47

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 10/2/2018 - 11/5/2018, PO Range: 1 - 649, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				Non-Payroll Total:	(\$498.39)
				Payroll Total:	\$0.00
				Report Total:	(\$498.39)

Change Order Listing

Options: Fund: Building, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 10/2/2018 - 11/5/2018, PO Range: 1 - 165, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
9	07/01/2018	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	79.10
21	07/01/2018	11453	W. W. GRAINGER	DISTRICT PARTS AND SUPPLIES	-41.17
76	07/30/2018	43749	TREAT'S SOLUTIONS, LLC	FLOOR FINISH, TOOL KIT, JUMBO TP FOR CO	9.45
89	08/13/2018	11453	W. W. GRAINGER	DISTRICT PARTS AND SUPPLIES	101.86
94	08/14/2018	15994	AMAZON CAPITAL SERVICES	TOOL BOXES AND GUARDS FOR TRUCK	7.37
111	08/22/2018	44065	FIRETROL PROTECTION SYSTEMS, INC.	FIRE MONITORING FOR CHARTER OAK	-10.00
114	08/24/2018	17491	ENGINEERED EQUIPMENT, INC.	MAGIC AIRE UNIT FOR FOG SOUTH OFFICE	-550.00
115	08/24/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	-26.44
123	08/29/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	60.56
124	08/31/2018	12967	OKLAHOMA HOME CENTERS, INC.	DISTRICT PARTS AND SUPPLIES	104.14
132	09/04/2018	17387	BRADFORD INDUSTRIAL SUPPLY CORP	DISTRICT PARTS AND SUPPLIES	21.12
135	09/04/2018	44165	A-1 FREEMAN MOVING & STORAGE LLC	MOVING TEACHERS	-388.00
Non-Payroll Total:					(\$632.01)
Payroll Total:					\$0.00
Report Total:					(\$632.01)

Change Order Listing

Options: Fund: CHILD NUTRITION FUND, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 10/2/2018 - 11/5/2018, PO Range: 1 - 10, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
8	07/01/2018	42258	OKLAHOMA STATE DEPT. OF HEALTH	LICENSE FOR HEALTH PERMITS 2018-19	50.00
Non-Payroll Total:					\$50.00
Payroll Total:					\$0.00
Report Total:					\$50.00

Change Order Listing

Options: Fund: Building Bond 2017, Year: 2018-2019, ReferenceDate: PO Approval Date, Date Range: 10/2/2018 - 11/5/2018, PO Range: 1 - 16, Include Negative Changes: True

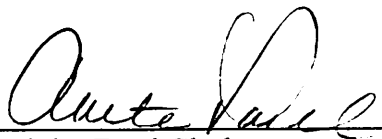
PO No	Date	Vendor No	Vendor	Description	Amount
13	08/14/2018	44197	ALL HOURS LOCKSMITH, INC.	OUTSIDE DOOR/COTTERAL/TECHNOLOGY	-30.00
Non-Payroll Total:					(\$30.00)
Payroll Total:					\$0.00
Report Total:					(\$30.00)

ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
As of 10/31/2018

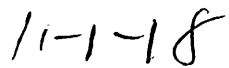
<u>GENERAL LEDGER ACCOUNT</u>		<u>BANK RECONCILIATION</u>	
Balance (10/01/18)	\$548,694.02	Balance per bank statement As of (10/31/18)	\$647,232.45
Add Receipts	\$ 195,449.99	Add Deposits in Transit	\$ 3,409.50
Less Checks Written	\$ 101,508.51	less O/S Checks	\$ 8,006.45
Adjustments	\$	*Adjustments	\$
		Bank correction	\$
Balance per Ledger	\$642,635.50	Balance per Ledger	\$642,635.50

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



 Activity Fund Clerk



 Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2018 - 10/31/2018

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$774.55	\$84.00	\$0.00	\$0.00	\$858.55	\$500.00	\$358.55
802 CENTRAL ACTIVITY	\$21,049.67	\$4,962.55	(\$37.20)	\$2,095.24	\$23,879.78	\$10,857.00	\$13,022.78
803 CENTRAL PTO	\$11,372.18	\$1,233.34	\$0.00	\$879.56	\$11,725.96	\$237.27	\$11,488.69
804 COTTERAL PTO	\$12,999.40	\$983.70	\$0.00	\$188.74	\$13,794.36	\$1,851.99	\$11,942.37
805 COTTERAL ACTIVITY	\$19,469.15	\$9,083.50	\$37.20	\$3,307.73	\$25,282.12	\$13,735.92	\$11,546.20
806 COTTERAL FACULTY	\$491.32	\$0.00	\$0.00	\$0.00	\$491.32	\$0.00	\$491.32
808 FOGARTY PARENTS ORG.	\$21,293.97	\$1,506.00	\$0.00	\$3,340.28	\$19,459.69	\$15,740.60	\$3,719.09
809 FOGARTY ACTIVITY	\$30,951.23	\$2,442.67	\$0.00	\$1,831.19	\$31,562.71	\$5,707.00	\$25,855.71
810 FOGARTY FACULTY	\$722.27	\$0.00	\$0.00	\$0.00	\$722.27	\$0.00	\$722.27
811 Elem Snack Grant	\$1,505.89	\$81.00	\$0.00	\$0.00	\$1,586.89	\$0.00	\$1,586.89
812 GUES ACTIVITY	\$33,497.07	\$4,265.31	\$0.00	\$285.00	\$37,477.38	\$13,360.85	\$24,116.53
813 GUES FACULTY	\$1,572.30	\$282.60	\$0.00	\$0.00	\$1,854.90	\$0.00	\$1,854.90
814 GUES HONOR CHOIR	\$462.93	\$0.00	\$0.00	\$0.00	\$462.93	\$0.00	\$462.93
815 GUES PARENTS ORG.	\$12,393.54	\$3,256.25	\$0.00	\$925.90	\$14,723.89	\$2,386.60	\$12,337.29
816 GHS SPECIAL KIDS	\$361.01	\$0.00	\$0.00	\$0.00	\$361.01	\$0.00	\$361.01
817 ART JUNIOR HIGH	\$28.60	\$0.00	\$0.00	\$0.00	\$28.60	\$0.00	\$28.60
818 JH BUILDERS CLUB	\$317.10	\$0.00	\$0.00	\$0.00	\$317.10	\$0.00	\$317.10
819 ATHLETICS JUNIOR HIGH	\$8,530.66	\$1,315.00	\$0.00	\$1,402.36	\$8,443.30	\$2,451.80	\$5,991.50
820 GOLF JUNIOR HIGH	\$2,483.49	\$0.00	\$0.00	\$0.00	\$2,483.49	\$0.00	\$2,483.49
821 FHA JUNIOR HIGH	\$2,717.41	\$0.00	\$0.00	\$310.00	\$2,407.41	\$0.00	\$2,407.41
822 HONOR SOCIETY JR HIGH	\$2,791.36	\$0.00	\$0.00	\$0.00	\$2,791.36	\$0.00	\$2,791.36
823 JR HIGH ACCOUNT	\$3,608.77	\$25.00	\$0.00	\$0.00	\$3,633.77	\$0.00	\$3,633.77
824 JR HIGH FACULTY	\$2,118.14	\$0.00	\$0.00	\$0.00	\$2,118.14	\$75.00	\$2,043.14
825 LIBRARY JR HIGH	\$2,532.02	\$0.00	\$0.00	\$481.20	\$2,050.82	\$0.00	\$2,050.82
826 LEARN 2 LOVE	\$19,520.35	\$2,060.00	\$0.00	\$0.00	\$21,580.35	\$1,000.00	\$20,580.35
827 CHEERLEADERS JR HIGH	\$2,903.32	\$0.00	\$0.00	\$0.00	\$2,903.32	\$0.00	\$2,903.32
830 STUCO JH	\$4,924.59	\$0.00	\$0.00	\$288.27	\$4,636.32	\$555.00	\$4,081.32
831 T.S.A. JR HIGH	\$1,481.46	\$0.00	\$0.00	\$0.00	\$1,481.46	\$0.00	\$1,481.46
832 YEARBOOK JR HIGH	\$2,978.92	\$114.99	\$0.00	\$64.59	\$3,029.32	\$0.00	\$3,029.32
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
840 CHARTER OAK ACTIVITY	\$7,764.12	\$19,837.30	\$0.00	\$6,785.11	\$20,816.31	\$20,234.16	\$582.15
841 CHARTER OAK PTO	\$4,203.35	\$724.42	\$0.00	\$552.59	\$4,375.18	\$1,350.00	\$3,025.18
842 CHARTER OAK FACULTY	\$1,004.00	\$0.00	\$0.00	\$280.00	\$724.00	\$0.00	\$724.00
850 ACADEMIC TEAM HS	\$97.70	\$25.00	\$0.00	\$28.40	\$94.30	\$50.00	\$44.30
851 ART CLUB HS	\$8,630.59	\$150.00	\$0.00	\$264.17	\$8,516.42	\$0.00	\$8,516.42
852 ATHLETICS HS	\$64,612.28	\$36,616.93	\$0.00	\$22,320.07	\$78,909.14	\$27,489.99	\$51,419.15
853 HS CHEER	\$4,872.21	\$2,643.00	\$0.00	\$2,810.27	\$4,704.94	\$843.14	\$3,861.80
854 FOOTBALL CAMP	\$4,391.83	\$0.00	\$0.00	\$0.00	\$4,391.83	\$0.00	\$4,391.83
855 TENNIS HS	\$13,751.56	\$1,060.00	\$0.00	\$263.21	\$14,548.35	\$3,436.79	\$11,111.56
856 GHS LIBRARY	\$1,238.83	\$0.00	\$0.00	\$963.06	\$275.77	\$0.00	\$275.77
858 GHS LINK CREW	\$273.59	\$0.00	\$0.00	\$0.00	\$273.59	\$0.00	\$273.59
859 BAND (OPERATING) HS	\$12,021.32	\$15,890.00	\$0.00	\$14,642.43	\$13,268.89	\$11,316.00	\$1,952.89
860 CLASS OF 2021 HS	\$1,336.24	\$35.00	\$0.00	\$55.53	\$1,315.71	\$0.00	\$1,315.71
863 CLASS OF 2019 HS	\$12,483.47	\$50.00	\$0.00	\$2,564.59	\$9,968.88	\$607.00	\$9,361.88
864 GHS ALUMNI ACCOUNT	\$6,571.89	\$0.00	\$0.00	\$0.00	\$6,571.89	\$0.00	\$6,571.89
865 CLASS OF 2022 HS	\$2,030.10	\$445.00	(\$20.00)	\$262.86	\$2,192.24	\$1,062.00	\$1,130.24
869 ENGLISH CLUB	\$1,523.83	\$20.00	\$0.00	\$0.00	\$1,543.83	\$0.00	\$1,543.83
870 HS FACULTY/COURTESY ACCOUNT	\$1,780.93	\$60.75	\$0.00	\$0.00	\$1,841.68	\$707.64	\$1,134.04
871 HS STUDENT PANTRY	\$11,173.48	\$2,000.00	\$0.00	\$100.01	\$13,073.47	\$2,527.39	\$10,546.08
872 CLASS OF 2020	\$3,323.70	\$200.00	\$0.00	\$354.80	\$3,168.90	\$0.00	\$3,168.90
873 SPEECH HS	\$503.25	\$0.00	(\$503.25)	\$0.00	\$0.00	\$0.00	\$0.00
876 FFA 4H BOOSTER CLUB HS	\$18,530.86	\$37,076.00	\$0.00	\$1,333.61	\$54,273.25	\$7,034.29	\$47,238.96
877 FFA HS	\$7,767.89	\$7,978.00	\$0.00	\$8,499.36	\$7,246.53	\$4,110.01	\$3,136.52
878 FCCLA (FHA) HS	\$952.10	\$832.50	\$0.00	\$0.00	\$1,784.60	\$699.00	\$1,085.60

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 10/1/2018 - 10/31/2018

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
879 FOREIGN LANGUAGE SPAN HS	\$5,425.62	\$575.00	\$0.00	\$843.18	\$5,157.44	\$2,905.30	\$2,252.14
880 XC Bluecrew	\$3,054.05	\$1,100.00	\$0.00	\$709.20	\$3,444.85	\$1,121.92	\$2,322.93
881 Lady Jays Basketball	\$2,075.18	\$0.00	\$0.00	\$0.00	\$2,075.18	\$892.98	\$1,182.20
882 GUTHRIE RUNNING CLUB HS	\$1,004.09	\$29.00	\$0.00	\$0.00	\$1,033.09	\$0.00	\$1,033.09
883 HERITAGE CLUB HS	\$1,745.72	\$285.03	\$0.00	\$0.00	\$2,030.75	\$250.00	\$1,780.75
884 HIGH SCHOOL ACCOUNT	\$13,304.82	\$1,370.12	\$890.55	\$538.82	\$15,026.67	\$4,021.20	\$11,005.47
885 STUDENT SUPPORT HS	\$2,655.46	\$320.86	\$0.00	\$79.60	\$2,896.72	\$99.50	\$2,797.22
886 HONOR SOCIETY HS	\$1,966.95	\$0.00	\$0.00	\$0.00	\$1,966.95	\$0.00	\$1,966.95
888 JOURNALISM HS	\$387.30	\$0.00	(\$387.30)	\$0.00	\$0.00	\$0.00	\$0.00
889 KEY CLUB HS	\$454.28	\$120.00	\$0.00	\$0.00	\$574.28	\$0.00	\$574.28
892 MATH OF FINANCE	\$43.58	\$0.00	\$0.00	\$0.00	\$43.58	\$0.00	\$43.58
893 MU ALPHA THETA HS	\$1,231.72	\$1,413.67	\$0.00	\$233.13	\$2,412.26	\$0.00	\$2,412.26
895 JROTC HS	\$4,564.32	\$510.00	(\$100.00)	\$554.88	\$4,419.44	\$375.00	\$4,044.44
897 SOCCER CLUB HS	\$761.87	\$1,981.00	\$0.00	\$0.00	\$2,742.87	\$0.00	\$2,742.87
898 SCIENCE CLUB HS	\$8,398.95	\$3,645.00	\$0.00	\$1,902.13	\$10,141.82	\$1,900.63	\$8,241.19
899 STUDENT COUNCIL HS	\$7,934.56	\$11,309.71	\$120.00	\$2,164.09	\$17,200.18	\$4,731.62	\$12,468.56
900 CAMPUS BEAUTIFICATION HS	\$9,813.29	\$150.00	\$0.00	\$20.66	\$9,942.63	\$198.00	\$9,744.63
902 VOCAL HS	\$3,866.78	\$215.00	\$0.00	\$1,169.91	\$2,911.87	\$3,246.35	(\$334.48)
904 YEARBOOK HS	\$6,181.92	\$2,648.00	\$0.00	\$0.00	\$8,829.92	\$490.00	\$8,339.92
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$58.14	\$0.00	\$0.00	\$0.00	\$58.14	\$0.00	\$58.14
911 FFA BUILDING FUND	\$3,305.84	\$0.00	\$0.00	\$100.00	\$3,205.84	\$110.46	\$3,095.38
913 DRAMA HS	\$2,902.60	\$165.00	\$0.00	\$953.87	\$2,113.73	\$690.00	\$1,423.73
922 COURTESY COMMITTEE ADMIN	\$79.53	\$0.00	\$0.00	\$0.00	\$79.53	\$75.00	\$4.53
925 GENERAL FUND REFUND	\$2,484.30	\$33.00	\$0.00	\$0.00	\$2,517.30	\$0.00	\$2,517.30
927 HALL OF FAME BANQUET	\$2,831.17	\$100.00	\$0.00	\$2,272.20	\$658.97	\$750.00	(\$91.03)
929 DISTRICT SPECIAL OLYMPICS	\$30,369.24	\$0.00	\$0.00	\$2,760.78	\$27,608.46	\$310.00	\$27,298.46
932 SUMMER SCHOOL HS	\$1,515.00	\$0.00	\$0.00	\$0.00	\$1,515.00	\$0.00	\$1,515.00
933 FAVER C&C	\$216.78	\$0.00	\$0.00	\$0.00	\$216.78	\$0.00	\$216.78
934 TRANSPORTATION C&C	\$3,248.63	\$931.90	\$0.00	\$1,740.88	\$2,439.65	\$1,700.00	\$739.65
935 VENDING MACHINE ADMIN	\$597.78	\$0.00	\$0.00	\$0.00	\$597.78	\$544.95	\$52.83
937 FAVER ACTIVITY	\$72.27	\$0.00	\$0.00	\$0.00	\$72.27	\$0.00	\$72.27
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$9,000.11	\$306.84	\$0.00	\$25.00	\$9,281.95	\$466.26	\$8,815.69
942 C.N. CLEARING ACCT	\$0.00	\$10,901.05	\$0.00	\$7,960.05	\$2,941.00	\$10,000.00	(\$7,059.00)
Total	\$548,694.02	\$195,449.99	\$0.00	\$101,508.51	\$642,635.50	\$184,805.61	\$457,829.89



**GUTHRIE PUBLIC SCHOOLS
FIELD TRIP REQUEST
Effective 2-08**

Today's Date 10/16/2018 Date of Activity 11/16 - 11/18

Destination The Woodlands, TX

Class & Grade Level Cross Country 9th - 12th

Teacher(s) Strohorn, Dement

Names of teacher assistants or other adults attending:

Number of students 2-6 Number of sponsors 2

Leave Time 5am on 11/16/18 Return Time 5pm on 11/18/18

Event Beginning Time if different 10am on 11/17/18 Event Ending Time if different 11am on 11/17/18

Emergency Phone Contact Number (580) 399-1532

Cost to be paid per student \$35 Due when? N/A Cost to district \$0

Paid for by Activity Fund Yes No
 Sub needed? Yes No (If yes, please complete sub request.)
 Transportation request completed? Yes No

Chris D. Strande
Principal Signature

10-16-18
Date

If special needs students are involved, the Special Education Director must approve.

Special Education Director

Date

Every student must have a signed consent, indemnity and release form on file before going on any activity. List the State Curricular Objectives and the educational objective to be addressed by this field trip:



EMPLOYEE TRIP REQUEST

Check if Out of State

James Strahorn

11/16 - 11/18

Name of Employee _____

Date _____

Employee's Current Assignment Cross Country Coach

Title of Conference or Activity Nike Regional Cross Country Meet

Location The Woodlands, TX Date(s) of Conference 11/16 - 11/18

Full Legal Name (for air travel) _____

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 11/16 - 5 AM PM (check one) Return Date 11/18 - 5 AM PM (check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes (See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

We are taking our top runners to compete in a regional cross country meet.

Cost for attendance - EMPLOYEE expenses only. (Give a close estimate, if necessary)

Costs are covered by which fund? BE SPECIFIC PLEASE. General Fund, Title I, Staff Development, Activity Fund, etc. Athletic Activity

Travel*	\$	184.00	(mileage, air, ground, parking & toll) see below
Registration	\$	0.00	
Lodging	\$	225.00	
Meals	\$	90.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	65.00	(calculate @ \$65 per day)
Total	\$	564.00	

N/A
Activity Fund - Account 880
Personal
Activity fund - Account 880

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris Strahorn Signature 10-16-18 Date

Program Director's Approval [Signature] Signature 10-16-18 Date

Board of Education Approval _____ Date

*Refund for toll fees, parking and ground travel requires receipt.



EMPLOYEE TRIP REQUEST

Check if Out of State

Tiffany Dement

11/16 - 11/18

Name of Employee

Date

Employee's Current Assignment Cross Country Coach

Title of Conference or Activity Nike Regional Cross Country Meet

Location The Woodlands, TX

Date(s) of Conference 11/16 - 11/18

Full Legal Name (for air travel)

Submit copy of Driver's License for flights - it must match the boarding pass.

Departure Date 11/16 - 5

AM PM
(check one)

Return Date 11/18 - 5

AM PM
(check one)

If applicable, a Field Trip / Transportation Request has been completed: Yes
(See site financial secretary for details on Out of State transportation requests.)

PLEASE INDICATE HOW THIS EVENT WILL RELATE TO YOUR PRESENT ASSIGNMENT.

We are taking our top runners to compete in a regional cross country meet.

Cost for attendance – EMPLOYEE expenses only.
(Give a close estimate, if necessary)

*Costs are covered by which fund?
BE SPECIFIC PLEASE.*

General Fund, Title I, Staff Development,
Activity Fund, etc.
Athletic Activity

Travel*	\$	184.00	(mileage, air, ground, parking & toll) see below
Registration	\$	0.00	
Lodging	\$	225.00	
Meals	\$	90.00	(overnight stay required; calculate at \$30 per day in state; \$50 out of state)
Substitute	\$	65.00	(calculate @ \$65 per day)
Total	\$	564.00	

N/A

Activity Fund - Account 880

Personal

Activity fund - Account 880

Will a substitute be needed? Yes No (Remember to complete your sub request)

Principal's Approval Chris D. [Signature] 10-16-18
Signature Date

Program Director's Approval [Signature] 10-16-18
Signature Date

Board of Education Approval _____
Date

*Refund for toll fees, parking and ground travel requires receipt.

FACILITY USE AND LICENSE AGREEMENT

THIS AGREEMENT is enter into as of the 30th day of August, 2018, between INDEPENDENT SCHOOL DISTRICT NO.1 OF LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie Public Schools (“School District”) and the YMCA OF GREATER OKLAHOMA CITY (“Licensee”)

RECITALS:

- A. Licensee desires to use a portion of the buildings and improvements located at School District’s Charter Oak Elementary School (the “Facility”) solely to operate a before and after school program for school aged kids (the “Permitted Use”).
- B. The School District desire to allow Licensee to use and occupy the Facility at the specific times and for specific purposes set forth herein.

THEREFORE, in consideration of the following mutual promises, covenants and conditions, and intending to be legally bound, the parties agree as follows:

1. The School District agrees to allow Licensee to use and occupy the Facility from August 30, 2018 through May 28, 2019, for the Permitted Use. This Agreement shall be subject to renewal upon mutual written agreement of the parties. Any renewal terms shall begin on August 1 and end on May 31 of each subsequent year (each “Renewal Term”). Either party may terminate this Agreement upon giving a thirty (30) day written notice to the other party. This Agreement may terminate immediately if either party commits to material breach of any of the provisions of this Agreement and does not cure such breach within ten (10) days after receipt of written notice thereof from the other party.
2. Licensee shall pay school District at the rate of Fifteen Dollars (\$15) per day for use of Gymnasium, Cafeteria and playground. School District shall invoice Licensee monthly. Payment shall be made within ten (10) days of Licensee’s receipt of the invoice.
3. Licensee shall give a Twenty-five Percent (25%) tuition discount and priority of enrollment to children of employees of the School District.
4. Licensee shall comply with all applicable federal, state and local laws governing the Permitted Use.
5. Licensee agrees to indemnify, defend and hold harmless the School District, its agents and employees from any and all liability regardless of the source and regardless of the type of claim which may occur or arise out of, directly or indirectly, the Licensee’s occupancy and use of the Facility. Licensee shall maintain and pay for Commercial General Liability Insurance specifically related to the Licensee’s use and occupancy of the Facility issued by a company or companies authorized to do business in the State of

Oklahoma, naming the School District as an additional insured, and providing coverage in amount not less than the amount required to insure the School District's liability under the Oklahoma Governmental Tort Claims Act, including any amendments thereto subsequent to the date of this Agreement. Copies of certificates of insurance evidencing such coverage shall be furnished to the School District prior to the commencement of the term of this Agreement. The insurance certificates shall require the insurer to provide at least ten (10) days prior written notice to the School District before cancellation of the coverage for any reason, including non-payment of the premium. Nothing contained herein shall be construed to limit or waive the School District's immunity from liability under laws now in existence, or existing in the future.

6. Licensee warrants and represents that it is authorized to sign the Agreement and by signing this Agreement binds itself, its affiliates, members, successors and assigns.
7. The rights and privileges granted to the Licensee by this Agreement may not be assigned or transferred without prior written consent of the School District. No waiver of any portion of this Agreement shall be effective unless in writing and signed by the School District and Licensee. This Agreement with any items incorporated by reference shall constitute the entire agreement between the parties and supersedes all prior negotiations and agreements.
8. The School District reserves the right to refuse admission, eject or cause to be ejected from the Facility any objectionable person or persons, and neither the School District nor any of its administrators, agents or employees shall be liable to Licensee for any damages that may be sustained by Licensee through the exercise by the School District of this right.
9. Licensee will use the Facility only for the Permitted Use and will take reasonable precautions to ensure that the Facility and any ancillary equipment of the School District are used in a careful and prudent manner so as to prevent any loss, defacement or damage to them. Licensee is liable to the School District for the damages, repair or replacement of any items damaged during Licensee's use of the School Districts' Facility.
10. School District shall have no responsibility for any loss of, damage to, destruction or disappearance of any of Licensee's property in the Facility. Licensee assumes the entire risk of the foregoing. Licensee understands that School District does not and will not maintain any casualty or other insurance on Licensee's property. Licensee waives and right of subrogation on behalf of its insurance carrier against School District for any loss of, damage to, destruction or disappearance of Licensee's property in the Facility.
11. The School District shall maintain the facility at its sole cost including, HVAC, plumbing and normal repairs for damages not caused by Licensee usage. School District shall

provide routine cleaning and trash removal of the areas covered under this agreement in accordance with its normal cleaning in the facility.

12. The parties shall, at all times, act and function pursuant to the Agreement and hold themselves out as independent contractors. It is not the intention of the parties to form a joint venture or partnership. This Agreement should not be construed to create a contract of employment or any agency relationship. Licensee is solely responsible for operations, concerning the Permitted Use, for employment of staff, benefits and worker' compensation coverage and for the payment of all taxes, including federal, state and local employment taxes arising out of Licensee's activities hereunder. In no event shall Licensee or its employees, agents or representatives be entitle to benefits or workers' compensation coverage of any kind from School District.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and year first above written.

INDEPENDENT SCHOOL DISTRICT No. 1 OF
LOGAN COUNTY, OKLAHOMA, a/k/a Guthrie
Public Schools

By: _____
President, Board of Education

ATTEST:

Clerk, Board of Education

"SCHOOL DISTRICT"
YMCA OF GREATER OKLAHOMA CITY

By: Amanda B. Stork
Name:

500 N. Broadway Suite 500
Address: OKC, OK 73102

Telephone: 405.297.7724

"LICENSEE"



Staking A Claim in Our Students' Future

Mike Simpson, Ed.D.
Superintendent

Phone 405-282-8900
www.guthrie.net

November 12, 2018

Notice to the County Clerk of Logan County, Oklahoma of the 2019 Regular Meetings of the Guthrie Board of Education, Independent School District I-001 of Logan County:

01-14-19	7:00 p.m.	Office of the Board, 802 E. Vilas
02-11-19	7:00 p.m.	Office of the Board, 802 E. Vilas
03-11-19	7:00 p.m.	Office of the Board, 802 E. Vilas
04-08-19	7:00 p.m.	Office of the Board, 802 E. Vilas
05-13-19	7:00 p.m.	Office of the Board, 802 E. Vilas
06-10-19	7:00 p.m.	Office of the Board, 802 E. Vilas
07-08-19	7:00 p.m.	Office of the Board, 802 E. Vilas
08-12-19	7:00 p.m.	Office of the Board, 802 E. Vilas
09-09-19	7:00 p.m.	Office of the Board, 802 E. Vilas
10-14-19	7:00 p.m.	Office of the Board, 802 E. Vilas
11-11-19	7:00 p.m.	Office of the Board, 802 E. Vilas
12-09-19	7:00 p.m.	Office of the Board, 802 E. Vilas

E. Sharon Watts
Board Clerk

Person Reporting Dates: Jana Frey

Title: Minutes Clerk

Signature: _____

ANNUAL ELECTION RESOLUTION

TO: Logan County Election Board

FROM: The Guthrie Public School District, Independent School
District I-01 of Logan County, Oklahoma

The Board of Education of the Guthrie Public School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 12, 2019, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 2, 2019, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Positions on Ballot:

The voters shall elect a board member for board position number 2, an unexpired term which has 2 years of a 4-year term of office left, and board position number 5, which has a 4-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered within the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for the unexpired term for Guthrie Public School Board Position No. 2
and
2. Select one candidate for Guthrie Public School Board Position No. 5

Approved by the Guthrie Public School Board of Education this 12th day of November, 2018.

President of the Board of Education

Clerk of the Board of Education

Filed with the Logan County Election Board this _____ day of _____, 2018

Secretary
Logan County Election Board

(SEAL)



Guthrie Public Schools

Memo

To: Dr. Simpson and Guthrie Board of Education

From: Carmen Walters, Director of Federal Programs/Elementary Education

Date: November 1, 2018

Re: Measures of Academic Progress (MAP Testing) Agreement

Attached is a copy of the 2019 agreement between Guthrie Public Schools and Northwest Evaluation Association. Measures of Academic Progress (MAP Testing) for students enrolled in grades Pre-K – 6th is an assessment published by Northwest Evaluation Association (NWEA). NWEA's computerized adaptive test provides educators the information needed to support effective teaching and learning. Educators use the growth and achievement data from Measures of Academic Progress (MAP) tests to develop targeted instructional strategies and to plan for overall school improvement. MAP testing results help educators make student-focused, data-driven decisions. MAP tests are available in reading, language, mathematics, and science. The tests are adaptive and provide an individual learning pathway for each student. MAP provides a suite of reports designed to give teachers and administrators data on which instructional decisions can be based. MAP data can also be used as a predictor to state assessments along with identifying Lexile ranges for students. MAP is aligned to state standards.

Measures of Academic Progress (MAP) is a State approved benchmark assessment to determine whether students enrolled in kindergarten through third grade are reading at grade level. The Reading Sufficiency Act (RSA) law requires that each student enrolled in kindergarten, first, second, and third grade be assessed at the beginning, middle, and the end of each academic school year using a screening instrument approved by the State Board of Education.

The cost for the 2019 MAP Testing web-based program is \$18,985.00, which is *not* a price increase from 2018. This year we have added science at an additional cost of \$625, for a total cost to the district of \$19,610.00. General funds will be utilized to cover the cost of the program.

I recommend approval of the license agreement between Guthrie Public Schools and Northwest Evaluation Association.

Measuring What Matters

Schedule A

Company Address: 121 NW Everett Street
 Portland, OR 97209
 License Start Date: 01/01/2019
 License End Date: 12/31/2019

Created Date: 10/16/2018
 Quote Number: 00011681
 Partner ID: 9595

Prepared By: Nivami Narayan
 Phone: 503-548-5060
 Email: nivami.narayan@nwea.org

Contact Name: Marsha Holderman
 Phone: (405) 282-8900 x8948
 Email: marsha.holderman@guthrieps.net

Bill To Name: Guthrie School District
 Bill To Address: Accounts Payable
 802 East Vilas
 Guthrie, OK 73044

Ship To Name: Guthrie School District
 Ship To Address: 802 E Vilas Ave
 Guthrie, OK 73044

Product	List Price	Sales Price	Quantity	Total Price	Item Discount
MAP Growth Math, Reading, & Language	\$13.50	\$12.50	1,050	\$13,125.00	-\$1,050.00
Children's Progress Academic Assessment (CPAA)	\$13.50	\$13.50	110	\$1,485.00	-\$0.00
MAP Growth K-2	\$13.50	\$12.50	350	\$4,375.00	-\$350.00
MAP Growth Science (Add-On)	\$2.50	\$2.50	250	\$625.00	-\$0.00

Quote Subtotal \$19,610.00
 Estimated Tax \$0.00
Grand Total \$19,610.00
 Quote Discount -\$1,400.00

Terms and Conditions

This Schedule A is subject to NWEA's terms and conditions located at: <https://legal.nwea.org/>. By signing this Schedule A you agree you have read and understood the terms and agree to them.

If this schedule includes virtually delivered professional learning or workshops, then cancellation is subject to the Virtual Workshop Cancellation Policy: at <http://legal.nwea.org/supplementalterms.html>.

Information about NWEA's collection, use, and disclosure of Student Information can be found here: <https://legal.nwea.org/nwea-privacy-and-security-for-pii.html>

NWEA's W9 can be found at: <https://legal.nwea.org/nwea-w-9.html>

Until this Schedule A is signed, the terms identified here are valid for 90 days from the date above. Please confirm the billing address, or specify changes to your account manager.

Signature

Signature: _____

Printed Name: _____

Date: _____

Title: _____

2019 Oklahoma Youth Risk Behavior Survey

This survey is about health behavior. It has been developed so you can tell us what you do that may affect your health. The information you give will be used to improve health education for young people like yourself.

DO NOT write your name on this survey. The answers you give will be kept private. No one will know what you write. Answer the questions based on what you really do.

Completing the survey is voluntary. Whether or not you answer the questions will not affect your grade in this class. If you are not comfortable answering a question, just leave it blank.

The questions that ask about your background will be used only to describe the types of students completing this survey. The information will not be used to find out your name. No names will ever be reported.

Make sure to read every question. Fill in the ovals completely. When you are finished, follow the instructions of the person giving you the survey.

Thank you very much for your help.

Directions

- Use a #2 pencil only.
- Make dark marks.
- Fill in a response like this: A B ● D.
- If you change your answer, erase your old answer completely.

1. How old are you?
 - A. 12 years old or younger
 - B. 13 years old
 - C. 14 years old
 - D. 15 years old
 - E. 16 years old
 - F. 17 years old
 - G. 18 years old or older

2. What is your sex?
 - A. Female
 - B. Male

3. In what grade are you?
 - A. 9th grade
 - B. 10th grade
 - C. 11th grade
 - D. 12th grade
 - E. Ungraded or other grade

4. Are you Hispanic or Latino?
 - A. Yes
 - B. No

5. What is your race? (Select one or more responses.)
 - A. American Indian or Alaska Native
 - B. Asian
 - C. Black or African American
 - D. Native Hawaiian or Other Pacific Islander
 - E. White

6. How tall are you without your shoes on?
Directions: Write your height in the shaded blank boxes. Fill in the matching oval below each number.

Example

Height	
Feet	Inches
5	7
③	⑩
④	①
●	②
⑥	③
⑦	④
	⑤
	⑥
	●
	⑧
	⑨
	⑩
	⑪

7. How much do you weigh without your shoes on?
Directions: Write your weight in the shaded blank boxes. Fill in the matching oval below each number.

Example

Weight		
Pounds		
1	5	2
⑩	⑩	⑩
●	①	①
②	②	●
③	③	③
	④	④
	●	⑤
	⑥	⑥
	⑦	⑦
	⑧	⑧
	⑨	⑨

The next 4 questions ask about safety.

8. How often do you wear a seat belt when riding in a car driven by someone else?
 - A. Never
 - B. Rarely
 - C. Sometimes
 - D. Most of the time
 - E. Always

9. During the past 30 days, how many times did you **ride** in a car or other vehicle **driven by someone who had been drinking alcohol**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times

10. During the past 30 days, how many times did you **drive** a car or other vehicle **when you had been drinking alcohol**?
- A. I did not drive a car or other vehicle during the past 30 days
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times

11. During the past 30 days, on how many days did you **text or e-mail** while **driving** a car or other vehicle?
- A. I did not drive a car or other vehicle during the past 30 days
 - B. 0 days
 - C. 1 or 2 days
 - D. 3 to 5 days
 - E. 6 to 9 days
 - F. 10 to 19 days
 - G. 20 to 29 days
 - H. All 30 days

The next 10 questions ask about violence-related behaviors.

12. During the past 30 days, on how many days did you carry a **weapon** such as a gun, knife, or club **on school property**?
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days

13. **During the past 12 months**, on how many days did you carry a **gun**? (Do **not** count the days when you carried a gun only for hunting or for a sport, such as target shooting.)
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days

14. During the past 30 days, on how many days did you **not** go to school because you felt you would be unsafe at school or on your way to or from school?
- A. 0 days
 - B. 1 day
 - C. 2 or 3 days
 - D. 4 or 5 days
 - E. 6 or more days

15. During the past 12 months, how many times has someone threatened or injured you with a **weapon** such as a gun, knife, or club **on school property**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or 7 times
 - F. 8 or 9 times
 - G. 10 or 11 times
 - H. 12 or more times

16. During the past 12 months, how many times were you in a **physical fight**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or 7 times
 - F. 8 or 9 times
 - G. 10 or 11 times
 - H. 12 or more times

17. During the past 12 months, how many times were you in a **physical fight on school property**?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or 7 times
 - F. 8 or 9 times
 - G. 10 or 11 times
 - H. 12 or more times
18. Have you ever been physically forced to have sexual intercourse when you did not want to?
- A. Yes
 - B. No
19. During the past 12 months, how many times did **anyone** force you to do sexual things that you did not want to do? (Count such things as kissing, touching, or being physically forced to have sexual intercourse.)
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times
20. During the past 12 months, how many times did **someone you were dating or going out with** force you to do sexual things that you did not want to do? (Count such things as kissing, touching, or being physically forced to have sexual intercourse.)
- A. I did not date or go out with anyone during the past 12 months
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times

21. During the past 12 months, how many times did **someone you were dating or going out with** physically hurt you on purpose? (Count such things as being hit, slammed into something, or injured with an object or weapon.)
- A. I did not date or go out with anyone during the past 12 months
 - B. 0 times
 - C. 1 time
 - D. 2 or 3 times
 - E. 4 or 5 times
 - F. 6 or more times

The next 2 questions ask about bullying. Bullying is when 1 or more students tease, threaten, spread rumors about, hit, shove, or hurt another student over and over again. It is not bullying when 2 students of about the same strength or power argue or fight or tease each other in a friendly way.

22. During the past 12 months, have you ever been bullied **on school property**?
- A. Yes
 - B. No
23. During the past 12 months, have you ever been **electronically** bullied? (Count being bullied through texting, Instagram, Facebook, or other social media.)
- A. Yes
 - B. No

The next 5 questions ask about sad feelings and attempted suicide. Sometimes people feel so depressed about the future that they may consider attempting suicide, that is, taking some action to end their own life.

24. During the past 12 months, did you ever feel so sad or hopeless almost every day for **two weeks or more in a row** that you stopped doing some usual activities?
- A. Yes
 - B. No
25. During the past 12 months, did you ever **seriously** consider attempting suicide?
- A. Yes
 - B. No

26. During the past 12 months, did you make a plan about how you would attempt suicide?
- A. Yes
 - B. No
27. During the past 12 months, how many times did you actually attempt suicide?
- A. 0 times
 - B. 1 time
 - C. 2 or 3 times
 - D. 4 or 5 times
 - E. 6 or more times
28. **If you attempted suicide** during the past 12 months, did any attempt result in an injury, poisoning, or overdose that had to be treated by a doctor or nurse?
- A. **I did not attempt suicide** during the past 12 months
 - B. Yes
 - C. No

The next 4 questions ask about cigarette smoking.

29. Have you ever tried cigarette smoking, even one or two puffs?
- A. Yes
 - B. No
30. How old were you when you first tried cigarette smoking, even one or two puffs?
- A. I have never tried cigarette smoking, not even one or two puffs
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older
31. During the past 30 days, on how many days did you smoke cigarettes?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days

32. During the past 30 days, on the days you smoked, how many cigarettes did you smoke **per day**?
- A. I did not smoke cigarettes during the past 30 days
 - B. Less than 1 cigarette per day
 - C. 1 cigarette per day
 - D. 2 to 5 cigarettes per day
 - E. 6 to 10 cigarettes per day
 - F. 11 to 20 cigarettes per day
 - G. More than 20 cigarettes per day

The next 3 questions ask about electronic vapor products, such as JUUL, Vuse, MarkTen, and blu. Electronic vapor products include e-cigarettes, vapes, vape pens, e-cigars, e-hookahs, hookah pens, and mods.

33. Have you ever used an electronic vapor product?
- A. Yes
 - B. No
34. During the past 30 days, on how many days did you use an electronic vapor product?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
35. During the past 30 days, how did you **usually** get your own electronic vapor products? (Select only **one** response.)
- A. I did not use any electronic vapor products during the past 30 days
 - B. I bought them in a store such as a convenience store, supermarket, discount store, gas station, or vape store
 - C. I got them on the Internet
 - D. I gave someone else money to buy them for me
 - E. I borrowed them from someone else
 - F. A person who can legally buy these products gave them to me
 - G. I took them from a store or another person
 - H. I got them some other way

The next 3 questions ask about other tobacco products.

36. During the past 30 days, on how many days did you use **chewing tobacco, snuff, dip, snus, or dissolvable tobacco products**, such as Copenhagen, Grizzly, Skoal, or Camel Snus? (Do not count any electronic vapor products.)
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
37. During the past 30 days, on how many days did you smoke **cigars, cigarillos, or little cigars**?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
38. During the past 12 months, did you ever try **to quit** using **all** tobacco products, including cigarettes, cigars, smokeless tobacco, shisha or hookah tobacco, and electronic vapor products?
- A. I did not use any tobacco products during the past 12 months
 - B. Yes
 - C. No

The next 5 questions ask about drinking alcohol. This includes drinking beer, wine, wine coolers, and liquor such as rum, gin, vodka, or whiskey. For these questions, drinking alcohol does not include drinking a few sips of wine for religious purposes.

39. How old were you when you had your first drink of alcohol other than a few sips?
- A. I have never had a drink of alcohol other than a few sips
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older
40. During the past 30 days, on how many days did you have at least one drink of alcohol?
- A. 0 days
 - B. 1 or 2 days
 - C. 3 to 5 days
 - D. 6 to 9 days
 - E. 10 to 19 days
 - F. 20 to 29 days
 - G. All 30 days
41. During the past 30 days, on how many days did you have **4** or more drinks of alcohol in a row, that is, within a couple of hours (if you are **female**) or **5** or more drinks of alcohol in a row, that is, within a couple of hours (if you are **male**)?
- A. 0 days
 - B. 1 day
 - C. 2 days
 - D. 3 to 5 days
 - E. 6 to 9 days
 - F. 10 to 19 days
 - G. 20 or more days

42. During the past 30 days, what is the largest number of alcoholic drinks you had in a row, that is, within a couple of hours?
- A. I did not drink alcohol during the past 30 days
 - B. 1 or 2 drinks
 - C. 3 drinks
 - D. 4 drinks
 - E. 5 drinks
 - F. 6 or 7 drinks
 - G. 8 or 9 drinks
 - H. 10 or more drinks
43. During the past 30 days, how did you **usually** get the alcohol you drank?
- A. I did not drink alcohol during the past 30 days
 - B. I bought it in a store such as a liquor store, convenience store, supermarket, discount store, or gas station
 - C. I bought it at a restaurant, bar, or club
 - D. I bought it at a public event such as a concert or sporting event
 - E. I gave someone else money to buy it for me
 - F. Someone gave it to me
 - G. I took it from a store or family member
 - H. I got it some other way

The next 3 questions ask about marijuana use. Marijuana also is called pot, weed, or cannabis.

44. During your life, how many times have you used marijuana?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 to 99 times
 - G. 100 or more times

45. How old were you when you tried marijuana for the first time?
- A. I have never tried marijuana
 - B. 8 years old or younger
 - C. 9 or 10 years old
 - D. 11 or 12 years old
 - E. 13 or 14 years old
 - F. 15 or 16 years old
 - G. 17 years old or older
46. During the past 30 days, how many times did you use marijuana?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

The next question asks about synthetic marijuana use. Synthetic marijuana also is called Spice, fake weed, K2, King Kong, Yucatan Fire, or Skunk.

47. During your life, how many times have you used synthetic marijuana?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

The next question asks about the use of prescription pain medicine without a doctor's prescription or differently than how a doctor told you to use it. For this question, count drugs such as codeine, Vicodin, OxyContin, Hydrocodone, and Percocet.

48. During your life, how many times have you taken **prescription pain medicine** without a doctor's prescription or differently than how a doctor told you to use it?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

The next 8 questions ask about other drugs.

49. During your life, how many times have you used **any** form of cocaine, including powder, crack, or freebase?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
50. During your life, how many times have you sniffed glue, breathed the contents of aerosol spray cans, or inhaled any paints or sprays to get high?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
51. During your life, how many times have you used **heroin** (also called smack, junk, or China White)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
52. During your life, how many times have you used **methamphetamines** (also called speed, crystal meth, crank, ice, or meth)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
53. During your life, how many times have you used **ecstasy** (also called MDMA)?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times

54. During your life, how many times have you taken **steroid pills or shots** without a doctor's prescription?
- A. 0 times
 - B. 1 or 2 times
 - C. 3 to 9 times
 - D. 10 to 19 times
 - E. 20 to 39 times
 - F. 40 or more times
55. During your life, how many times have you used a needle to inject any **illegal** drug into your body?
- A. 0 times
 - B. 1 time
 - C. 2 or more times
56. During the past 12 months, has anyone offered, sold, or given you an illegal drug **on school property**?
- A. Yes
 - B. No

The next 9 questions ask about sexual behavior.

57. Have you ever had sexual intercourse?
- A. Yes
 - B. No
58. How old were you when you had sexual intercourse for the first time?
- A. I have never had sexual intercourse
 - B. 11 years old or younger
 - C. 12 years old
 - D. 13 years old
 - E. 14 years old
 - F. 15 years old
 - G. 16 years old
 - H. 17 years old or older
59. During your life, with how many people have you had sexual intercourse?
- A. I have never had sexual intercourse
 - B. 1 person
 - C. 2 people
 - D. 3 people
 - E. 4 people
 - F. 5 people
 - G. 6 or more people

60. During the past 3 months, with how many people did you have sexual intercourse?
- A. I have never had sexual intercourse
 - B. I have had sexual intercourse, but not during the past 3 months
 - C. 1 person
 - D. 2 people
 - E. 3 people
 - F. 4 people
 - G. 5 people
 - H. 6 or more people
61. Did you drink alcohol or use drugs before you had sexual intercourse the **last time**?
- A. I have never had sexual intercourse
 - B. Yes
 - C. No
62. The **last time** you had sexual intercourse, did you or your partner use a condom?
- A. I have never had sexual intercourse
 - B. Yes
 - C. No
63. The **last time** you had sexual intercourse, what **one** method did you or your partner use to **prevent pregnancy**? (Select only **one** response.)
- A. I have never had sexual intercourse
 - B. No method was used to prevent pregnancy
 - C. Birth control pills
 - D. Condoms
 - E. An IUD (such as Mirena or ParaGard) or implant (such as Implanon or Nexplanon)
 - F. A shot (such as Depo-Provera), patch (such as Ortho Evra), or birth control ring (such as NuvaRing)
 - G. Withdrawal or some other method
 - H. Not sure
64. During your life, with whom have you had sexual contact?
- A. I have never had sexual contact
 - B. Females
 - C. Males
 - D. Females and males

65. Which of the following best describes you?
- A. Heterosexual (straight)
 - B. Gay or lesbian
 - C. Bisexual
 - D. Not sure

The next 2 questions ask about body weight.

66. How do **you** describe your weight?
- A. Very underweight
 - B. Slightly underweight
 - C. About the right weight
 - D. Slightly overweight
 - E. Very overweight
67. Which of the following are you trying to do about your weight?
- A. **Lose** weight
 - B. **Gain** weight
 - C. **Stay** the same weight
 - D. I am **not trying to do anything** about my weight

The next 9 questions ask about food you ate or drank during the past 7 days. Think about all the meals and snacks you had from the time you got up until you went to bed. Be sure to include food you ate at home, at school, at restaurants, or anywhere else.

68. During the past 7 days, how many times did you drink **100% fruit juices** such as orange juice, apple juice, or grape juice? (Do **not** count punch, Kool-Aid, sports drinks, or other fruit-flavored drinks.)
- A. I did not drink 100% fruit juice during the past 7 days
 - B. 1 to 3 times during the past 7 days
 - C. 4 to 6 times during the past 7 days
 - D. 1 time per day
 - E. 2 times per day
 - F. 3 times per day
 - G. 4 or more times per day

69. During the past 7 days, how many times did you eat **fruit**? (Do **not** count fruit juice.)
- I did not eat fruit during the past 7 days
 - 1 to 3 times during the past 7 days
 - 4 to 6 times during the past 7 days
 - 1 time per day
 - 2 times per day
 - 3 times per day
 - 4 or more times per day
70. During the past 7 days, how many times did you eat **green salad**?
- I did not eat green salad during the past 7 days
 - 1 to 3 times during the past 7 days
 - 4 to 6 times during the past 7 days
 - 1 time per day
 - 2 times per day
 - 3 times per day
 - 4 or more times per day
71. During the past 7 days, how many times did you eat **potatoes**? (Do **not** count french fries, fried potatoes, or potato chips.)
- I did not eat potatoes during the past 7 days
 - 1 to 3 times during the past 7 days
 - 4 to 6 times during the past 7 days
 - 1 time per day
 - 2 times per day
 - 3 times per day
 - 4 or more times per day
72. During the past 7 days, how many times did you eat **carrots**?
- I did not eat carrots during the past 7 days
 - 1 to 3 times during the past 7 days
 - 4 to 6 times during the past 7 days
 - 1 time per day
 - 2 times per day
 - 3 times per day
 - 4 or more times per day
73. During the past 7 days, how many times did you eat **other vegetables**? (Do **not** count green salad, potatoes, or carrots.)
- I did not eat other vegetables during the past 7 days
 - 1 to 3 times during the past 7 days
 - 4 to 6 times during the past 7 days
 - 1 time per day
 - 2 times per day
 - 3 times per day
 - 4 or more times per day
74. During the past 7 days, how many times did you drink a **can, bottle, or glass of soda or pop**, such as Coke, Pepsi, or Sprite? (Do **not** count diet soda or diet pop.)
- I did not drink soda or pop during the past 7 days
 - 1 to 3 times during the past 7 days
 - 4 to 6 times during the past 7 days
 - 1 time per day
 - 2 times per day
 - 3 times per day
 - 4 or more times per day
75. During the past 7 days, how many **glasses of milk** did you drink? (Count the milk you drank in a glass or cup, from a carton, or with cereal. Count the half pint of milk served at school as equal to one glass.)
- I did not drink milk during the past 7 days
 - 1 to 3 glasses during the past 7 days
 - 4 to 6 glasses during the past 7 days
 - 1 glass per day
 - 2 glasses per day
 - 3 glasses per day
 - 4 or more glasses per day
76. During the past 7 days, on how many days did you eat **breakfast**?
- 0 days
 - 1 day
 - 2 days
 - 3 days
 - 4 days
 - 5 days
 - 6 days
 - 7 days

The next 5 questions ask about physical activity.

77. During the past 7 days, on how many days were you physically active for a total of **at least 60 minutes per day**? (Add up all the time you spent in any kind of physical activity that increased your heart rate and made you breathe hard some of the time.)
- A. 0 days
 - B. 1 day
 - C. 2 days
 - D. 3 days
 - E. 4 days
 - F. 5 days
 - G. 6 days
 - H. 7 days
78. On an average school day, how many hours do you watch TV?
- A. I do not watch TV on an average school day
 - B. Less than 1 hour per day
 - C. 1 hour per day
 - D. 2 hours per day
 - E. 3 hours per day
 - F. 4 hours per day
 - G. 5 or more hours per day
79. On an average school day, how many hours do you play video or computer games or use a computer for something that is not school work? (Count time spent playing games, watching videos, texting, or using social media on your smartphone, computer, Xbox, PlayStation, iPad, or other tablet.)
- A. I do not play video or computer games or use a computer for something that is not school work
 - B. Less than 1 hour per day
 - C. 1 hour per day
 - D. 2 hours per day
 - E. 3 hours per day
 - F. 4 hours per day
 - G. 5 or more hours per day

80. In an average week when you are in school, on how many days do you go to physical education (PE) classes?
- A. 0 days
 - B. 1 day
 - C. 2 days
 - D. 3 days
 - E. 4 days
 - F. 5 days
81. During the past 12 months, on how many sports teams did you play? (Count any teams run by your school or community groups.)
- A. 0 teams
 - B. 1 team
 - C. 2 teams
 - D. 3 or more teams

The next question asks about concussions. A concussion is when a blow or jolt to the head causes problems such as headaches, dizziness, being dazed or confused, difficulty remembering or concentrating, vomiting, blurred vision, or being knocked out.

82. During the past 12 months, how many times did you have a concussion **from playing a sport or being physically active**?
- A. 0 times
 - B. 1 time
 - C. 2 times
 - D. 3 times
 - E. 4 or more times

The next 7 questions ask about other health-related topics.

83. Have you ever been tested for HIV, the virus that causes AIDS? (Do **not** count tests done if you donated blood.)
- A. Yes
 - B. No
 - C. Not sure
84. During the past 12 months, have you been tested for a sexually transmitted disease (STD) other than HIV, such as chlamydia or gonorrhea?
- A. Yes
 - B. No
 - C. Not sure

85. When was the last time you saw a dentist for a check-up, exam, teeth cleaning, or other dental work?
- A. During the past 12 months
 - B. Between 12 and 24 months ago
 - C. More than 24 months ago
 - D. Never
 - E. Not sure
86. Has a doctor or nurse ever told you that you have asthma?
- A. Yes
 - B. No
 - C. Not sure
87. On an average school night, how many hours of sleep do you get?
- A. 4 or less hours
 - B. 5 hours
 - C. 6 hours
 - D. 7 hours
 - E. 8 hours
 - F. 9 hours
 - G. 10 or more hours
88. During the past 12 months, how would you describe your grades in school?
- A. Mostly A's
 - B. Mostly B's
 - C. Mostly C's
 - D. Mostly D's
 - E. Mostly F's
 - F. None of these grades
 - G. Not sure
89. Is there at least one teacher or other adult in your school that you can talk to if you have a problem?
- A. Yes
 - B. No
 - C. Not sure

**This is the end of the survey.
Thank you very much for your help.**



Oklahoma State Department of Health
Creating a State of Health



OKLAHOMA STATE DEPARTMENT OF
EDUCATION
CHAMPION EXCELLENCE

October 4, 2018

Dear Superintendent:

The purpose of this letter is to express the support of the Oklahoma State Department of Health (OSDH) and the Oklahoma State Department of Education (OSDE) for the Youth Risk Behavior Survey (YRBS). The OSDH will soon be conducting the YRBS and one or more schools in your district were among only 50 schools randomly selected across the state to participate. The YRBS is a valuable source of state level information about priority health-risk behaviors established during youth that result in the most significant mortality and morbidity during both youth and adulthood. The survey provides information on behaviors among students in grades 9 through 12, which may result in poor health and academic outcomes.

Because no substitute can be made if a district or school declines to participate, the OSDH and the OSDE urge those districts and schools selected in Oklahoma to participate in the 2019 Oklahoma YRBS. Your involvement will help ensure that data from this survey are representative of public high school students in Oklahoma. Results are reported in aggregate; participating districts, schools, and students will not be identified in any published reports.

As a symbol of appreciation for contributing your time and support in the 2019 Oklahoma YRBS effort, the OSDH will provide a \$500 stipend to each participating school. We understand that healthier students are better learners; therefore, we encourage your participation in this important statewide student health initiative.

Enclosed you will find letters of support, a copy of the 2019 survey, infographics, and a survey summary sheet. Staff from the Maternal and Child Health Service will be in contact with you shortly to discuss any questions you have.

Sincerely,

Tom Bates, J.D.
Interim Commissioner of Health

Joy Hofmeister
State Superintendent of Public Instruction

Enclosures

Board of Health

Tom Bates, JD
Interim Commissioner of Health

Timothy E Starkey, MBA (*President*)
Edward A Legako, MD (*Vice-President*)
Becky Payton (*Secretary-Treasurer*)

Jenny Alexopoulos, DO
Terry R Gerard II, DO
Charles W Grim, DDS, MHSA

R Murali Krishna, MD
Ronald D Osterhout
Charles Skillings

www.health.ok.gov
*An equal opportunity
employer and provider*



July 30, 2018

Tom Bates
Interim Commissioner
Oklahoma State Department of Health
1000 N. E. 10th Street
Oklahoma City, OK 73117

Commissioner Bates,

The Oklahoma Education Association is pleased to continue to support the Youth Risk Behavior Survey that is a cooperative project with the Center for Disease Control and Prevention along with the Oklahoma State Department of Health.

The survey is critical to understanding the health status and needs of our Oklahoma youth. As a parent and an educator, I understand how the results of this comprehensive survey add great insight into the world of our youth and the environment in which our young people spend the majority of their time. In fact, when my child spoke about having completed a survey, it gave me an opportunity to discuss some critical issues that she and her friends face.

From Nutrition, Sexual Abuse, Tobacco Use, to Driving Behaviors, the use of data from this survey is an important step in the process of developing resources and getting those resources to targeted areas of need for our students. The resulting data also offers insight to educators, to discuss and develop plans to help students in their classrooms.

The Oklahoma Education Association strongly encourages schools in Oklahoma to participate.

Sincerely,



Alicia Priest
President



COOPERATIVE
COUNCIL FOR
OKLAHOMA
SCHOOL
ADMINISTRATION

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax

July 24, 2018

Tom Bates
Interim Commissioner
Oklahoma State Department of Health
1000 N.E. 10th Street
Oklahoma City, OK 73117

Dear Mr. Bates:

The Cooperative Council for Oklahoma School Administration (CCOSA) is pleased to support the CDC's Youth Risk Behavior Survey (YRBS) conducted by the Oklahoma State Department of Health. It is enormously important to the health and well-being of Oklahoma's youngest citizens that YRBS data continues to be examined and remains the primary source of information on the most important health risk behaviors for youth.

YRBS data are a valuable resource used by public and private organizations to develop health education programs and monitor progress, support health-related legislation, and to seek funding for programs that focus on reducing health risk behaviors among youth.

CCOSA supports the survey to ensure a healthier future for Oklahoma's youngest citizens. We encourage education leaders and the schools they lead to participate in the 2019 survey.

Respectfully,

Pam Deering
Executive Director



August 2018

Tom Bates
Interim Commissioner of Health
Oklahoma State Department of Health
1000 N.E. 10th Street
Oklahoma City, OK 73117

Dear Mr. Bates,

Oklahoma PTA lends its support to the 2019 Youth Risk Behavior Survey (YRBS). The survey is critical to understanding the health status and needs of our youth in Oklahoma. The results of the survey also assist education agencies to more effectively plan and implement school health programs.

Oklahoma PTA encourages parents to be informed and involved in school health programs; Therefore, we are pleased to support the survey in cooperation with the Center for Disease Control and Prevention along with the Oklahoma State Department of Health on the 2019 Youth Risk Behavior Survey.

Sincerely,

A handwritten signature in black ink, appearing to read "Etta Taylor". The signature is fluid and cursive, with a large initial "E" and "T".

Etta Taylor
President
Oklahoma Parent Teacher Association



July 25, 2018

Tom Bates
Interim Commissioner of Health
Oklahoma State Department of Health
1000 NE 10th Street
Oklahoma City, OK 73117

Dear Mr. Bates:

The Oklahoma State School Boards Association (OSSBA) is pleased to lend its support to the Oklahoma State Department of Health in the administration of the Center for Disease Control and Prevention state level Youth Risk Behavior Survey (YRBS). The survey contributes to understanding the health status and needs of our youth. The results of the survey also assist education agencies to more effectively plan and implement school health programs.

It is our understanding that the rights and anonymity of individual students and schools are protected. We encourage the districts and schools to participate in this important activity to gather information needed to develop sound school health policies.

Sincerely,

Shawn Hime, Ph.D.
Executive Director
Oklahoma State School Boards Association

OKLAHOMA STATE SCHOOL BOARDS ASSOCIATION
2801 N. Lincoln Blvd., Suite 125
Oklahoma City, OK 73105
405.528.3571 • 888.528.3571
405.528.5695 fax • www.ossba.org



OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

August 13, 2018

Dear School Administrator,

I am writing today to express support for the 2018-19 National and Statewide Youth Risk Behavior Survey (YRBS) for students in grade 9 through 12.

Survey administration procedures protect student privacy and allow for anonymous participation. School districts, schools, classrooms and students will not be identified in any way. The questionnaire will be administered during a 45-minute class period by Oklahoma State Department of Health (OSDH) staff, who will provide everything necessary for completion and administer the survey as efficiently as possible to reduce the burden on teachers and classes. The OSDH requires minimal organizational effort; the survey is administered in randomly selected classes, typically only two to three per school.

The YRBS is designed to focus on priority health-risk behaviors established during youth that result in the most significant mortality and morbidity during youth and adulthood. The survey provides information on behaviors that result in:

- unintentional injuries and violence
- tobacco use
- alcohol and other drug use
- sexual behaviors
- dietary behaviors
- levels of physical activity

In parallel to the national survey, the YRBS questionnaire is used in Oklahoma as a statewide, randomized survey. Results from the national YRBS serve as an index against which results from Oklahoma surveys can be compared. For more than a decade, the Centers for Disease Control and Prevention (CDC) has provided funding and technical assistance to state departments of health and education for implementation of effective programs and strategies that address health-risk behaviors.

Participating in the YRBS offers students of selected schools and classrooms a unique opportunity to contribute to the identification of problematic health trends and identification of positive, healthy behaviors and positive changing health trends in Oklahoma. The information is valuable to health officials and educators, who use it to implement prevention initiatives and intervention strategies.



OKLAHOMA STATE
DEPARTMENT *of* EDUCATION

Because no substitute can be made if a district or school declines to participate, we urge those districts and schools selected in Oklahoma to take part in the 2019 YRBS to ensure that Oklahoma's sample is as valid and reliable as possible.

Thank you for your time.

Sincerely,

Savannah Owen

Savannah Owen
Director of Health, Safety and Physical Education
Oklahoma State Department of Education



Purpose

- Determine the prevalence of health risk behaviors
- Assess whether health risk behaviors change over time
- Examine the co-occurrence of health risk behaviors
- Compare national vs. state data
- Provide comparable data among subpopulations of youth

Cost

There is no cost to schools! OSDH provides all survey booklets and materials, including pencils and parental consent forms.

Selected schools who participate will receive \$500 to spend as they wish.

Why should my school participate in the YRBS?

The Youth Risk Behavior Survey (YRBS) was developed by the Center for Disease Control and Prevention (CDC) to monitor priority health risk behaviors that contribute to the leading causes of death, disability, and social problems among 9th-12th graders in the United States. The Oklahoma State Department of Health's YRBS data, which is representative of public high school students statewide, can be utilized for:

- Health Promotion
- Evaluation
- Disease Prevention
- School Prevention Planning
- School Health Policy Development
- Grant Writing/Seek Funding

Topics Addressed:



The Oklahoma YRBS is endorsed by:

- Oklahoma State Department of Health
- Oklahoma State Department of Education
- Oklahoma Education Association
- Oklahoma Parent Teacher Association
- Oklahoma State School Board Association
- Cooperative Council for Oklahoma Schools Association

Survey Administration

One to four classes are randomly selected to participate, with most schools having two classes selected. The YRBS is administered during only one regular class period by Health Department staff. To ensure survey results are valid and reliable, all survey administrators strictly adhere to administration protocol, which includes maintaining student confidentiality and anonymity, and recommendations for handling student questions during the YRBS.

For more information, contact: Thad Burk at (405) 271-6761 ext. 56913, ThadB@health.ok.gov, Maternal and Child Health Service, Oklahoma State Department of Health.

UNSAFE DRIVING BEHAVIORS

Encourage our youth to make safe choices!

AMONG OKLAHOMA PUBLIC HIGH SCHOOL STUDENTS IN 2017:

8% Rarely or never wore a seat belt¹

15% Rode with a driver who had been drinking alcohol²

5% Drove when drinking alcohol²

46% Texted or emailed while driving²



WHAT CAN YOU DO TO HELP?



GET INVOLVED

Decreasing the rate of teen driver crashes in Oklahoma involves not only law enforcement, but also parent and community involvement.



HAVE A CONVERSATION

Parents and teens should have conversations about impaired driving, distracted driving, and the importance of using a seat belt.



SET AN EXAMPLE

Children observe and learn driving behaviors from their parents, so it is important that parents model safe driving behaviors for their children.



SET THE RULES

The Centers for Disease Control and Prevention recommends parents and teens develop a safe driving contract that outlines what is expected of teens when they drive and what the consequences are for breaching the contract.

FOR MORE INFORMATION CONTACT:

Maternal and Child Health
Assessment Division
405.271.6761
yrbs.health.ok.gov

Injury Prevention Service
405.271.3430
ips.health.ok.gov



1. When riding in a car driven by someone else
2. During the 30 days before the survey

This publication was supported by Cooperative Agreement Number, NU87PS004145, funded by the Centers for Disease Control and Prevention. Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Centers for Disease Control and Prevention or the Department of Health. This publication was issued by the Oklahoma State Department of Health (OSDH), an equal opportunity employer and provider. A digital file has been deposited with the Publications Clearinghouse of the Oklahoma Department of Libraries. Copies have not been printed but are available for download at www.health.ok.gov.
March 2018 | Graphic Design: Brenda Mangum | 18017MCHS

ROSE STATE COLLEGE

MEMORANDUM OF UNDERSTANDING CONCURRENT HIGH SCHOOL PROGRAM Rose State College/ Guthrie High School July 1, 2017 – June 30, 2019

This Memorandum of Understanding (MOU) summarizes agreements between **Rose State College** and **Guthrie High School** to cooperatively promote the successful achievement of college credits for eligible high school juniors and seniors. We are entering into this agreement to better serve students and to create a partnership of mutual benefit for both **Rose State College** and **Guthrie High School**. It is expected that this effort will increase student commitment to educational achievement including completion of high school graduation requirements and development of an educational plan for college. The following understandings will guide the effort, until modified or amended.

Rose State College and **Guthrie High School** will cooperate to offer challenging college coursework for students who wish to remain in the high school environment but are academically prepared for college-level work. This partnership will result in broader educational options for students.

The Dual/Concurrent program is a cooperative partnership between school districts and Rose State College enabling high school students to earn college credits while completing the requirements for high school graduation.

The responsibilities of Rose State College/Academic Outreach and the School Districts are defined below.

Rose State College will provide the following: Available at Eastern Oklahoma County Career Tech

- Installation and maintenance of Interactive TV (ITV) unit
- College courses offered via approved delivery method
- Technical support to instructor as related to delivery method
- Grade checks for high school counselors
- Official transcripts to be sent to high schools at the end of each semester
- Regular visitation to high schools by Academic Outreach
- Academic Outreach is the designated College support office for advising dual credit students
- Tutoring by ITV as requested and pending tutor availability
- All services regularly offered to Rose State College students

School Districts will provide the following:

- Designated, secure classroom for the ITV unit ensuring safe-guarding of Rose State College equipment at all times
- Student and support staff access to ITV classroom during each meeting day of the Rose State College semester even if the high school does not meet that day.
- 55" or larger HDTV for ITV unit
- Staff member, age 21 or older, present during class meetings for basic support needs and to ensure appropriate student conduct.
- Collaboration with Rose State College to develop mutually acceptable courses, schedules, and delivery methods
- Collaboration with Rose State College to provide technical support

Approved Classes and Delivery Methods

COURSE	Interactive TV (ITV)	Online	Other**
POLS 1113 - American Federal Gov	X	X	
MATH 1513 - College Algebra	X	X	
ENGL 1113 - English Comp I	X	X	
ENGL 1213 - English Comp II	X	X	
HIST 1483 - U.S. History to 1877	X	X	
HIST 1493 - U.S. History since 1877	X	X	
ECON 2103 - Personal Finance		X	
MATH 1613 - Plane Trigonometry		X	
PHSC 1513 - Gen Physical Science	X	X	
HUM 2113 - Humanities through Mid Ages		X	
HUM 2223 - Humanities from Renaissance		X	
PSYC 1113 - Intro to Psychology	X	X	

**** Other delivery method requires approval from the Vice-President of Academic Affairs. Additional paperwork will be required for approval.**

High School Principal (print name)

Rose State College, VP, Academic Affairs (print name)

Signature

Signature

Date: _____

Date: _____

High School Superintendent (print name)

Rose State College, President (print name)

Signature

Signature

Date: _____

Date: _____

Northwestern

OKLAHOMA STATE UNIVERSITY

709 Oklahoma Boulevard • Alva, Oklahoma 73717-2799 • Phone: (580) 327-1700

October 2, 2018

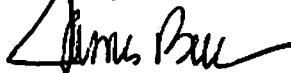
Superintendent Mike Simpson
802 E Vilas
Guthrie, OK 73044

Dear Superintendent Simpson,

Because we have had some personnel changes in the last year, I wanted to send an updated memorandum of understanding (MOU) for our concurrent courses. Please note that our Library Services Director is now Shannon Leaper and that our ITV Coordinator is now Chauncey Durham. Contact information for these individuals as well as for other resource personnel is included in the updated MOU.

Please review, sign, and return the MOU by November 1. If you have any questions or concerns, please don't hesitate to contact me at (580) 327-8590. More generally, don't hesitate to let me know if there are ways that we can better meet the needs of your school and students as we strive to deliver high quality instruction.

Sincerely,



James Bell

Associate Vice President for Academics and Dean of Faculty

(580) 327-8590

JLBell@nwosu.edu

Memorandum of Understanding

between

Northwestern Oklahoma State University

and

Guthrie High School

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Northwestern Oklahoma State University and Guthrie High School to provide concurrent enrollment courses for students at Guthrie High School.

Background

At their May 26, 2017 meeting, the Oklahoma State Regents for Higher Education approved a new stand-alone *Concurrent Enrollment* policy. This policy provides a framework for State System institutions to offer concurrent enrollment to eligible high school juniors and seniors and specifies that institutions and participating high schools must enter into a memorandum of understanding (MOU) articulating the details of concurrent enrollment activity at the high school.

Purpose

Section 3.10.6.A.5 of the Concurrent Enrollment policy reads as follows: “A state institution shall create a memorandum of understanding (MOU) with each off-campus location it utilizes to offer a concurrent enrollment course. The MOU shall detail the various expectations, obligations, and responsibilities of both the off-campus entity and the sponsoring higher education institution. A senior level administrator from the off-campus entity and sponsoring higher education institution shall sign the MOU and each entity shall retain a copy of it for record keeping purposes.”

The purpose of this document is to communicate the university resources available to students and school personnel involved in concurrent education and clarify the expectations of participating high schools.

Expectations of Northwestern

Northwestern Oklahoma State University will offer courses for eligible high school seniors tuition-free and courses for eligible high school juniors at the standard cost of tuition. All students will be required to pay applicable university and course fees.

- The university will continue to upgrade and maintain ITV capability to ensure the university’s capacity to provide a quality distance-learning experience.
- The university will provide students access to grades and university information through Rangernet as well as access to course-specific information and communication through the Blackboard classroom management system.

- Because university email is the official means of classroom communication, students receive a Northwestern email account when they are enrolled in concurrent courses.
- Finally, students will have electronic access to university library resources and may use library services such as interlibrary loan for research.

The following university personnel are available to help with any concerns or questions that may arise.

Staff Member	Area of expertise	Phone number	Email address
Chauncey Durham, ITV Coordinator	ITV Services	(580) 327-8169	CADurham@nwosu.edu
Craig Ricke, IT Director	Access to Rangernet	(580) 327-8602	CARicke@nwosu.edu
Shannon Leaper, Library Services Director	Off-campus library access	(580) 327-8570	SELeaper@nwosu.edu
Jake Boedecker, Online Learning Coordinator	Blackboard CMS	(580) 327-8180	JGBoedecker@nwosu.edu

Expectations of Participating High School

In order to make the university experience productive and positive for concurrently enrolled students, the university has the following expectations of participating high schools.

- The school will maintain adequate technology to receive courses and will designate an employee to address any ITV connectivity problems that may occur.
- The school will ensure that students have access to Blackboard and Rangernet through school computers and will designate an employee to address any system connectivity problems that may occur. Students who are unable to access these resources because of school district filters or other limitations are not able to participate fully in class and are unlikely to succeed.
- The school will ensure that students are able to attend classes and gain access to an ITV classroom at scheduled class meeting times, including on days when the high school is not in session.
- The school will reinforce to students their responsibility to adhere to the university's semester schedule—which may vary from the high school semester schedule—and to communicate to university faculty information about classes missed for extracurricular events and other absences. Students should be made aware that syllabus policies on due dates, missed classwork, exam dates and procedures, and absences will be consistently enforced.
- While the university will verify faculty qualifications of instructors for classes that originate on the university campus, any classes that originate on a high school campus and are taught by high school teachers for concurrent credit will require the same university verification. New requirements from the Higher Learning Commission, our accrediting body, stipulate that a faculty member must have a master's degree and at least 18 hours in the discipline of instruction to be qualified. (This is a change from previous

policy, which designated a master's degree in any field and significant undergraduate hours in the discipline as adequate preparation.)

Reporting

The university and high school representatives listed below will evaluate adherence to the terms of this MOU in June of each academic year and make any necessary modifications to processes and the MOU at that time.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from Northwestern Oklahoma State University and Guthrie High School. This MOU shall become effective upon signature by the authorized officials from Northwestern Oklahoma State University and Guthrie High School and will remain in effect until modified or terminated by any one of the partners by mutual consent. In the absence of mutual agreement by the authorized officials from Northwestern Oklahoma State University and Guthrie High School, this MOU shall end on June 1, 2020.

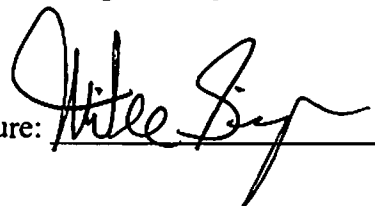
Contact Information

Northwestern Oklahoma State University
Dr. James Bell
Associate Vice President for Academics and Dean of Faculty
709 Oklahoma Boulevard
Alva, Oklahoma 73717
Phone: (580) 327-8590
Fax: (580) 327-8514
JLBell@nwsu.edu

Signature:  _____

Date: October 2, 2018

Guthrie High School
Mike Simpson
Superintendent
802 E Vilas
Guthrie OK 73044
(405) 282-5904
mike.simpson@guthrieips.net

Signature:  _____

Date: October 4, 2018

change order

Owner Architect Contractor Field Other

project: Guthrie Jr High

change order no.: 2

owner: Guthrie Public Schools

date of issuance: 10.12.18

to: Pope Contracting, Inc.
8508 Western
Oklahoma City, OK 73139

architect: The Stacy Group
222 east 10th street plaza,
Edmond, OK 73034

architect's project no.: 1816

The Contract is changed as follows:

Items:

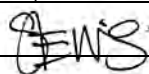
COR 2: Brick/ Lintel Repair	\$19,073.25
COR 3: Hardware per Allowance	\$10,335.94
Credit Remaining Hardware Allowance and Contingency Allowances	(\$15,204.45)
 Total	 \$14,205.74

Not valid until signed by the Owner, Architect and Contractor.

The original Contract Sum	\$576,200.00
Net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$576,200.00
The contingency will be reduced by this Change Order	(\$15,204.45)
The new Contract Sum including this Change Order will be	\$590,405.74
The Contract Time will be changed by	(0) Days
The Date of Substantial Completion as of the date of this Change Order therefore is increased by	(0) Days

NOTE: This summary does not reflect changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive.

Authorized:

<u>The Stacy Group</u> ARCHITECT 222 E. 10 th St. Plaza Address Edmond, OK 73034	<u>Pope Contracting, Inc.</u> CONTRACTOR 8508 Western Address Oklahoma City, OK 73139	<u>Guthrie Public Schools</u> OWNER 802 E Vilas Address Guthrie, OK 73044
BY 	BY _____	BY _____
DATE 10.12.18	DATE _____	DATE _____

POPE CONTRACTING INC.

8508 S Western
 Oklahoma City, OK 73139
 Phone 405-636-0157 Fax 405-632-2147

Proposal To:
 Guthrie Jr High School Board

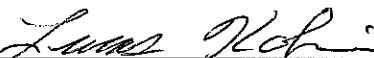
Prepared by: Lucas Kohlmeier

Brick and Stone Work Above Windows West Elevation

Description	AMOUNT
Repair Brick and Stone Above Windows 2 Windows	\$17,300.00
Add \$9700.00 For other 2 windows west elevation	
*No Lintel work included. Since we don't know how much damage.	
	\$17,300.00
	0.05
	\$865.00
	\$18,165.00
	profit0.05
	\$908.25
	\$19,073.25

POPE CONTRACTING, INC.

Authorized
 Signature


 Lucas Kohlmeier

POPE CONTRACTING INC.

8508 S Western
 Oklahoma City, OK 73139
 Phone 405-636-0157 Fax 405-632-2147

Proposal To:
 Guthrie Jr High School Board

Prepared by: Lucas Kohlmeier

Door Hardware

Description	AMOUNT
5 Continuous Hinges	\$9,375.00
5 rim panic devises	
2 keyed mullions w/ locks at pairs	
5 10" offset pull handles	
3 rim cylinder locks	
5 LCN 4040XP surface mount closers w/ drop plates, shoe supports & stop spacers	\$9,375.00
3 mill thersholds	
5 Penco bottom sweeps	0.05
5 Rockwood 471 door stops	
2 electric strikes (1 at each pair)	\$9,843.75
profit0.05	\$492.19
	\$10,335.94

POPE CONTRACTING, INC.

Authorized
 Signature


 Lucas Kohlmeier

SERVICE ANIMALSPurpose

The purpose of this policy is to establish procedures for the use of service animals in the district, including school buildings, school vehicles and other school property.

Policy

The district acknowledges its responsibility to permit students and/or adults with disabilities to be accompanied by a service animal in its facilities and programs and intends to comply with all state and federal laws, rules and regulations regarding the use of service animals by district employees and students with disabilities.

Definitions

“Service animal” is defined by the Americans with Disabilities Act (ADA) as any service dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. The work or tasks performed by a service animal must be directly related to the individual’s disability. Service animal is limited to the animals defined under the ADA and does not include any other species of animal, wild or domestic, trained or untrained. Service animal does not include an animal used or relied upon for crime deterrence, emotional support, well-being, comfort, or companionship.

“Employee” is defined as a person who is employed by the district on a part or full-time basis, with or without compensation, and elected or appointed members of the district’s board of education.

“Student” means a child who is currently enrolled at the district, and includes the parents and guardians of a child who is (a) under the age of 18, or (b) otherwise unable to manage their own affairs.

Procedures/Requirements

The use of service animals by employees and students with disabilities is subject to the following procedures and requirements:

- A. The employee or student will submit a notification of the intent to use a service animal to the district's Director of Special Services. The notification will identify whether the service animal is required because of the person’s disability, and, if so, identify and describe the manner in which the service animal will meet the individual’s particular need(s).
- B. Notifications for the use of service animals on district property will, whenever possible, be made at least one week prior to the proposed use of the service animal.
- C. As part of the district’s consideration of the use of a service animal, the district may require certification of proper vaccinations verified by a veterinarian.
- D. The district’s review of use of a service animal may include consideration of a student’s IEP or Section 504 records. The district may also request a meeting with the employee or student.

- E. The use of a service animal on district property may be subject to a plan that introduces the service animal to the school environment, any appropriate training for staff and students regarding interaction with the service animal, and other activities or conditions deemed necessary by the district. The district's approval of the use of a service animal on district property is subject to periodic review, revision, or revocation by district administration.
- F. Service animals will always be on a leash or other form of restraint mechanism. It is recommended that service animals have proper identification. It is the responsibility of the employee or student who uses a service animal pursuant to this policy to serve as the handler or arrange for a third party handler to provide proper handling of the service animal. Any cost incurred to handle the service animal will be the responsibility of the employee or student who uses the service animal.
- G. Service animals will be allowed in district vehicles when:
1. The inclusion of the service animal is documented as required on district transportation forms; and
 2. The service animal is under the control of the handler at all times, including entering and exiting the vehicle.
- H. The responsibility for the care and supervision of the service animal rests solely on the employee or student. The district is not responsible for providing any staff member to walk the service animal or provide any other care or assistance to the animal. Issues related to the care and supervision of service animals will be addressed on a case-by-case basis in the discretion of the building administrator.
- I. Pursuant to federal law, the district retains discretion to exclude or remove a service animal from district property and transportation if:
1. The service animal is out of control and/or the service animal's handler does not effectively control the service animal's behavior;
 2. The service animal is not housebroken;
 3. The service animal poses a direct threat to the health or safety of others that cannot be eliminated by reasonable modifications; or,
 4. Permitting the service animal would fundamentally alter the nature of the service, program, or activity.

Liability

The employee or student will be responsible for any damage to district or personal property and any injuries to individuals caused by the service animal. The employee or student who uses a service animal on district property will hold the district harmless and indemnify the district from any such damages.

Visitors

Any visitor requiring the accompaniment of a service animal for purposes of this policy is welcome in all areas of district facilities and programs that are open to the public (except in situations determined to apply under item I. in the Procedures/Requirements section, above).

Appeals and Grievances

Any person dissatisfied with a decision concerning a service animal can file a grievance, using the district's grievance procedures.

Requirements for Service Animals

Vaccination: Service animals must be immunized against diseases common to that type of animal. [Okla. Admin. Code 310:599-3-9.1] All vaccinations must be current. Dogs must wear a rabies vaccination tag.

Licensing: All service dogs must be licensed as may be required by state and/or local law.

Owner ID and Other Tags: Dogs may be required to wear a current dog license and rabies-vaccination tag, unless the dog is permanently and uniquely identified with a microchip implant or tattoo.

Leash: Service animals must be on a leash or tether at all times, unless impracticable or unfeasible due to the disability of the employee or student.

Collar: A service dog used by a person who is deaf or hard-of-hearing must wear an orange identifying collar. [Okla. Stat. tit. 7, § 19.1(C)]

Under Control: The owner/handler of a service animal must be in full control of the animal at all times. The care and supervision of a service animal is solely the responsibility of owner/handler.

Cleanup Rule: The handler of the service animal, whether it be the employee, student or a third party, must clean up after the animal defecates or urinates, as well as follow any municipal ordinance applicable thereto.

Grooming: All service animals must be treated for, and kept free of, fleas and ticks. All service animals must be kept clean and groomed to avoid shedding and dander.



Board of Education Personnel Reports

Employment Request

Classification							
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing	
Graves, Denisa	Transportation	Route Driver	10/22/18	13	6	Justin Wright	
Jones, Tracy	GUES	Cafeteria	10/01/18	2	6	New Position	
Main, Louise	Transportation	Bus Monitor	11/05/18	2	6	JoAnn Goad	
Stephens, Dale	Junior High	Custodian	10/22/18	3	8	Shelly Williams	

Transfer of Position Report

Classification					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Owen, Leisa	Fogarty 6 Hrs	Cotteral 7 Hrs	Ilda Walker	11/5/2018	

Separation of Employment

Classification				
Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Dalzell, Lisa	Junior High	Cafeteria	Resigning	10/17/2018



REQUEST FOR EXTRA-DUTY POSITION

Dr. Simpson & Guthrie Board of Education:

Recommendation for the following employee for an extra-duty position with the Guthrie Public School District:

Seifert

Hayden

Last Name

First Name

Middle Initial

Asst. HS Baseball

GHS

Extra-Duty Position

Site

If hired by the Board of Education, would this be a replacement? Yes No

If yes, whom would this employee replace? _____

If this is an extra-duty position for athletics, has this person had *Care and Prevention of Athletic Injuries*? Yes No

Start Date 10/12.18

Extra-Duty Compensation \$2000.00

Submitted By: Jon Chappell
Principal or Program Director

10/12/18
Date

.....


Doug Ogle, Executive Director
Personnel/Secondary Education

10/15/18
Date

2018-2019 JH Athletic Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
JH	Baseball Asst. Coach 8th Grade	\$1,100.00	unassigned	Hayden Seifert

2018-2019 Administrative Duty Assignments

<i>Site</i>	<i>Assignment</i>	<i>Comp</i>	<i>Employee</i>	<i>Replacing</i>
HS	Sp.Ed Supervision 1st Semester	\$450.00	Amber White	unassigned
	Sp.Ed Supervision 2nd Semester	\$450.00	Amber White	unassigned
	Sp.Ed Supervision 1st Semester	\$450.00	Blake Watson	unassigned
	Sp.Ed Supervision 2nd Semester	\$450.00	Blake Watson	unassigned

Guthrie Public Schools
Property Committee Meeting
November 5, 2018 5:00 p.m.

Members present: Dr. Mike Simpson, Doug Ogle, Michelle Chapple, Cody Thompson, Janna Pierson, Tina Smedley, Ron Plagg, and Linda Skinner.

Mr. Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for October
- 50 new Purchase Orders for October

Completed Projects:

- 354 Work-Orders completed at Maintenance
- HVAC repairs/upgrades throughout the District including:
 - New heater in boys' locker in JH gym
 - Rewired/repared HS south classrooms, café, and stage
 - Checked heat exchangers at all sites
 - Boilers at Central and GUES checked
- Plumbing/Electrical/Door, key, and lock repairs/upgrades district wide
- Installed new AED at Cotteral, GUES, HS and JH
- Made roof repairs at Admin, Central, Cotteral, Fogarty, & JH
- Moved bleachers from Jelsma to Softball field for regional tournament
- Repaired emergency lighting at Cotteral and Central
- Repaired custodial equipment at Cott, Fog, GUES, HS & JH
- Replaced water heaters at GUES & JH
- Placed new signage for Charter Oak ES lagoon as required by DEQ
- Put floor finish on the new tile floor in Charter Oak ES cafe

Projects in Progress:

- Currently have 156 Maintenance Work-Orders in progress
- District HVAC, Electrical and Plumbing repairs
- Replacing air filters at all sites and cleaning coils
- Making needed repairs to out bus fleet
- Continuing roof repairs where needed at all sites:
 - a. Fogarty Quad bldg. and coping stone on main roof
 - b. Central – Kitchen roof and east hallway sections
 - c. Jr. High – Gym & part of the lower main roof
 - d. Administration – Board room and Spec Needs area
- Extend existing north sidewalk at IT building
- Adjusting bus routes, stops, and drivers as we continue the transition to neighborhood school boundaries
- Continue to move Smart Boards at elementary sites
- Replace one of the compressors on the GUES chiller due to lightning strike and 3 ton unit at Fogarty
- Phase II of Charter Oak ES close to one third complete

- Update outside signage as needed at each site
- Repair the outside siding to football building at Faver annex
- Continue to upgrade the master key/lock system at all sites
- Repair, replace, and move auditorium seating at Fogarty

Bond Projects Discussion:

Charter Oak ES – Dr. Simpson discussed the progress on the punch list items and the Gym floor

J.H. – Dr. Simpson discussed change order #2 for the door replacement. Making good progress on the window installation.

H.S. – Scope and specifications for Phase II of the HVAC work is underway.

Doug Ogle discussed the following:

2019 Youth Behavior Survey
Northwestern MOU
Rose State MOU
Extra Duty Stipends for 2 HS SpEd Teachers
Cotteral Adjunct Teacher
ACT Remediation report

Dr. Simpson discussed the change needed to the policy handbook regarding Service Animals

Guthrie Public Schools
Finance Committee Meeting

November 6, 2018

4:00 P.M.

In Attendance: Dr. Mike Simpson, Doug Ogle, Carmen Walters, Michelle Chapple, Angie Smedley, Gina Davis, Sharon Watts, and Michele Hamby

Ms. Chapple opened the meeting informing the committee the first items were routine financial reports, speaking briefly on the Comparative Financial Report and the Treasurer's Report Reconciliation.

Mr. Ogle spoke on the following:

Approval of MOU: Rose State & GHS

Approval of MOU: NWOSU & GHS

These are both renewals of our current agreements for concurrent classes for our high school students.

Approval of OK Youth Risk Behavior Survey

This 89 question survey would be given to our high school seniors. GHS will receive \$500 for participating in this survey.

Extra Duty Stipends for 2 HS SPED Teachers

Extra duty stipend for two paraprofessionals for assistance in student transportation needs.

Cotteral Adjunct Teacher

This is a need for accreditation purposes for this year for Kristen Knapp who is currently Early Childhood certified to teach Pre-K through 3rd grade.

ACT/College Remediation Report

Report will include most recent test taken by 2018 graduates, remediation for 2017 grads, and our most recent drop-out rates.

Ms. Walters spoke on the following:

Approval of contract with NWEA – MAP Testing:

This is a renewal of our annual agreement with no change in price, other than an additional \$625 to add Science.

Dr. Simpson spoke on the following:

Change Order #2 Stacy Group - GJHS:

Change order needed to secure capstone to building over 3rd floor windows and to add new doors/storefront to building.

Approval of Contract with YMCA – Charter Oak ES:

Contract for before and after school care provided by the YMCA at Charter Oak Elementary.

Curriculum Committee Meeting Minutes

November 6, 2018

In Attendance:

Dr. Simpson, Doug Ogle, Carmen Walters, Gina Davis, Jennifer Bennett-Johnson, Sharon Watts, and Meghan Norton.

Discussion:

Ms. Walters opened the meeting with discussion regarding the annual renewal NWEA for PK-6th. Of note was that science has been added, which incurs an increase in cost of \$625 over previous years.

Ms. Walters informed the committee that site principals will report state testing results at the board meeting.

Mr. Ogle discussed NW and Rose State MOU with regard to concurrent high school students.

Mr. Ogle explained the Oklahoma Youth Risk Behavior Survey and discussed the fact that no student or parent data is gathered. Mr. Ogle noted that in return for participation, the District receives remuneration.

Mr. Ogle discussed the need for extra duty stipends for two paraprofessionals. The Committee asked questions about the duties of the two paras.

Mr. Ogle discussed accreditation for a teacher. Mr. Ogle explained the adjunct status for the teacher in the elementary sites due to the District's transition to neighborhood schools.

Mr. Ogle announced that ACT results will be presented to the Board.

Mr. Ogle discussed the continuation of the Employee of the Month program.

Dr. Simpson discussed the change order for restoration of the Junior High, noting that though there was an increase to costs, that the project overall was still under budget. He explained that the project is near completion.

Dr. Simpson discussed the contract with the Y.M.C.A. and Charter Oak.

Dr. Simpson expressed that GUES will require replacement of the obsolete intercom system.

Dr. Simpson announced that Charter Oak was feeding out of the cafeteria and the gymnasium floor was close to completion.

Dr. Simpson discussed bond issues for replacement of the HVAC system at the High School.

Dr. Simpson discussed new policy regarding service animals.

The meeting was adjourned at 5:20 pm.