

AGENDA WITH COMMENTARY

**GUTHRIE PUBLIC SCHOOLS
BOARD OF EDUCATION
802 EAST VILAS
GUTHRIE, OKLAHOMA**

**MONDAY
JANUARY 9, 2017
7:00 P.M.**

AGENDA:

- 1. Call to Order**
- 2. Roll Call**
- 3. Establish a Quorum**
- 4. Pledge of Allegiance**
- 5. Moment of Silence**
- 6. Presentation of Certified and Support Employee of the Month**
- 7. Comments to the Board by:**
 - A. Citizens registered to speak to the Board**
 - B. Board Members**
- 8. Superintendent's Reports**
- 9. Consent Agenda.....Pages 4-42**

All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration and action on the following items:

 - A. Minutes of regular meeting held on December 12, 2016**
 - B. Treasurer's Report**
 - C. Activity Fund Fundraisers as per attached list**
 - D. Activity Fund Transfers as per attached list**

- E. Declare listed items as surplus
- F. Encumbrances for General Fund #'s 594-669, Building Fund #'s 155-170, Child Nutrition Fund #'s 32-33 and listed change orders and Activity Fund Reports
- G. Contracts/Agreements under \$10,000
 - 1. Agreement with Oklahoma Environmental Services for monthly fuel tank inspections.....Pages 39-41

Commentary:

This is the third year we have used Oklahoma Environmental Services for our monthly fuel tank inspections. The approximate cost per year is \$500.00. **Dennis Schulz will answer any questions.**

RECOMMENDATION ACTION:

The Superintendent recommends approval.

- 2. Agreement with Interquest Detection Canines for contraband inspection services.....Page 42

Commentary:

This agreement is for Interquest to provide contraband inspection services utilizing non-aggressive contraband detection canines. We have used this company since 2011. The campuses covered under this agreement are the High School, the Jr. High and GUES. They provide 6 full day visits per school year. There is no increase in cost. Total cost for 6 full visits is \$2,670.00. **Doug Ogle will answer any questions.**

RECOMMENDED ACTION:

The Superintendent recommends approval.

- 10. **Business Agenda:**
 - A. Discussion, consideration and possible action on recommendation from ad-hoc committee charged with exploring possible names for the new elementary school
- 11. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7
 - A. Vote to go into executive session
 - B. Acknowledge Board's return to open session

C. Statement of minutes of executive session

- 12. Vote on action as set out on the Personnel Reports.....Page 43**
- 13. Recommendation, consideration and action to accept any resignations offered since the posting of the agenda**
- 14. Discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting**
- 15. Adjourn**

**Dr. Mike Simpson
Superintendent**

jf

Posted by: _____

Date: _____ Time: _____

Place: _____

**GUTHRIE PUBLIC SCHOOLS
BOARD MINUTES
REGULAR MEETING
DECEMBER 12, 2016**

MINUTES OF THE GUTHRIE PUBLIC SCHOOLS BOARD OF EDUCATION REGULAR MEETING HELD AT 7:00 P.M. IN THE OFFICE OF THE BOARD, 802 EAST VILAS, GUTHRIE, OKLAHOMA ON DECEMBER 12, 2016

Board Members Present: Jennifer Bennett-Johnson, Terry Pennington, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts

District Level School Officials Present: Dr. Mike Simpson, Superintendent
Dennis Schulz, Ass't Superintendent
Doug Ogle, Executive Director of Personnel/Secondary Ed
Carmen Walters, Executive Director of Federal Programs/Elementary Ed
Eldona Woodruff, Director of Special Education
Cody Thompson, Director of Operations
Dee Benson, Director of Technology
Jessica Callaway, Director of Child Nutrition
Jean Watts, Deputy Minutes Clerk

1. The meeting was called to order by President Watts.
2. Members Jennifer Bennett-Johnson, Terry Pennington, Janna Pierson, Travis Sallee, Tina Smedley and Sharon Watts were present for roll call.
3. A quorum was established.
4. President Watts asked for the FFA Presentation followed by the Pledge of Allegiance.

Guthrie Public Schools' State Qualifying FFA Opening Ceremonies Team presented their opening and closing ceremonies followed by the Pledge of Allegiance.
5. President Watts asked everyone present to join her in a Moment of Silence.
6. President Watts asked for the presentation of Certified and Support Employee of the Month.

Mr. Doug Ogle, Executive Director of Personnel and Secondary Education, announced the award winners for November: Ms. Tracy Smith, Guthrie Junior High secretary, for support employee of the month and Mr. Dennis Schulz, Assistant Superintendent, as certified employee of the month. Nomination letters were submitted to the committee by: Mr. Robbie Rainwater, principal for Guthrie Junior High, for Ms. Tracy Smith and Ms. Vicki Biggs, GPS Encumbrance Clerk, for Mr. Dennis Schulz.

Mr. Ogle presented the award winners with a plaque.

- 7A. President Watts asked the Superintendent if there were any citizens registered to speak to the Board.**

Superintendent Simpson stated there were no citizens registered to speak to the Board.

- 7B. President Watts called for any comments to the Board by Board members.**

There were no comments to the Board by Board members.

- 8. President Watts called for the Superintendent's Reports.**

Superintendent Simpson reported on the following:

Stated he met last Friday with an official from the Oklahoma State Department of Education. The attendees in the meeting were told results of a survey taken from all school districts in Oklahoma. This survey determines the number of employees participating in the insurance program offered or those participating in receiving cash in lieu of participating in the insurance program. They do this to determine the amount of money the State has to pay to districts to support this flex allowance. By this survey, the following information was shared by the Assistant State Superintendent of Finance:

There are roughly 1400 fewer certified employees and 800 fewer support employees than one year ago in the state of Oklahoma. This is a sign of challenging financial times in our state.

Announced 3 GPS counselors received grants from Kickin' Childhood Hunger sponsored by Kicker in Stillwater. Kristi Blakemore and Teresa Barbour received \$4000 to fund the majority of the GHS pantry for the second semester. Connie Gallupe received \$3000 to begin a snack program for our elementary students. Congratulations to those 3 and their work to provide for our students.

Yesterday, the Winter Band Concert was held at the Scottish Rite Masonic Temple. It was an amazing performance. Our fine arts program is truly unbelievable. Tomorrow at 7:00, the choirs from 2nd grade through 12th grade will perform at the Masonic Temple. He encouraged everyone to attend.

We recently had board filings for Guthrie School District. Terry Pennington will retain seat #2 and will have 4 more years on the Board. There are 2 candidates for seat #6, Eddie Lynn and Gail Davis. This election will take place on February 14, 2017. He announced all registered voters living inside the Guthrie Public Schools' boundaries are eligible to vote.

Winter break will be Thursday, December 23rd through Tuesday, January 3rd. We look forward to times with our families and to recharge our batteries during this break.

- 9. President Watts called for an Architectural Update on Construction and Planning by The Stacy Group.**

Mike Stacy and Jodi Chronister from The Stacy Group brought color samples for flooring, walls, paint, etc. and asked for input going forward. The materials presented will be more

economical and easier to maintain than other options. Mr. Pennington requested that the elementary principals have a say in these decisions. It was decided to have the elementary principals review the samples after Administrative Council Meeting on Tuesday. The Stacy Group hopes to have the plans out for bid on January 17th.

10. President Watts called for action on the Consent Agenda.

A motion was made by Pennington and seconded by Pierson to approve the Consent Agenda as presented.

The motion carried with 6 ayes and 0 nays.

11A. President Watts called for presentation of 2015-2016 audit by Putnam and Company, LLC.

Superintendent Simpson introduced Mr. Jerry Putnam of Putnam and Company, LLC who presented the 2015-2016 audit. The audit contains an executive summary which brings out the highlight of the report. It's not in accordance with generally accepted accounting principles but it is in accordance with everything the State Department of Education requires. The report does include fixed assets. Mr. Putnam went over the highlights of the audit and stated he was pleased with the records found on the audit. He stated we are doing a good job on documentation and commended us on that information.

Discussion followed.

He did state that about \$500,000 came in after June 30th.

11B. President Watts called for recommendation, consideration and action upon appointment of Bill Hodges, Dennis Schulz and Doug Ogle as designated representatives of the Board of Education to conduct employee negotiations for the 2017-2018 school year.

Discussion followed.

A motion was made by Pierson and seconded by Smedley to approve the appointment of Bill Hodges, Dennis Schulz and Doug Ogle as designated representatives of the Board of Education to conduct employee negotiations for the 2017-2018 school year.

The motion carried with 6 ayes and 0 nays.

11C. President Watts called for recommendation, consideration and action upon proposed school calendar for 2017-2018.

Discussion followed.

A motion was made by Smedley and seconded by Pennington to approve the proposed school calendar for 2017-2018.

The motion carried with 6 ayes and 0 nays.

- 11D. President Watts called for recommendation, consideration and action upon agreement with ProCare Therapy for short-term Speech Language Therapy services.**

Discussion followed.

A motion was made by Pennington and seconded by Pierson to approve the agreement with ProCare Therapy for short-term Speech Language Therapy services.

The motion carried with 6 ayes and 0 nays.

- 12. Proposed executive session for the purpose of discussing employment of personnel, FMLA requests, resignation/separation from employment and transfer of position requests all as set out on the Personnel Reports, discussion of employment of temporary contract teachers as listed on Schedule A for the second semester of the 2016-2017 school year, discussion of employment of probationary contract teachers as listed on Schedule B for the second semester of the 2016-2017 school year, discussion of extra-duty assignments for 2016-2017 and periodic annual evaluation and terms of employment of Dr. Michael Simpson, Superintendent of Schools, disclosure of which information would violate the confidentiality requirements of state and/or federal law all pursuant to 25 OKLA. STAT. Section 307 (B) 1 and 7.**

- 12A. A motion was made by Smedley and seconded by Sallee to go into executive session.**

The motion carried with 6 ayes and 0 nays. Executive session began at 7:53 p.m.

- 12B. President Watts acknowledged the Board's return to open session at 10:20 p.m.**

- 12C. President Watts stated that in executive session only those items listed in Agenda Item 12 were discussed and no votes were taken.**

- 13. President Watts called for a vote on action as set out on the Personnel Reports.**

A motion was made by Pierson and seconded by Smedley to approve action as set out on the Personnel Reports.

The motion carried with 6 ayes and 0 nays.

- 14. President Watts called for action upon recommendation to employ as temporary teachers for the second semester of the 2016-2017 school year the individuals listed on Schedule A of this agenda.**

A motion was made by Smedley and seconded by Bennett-Johnson to employ as temporary teachers for the second semester of the 2016-2017 school year the individuals listed on Schedule A of this agenda.

The motion carried with 6 ayes and 0 nays.

- 15. President Watts called for action upon recommendation to employ as probationary teachers for the second semester of the 2016-2017 school year the individuals listed on Schedule B of this agenda.**

A motion was made by Smedley and seconded by Bennett-Johnson to employ as probationary teachers for the second semester of the 2016-2017 school year the individuals listed on Schedule B of this agenda.

The motion carried with 6 ayes and 0 nays.

- 16. President Watts called for action upon recommendation of extra-duty assignments as listed for 2016-2017.**

A motion was made by Pierson and seconded by Sallee to approve the extra-duty assignment as listed for 2016-2017.

The motion carried with 6 ayes and 0 nays.

- 17. President Watts called for recommendation, consideration and action to accept any resignations offered since the posting of the agenda.**

Superintendent Simpson stated there were no resignations offered since the posting of the agenda.

- 18. President Watts called for discussion and possible action on new business not known about or could not have been reasonably foreseen at the time of the agenda posting.**

Superintendent Simpson stated there was no new business.

- 19. A motion was made by Smedley and seconded by Bennett-Johnson to adjourn the meeting.**

The motion carried with 6 ayes and 0 nays.

The meeting adjourned at 10:23 p.m.

Jana Frey, Minutes Clerk

E. Sharon Watts, Board President

**TREASURER'S REPORT
DECEMBER 31, 2016**

BANK BALANCES

FARMERS & MERCHANTS

General Fund	\$ 1,653,448.79
Building Fund	250,022.87
Sinking Fund	128,623.11
ILR Fund	68,846.78
G&E Fund	11,715.67
Child Nutrition Fund	246,283.83
Activity Fund	586,905.87
School Age-Care Fund	75,619.14
Bond Fund	<u>3,309,309.20</u>

TOTAL \$ 6,330,775.26

RECEIPTS

GENERAL FUND:

Logan County	\$ 148,749.78
State of Oklahoma	1,033,963.06
Okla. Tax Comm.	138,080.77
School Land Earn.	42,859.71
R.O.T.C.	12,988.42
Misc Receipts	42,375.99
Correcting Entry(-)	
General Acct. Int.	1,160.56
Minus (-) Bank Fees	<u>142.31</u>

TOTAL \$1,420,035.98

BUILDING FUND

Logan County	\$ 15,831.22
Bldg. for Champs	<u>20.00</u>

TOTAL \$ 15,851.22

SINKING FUND:

\$44,396.98

CHILD NUTRITION FUND:

\$ 160,283.84

INS.LOSS RECOVERY FUND

\$9,860.39

BOND FUND

\$347.43

WARRANTS PAID

GENERAL FUND:

2015-2016 \$ 46.00
2016-2017 \$ 1,815,550.91

GIFTS & ENDOWMENTS FUND:

2015-2016
2016- 2017

BUILDING FUND:

2015- 2016
2016-2017 \$ 78,754.71

INS. LOSS RECOVERY FUND:

2015-2016
2016-2017

CHILD NUTRITION FUND:

2015-2016
2016-2017 \$171,662.64

BOND FUND:

2015-2016
2016-2017 \$120,230.00

CD/INVESTMENTS:

Oklahoma State Bank – Bond CD \$1,000,000.00
Farmers and Merchants Bank – Bond CD \$7,000,000.00

TOTAL MONIES IN F&M BANK \$13,330,775.26

PLEDGED – FDIC \$250,000.00
PLEDGED – F&M BANK \$15,701,000.00

TOTAL MONIES IN OKLAHOMA STATE BANK \$1,000,000.00

PLEDGED – FDIC \$250,000.00
PLEDGED – OSB \$800,000.00

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST
January 9, 2016

- a. GJHS Stuco, 830 Community unique w/business ad
- b. FFA, 877 Dodge Ball tournament
- c. Running Club, 882 Drive-in Movie @ GHS
- d. JROTC, 895 Military Ball ticket sales
- e. Soccer, 897 Taco Dinner
- f. Sp. Olympics, 929 Annual Spring Fling

Amendment request

- l. 824, JH Account Color Run/5k Request changing
Account to 826, Learn 2 Love and fundraiser name to
ColorRun/Run4Lexi/5k

12-16-16

a.

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST FORM

Date of Request: 12/16/2016 Site Name: GJHS

Acct. Name & #: StuCo 830 Current Unobligated Account Balance: \$2,486.83 3353.91

Select One: Soliciting in school only Soliciting in school and community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
StuCo will sell tshirts to the school and community (\$20/shirt). The shirt design will feature the things about Guthrie that make our community unique, so local businesses will be given the opportunity to support StuCo for \$25 to have their business name larger in the "word cloud" design.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in School's nutritional standards that went into effect across the country July 1st 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Please supply the following information:
Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies, soda)
N/A

Manufacturer: Tshirt Nerds

Purpose for which funds will be used:
Donation towards Learn to Love program, new curtains for the JH auditorium, a Teacher Appreciation luncheon, and/or funds for next year's Student Council convention.

Name of Vendor: Tshirt Nerds

Address of Vendor: 314 W Oklahoma Ave. Guthrie, OK 73044

Items to be purchased in order to conduct the fundraiser:
Tshirts (\$7.50/shirt is the estimated wholesale cost), design from local designer (\$120 estimate)

- a. Estimated INCOME: \$2,250
- b. Less Estimated EXPENSE: \$900
- c. Estimated PROFIT: \$1,350

NOTES: We believe we can sell about 100 shirts and gain support from at least 10 local buisnesses.

First day of Fundraiser: Feb. 7, 2017 Last Day of Fundraiser: Feb. 24, 2017

I understand that when this fundraiser is completed, an After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

What will happen to any items that are not sold? Used for furture fundraisers

Are school district facilities required? no If yes, a facility use permit must be completed.

Sponsor's Signature: C. B. Wakeman Date: 12/16/2016

Principal's Signature: [Signature] Date: 12-16-16

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____

RECEIVED

12-7-16

GUTHRIE PUBLIC SCHOOLS

ACTIVITY FUND FUNDRAISER REQUEST FORM

b.

Date of Request: 11-25-16 Site Name: HS

Acct. Name & #: FFA 877 Current Unobligated Account Balance: 3500.00 8,495.35 12/7/16 B

Select One: (X) Soliciting in school only () Soliciting in school and community () Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)

Dodge Ball tournament among invited schools with entry fee to be paid by each attending school.

~~The money raised will go to the family of the Logan County deputy that passed away.~~

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in School's nutritional standards that went into effect across the country July 1st 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Please supply the following information:

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies, soda)

N/A

Manufacturer: _____

Purpose for which funds will be used:

To donate to the family of the Logan County Sheriff deputy who recently passed away.

Name of Vendor: _____

Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser:

- a. Estimated INCOME: 2000 _____
- b. Less Estimated EXPENSE: 0 _____
- c. Estimated PROFIT: 2000 _____

NOTES:

First day of Fundraiser: Jan 26, 2017 Last Day of Fundraiser: Jan 26, 2017

I understand that when this fundraiser is completed, an After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

What will happen to any items that are not sold? n/a _____

Are school district facilities required? yes _____ If yes, a facility use permit must be completed.

Sponsor's Signature: [Signature] Date: 11-25-16

Principal's Signature: [Signature] Date: 12-7-16

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____

GUTHRIE FFA ACCIDENT WAIVER AND RELEASE OF LIABILITY FORM

I HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH THIS EVENT, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of the persons or entities being released, from dangerous or defective equipment or property owned, maintained, or controlled by them, or because of their possible liability without fault.

I certify that I am physically fit, have sufficiently prepared or trained for participation in this activity, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by the event holders, sponsors, and organizers of the activity in which I may participate, and that it will govern my actions and responsibilities at said activity.

In consideration of my application and permitting me to participate in this activity, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this activity, THE FOLLOWING ENTITIES OR PERSONS: Guthrie Public Schools, (GPS) and/or their administrators, officers, employees, volunteers, representatives, and agents, and the activity holders, sponsors, and volunteers;

(B) INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in this activity, whether caused by the negligence of release or otherwise.

I acknowledge that GPS and their administrators, officers, employees, volunteers, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific activity on their behalf.

I acknowledge that this activity may involve a test of a person's physical and mental limits and carries with it the potential for death, serious injury, and property loss. The risks include, but are not limited to, those caused by terrain, facilities, temperature, weather, condition of participants, equipment, vehicular traffic, lack of hydration, and actions of other people including, but not limited to, participants, volunteers, monitors, and/or producers of the activity. These risks are not only inherent to participants, but are also present for volunteers.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity.

I understand while participating in this activity, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the activity holders, producers, sponsors, organizers, and assigns.

The Accident Waiver and Release of Liability Form shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Participant's Signature (Please print legibly.)	Date	Participant's Name	Age
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Parent/Guardian Signature (If under 18 years old, Parent or Guardian must also sign.)	Date
--	------

FFA Advisor Signature (Must be signed by student's FFA Advisor to attend.)	Date
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Guthrie FFA Chapter

200 Crooks Drive
Guthrie, Oklahoma
(405) 260-6370

12/6/2016

Advisor Name
4321 First Street
Anytown, State Zip

Dear Ag Teacher / FFA Advisor,

Guthrie FFA would like to invite the (Chapter) FFA Chapter to the 2nd Annual Guthrie FFA Dodgeball Shootout on January 26, 2017 at 5:00 P.M. We want to build a little camaraderie between chapters as well as continue with a philanthropy event. We will be providing a meal for all attending during the Shootout. We are asking for a \$5 entry fee per player. All proceeds of the entries and donations will go towards the late Deputy Jason Wright. Deputy Wright passed from this Earth on October 23, 2016 after suffering a massive heart attack while on duty with the Logan County Sheriff's Office. He was 33 years old and is survived by his wife of 14 years and their 4 children. We feel strongly about helping the law enforcement community and our fallen protectors. We are asking all participating chapters to raise funds to donate to this worthy cause. We will be making this an annual event, however, for this year we are inviting a select group of chapters to participate. We hope to see you there! We will have a traveling trophies for the most money raised by a chapter, the team with the most spirit, and the winner of the tournament.

Below you will find some expectations for the Guthrie FFA Dodgeball Shootout:

Two teams maximum per chapter.

Teams are to be made up of 6 - 10 members per team.

Participants must be FFA members.

Teams should have at least two boys and two girls on each team.

Participants must wear closed toed shoes, but no boots please.

Teams need matching uniforms/apparel for the referee's sake.

ALL IN ATTENDANCE MUST BRING A SIGNED COPY OF THE GUTHRIE FFA ACCIDENT WAIVER & RELEASE OF LIABILITY FORM TO THE DODGEBALL SHOOTOUT.

All in attendance should have a great attitude and a giving heart.

In order to get an accurate count for the meal, we would like all chapters to RSVP by January 11, 2017. To RSVP, please call Mr. Marty Jones at 405-260-6370 or at 918-798-7752 or email marty.jones@guthriepps.net.

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST FORM



C,
RECEIVED
12/20/16

Date of Request: 12/16/16 Site Name: HS
Acct. Name & #: 882

Current Unobligated Account Balance: \$3,825.90

Select One: Soliciting in school only Soliciting in school and community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Drive-in movie @GHS (once a month during spring semester)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in School's nutritional standards that went into effect across the country July 1st 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Please supply the following information:

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies, soda)

Concession food through athletics (hot dogs, pretzels, candy, soda, water, hot chocolate)

Manufacturer: n/a

Purpose for which funds will be used:
Purchase of new track equipment-hurdles, starting blocks, high jump pit

Name of Vendor: N/A

Address of Vendor:

Items to be purchased in order to conduct the fundraiser:

Will use blow up screen at GHS and transfer a usage fee to 899. Concession foods will be funded by athletics and profit from concession items will be split between athletics and 882.

Usage Fee: \$20 per use.

a. Estimated INCOME: 2000
b. Less Estimated EXPENSE: 100
c. Estimated PROFIT: 1900

NOTES:

First day of Fundraiser: Jan. 28 2017 Last Day of Fundraiser: May 20 2017

I understand that when this fundraiser is completed, an After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

What will happen to any items that are not sold? N/A

Are school district facilities required? Yes If yes, a facility use permit must be completed.

Sponsor's Signature: *[Signature]* Date: 12/16/16

Principal's Signature: *[Signature]* Date: 12/14/16

Athletic Director's Signature (if applicable): Date:

Board of Education Approval Date:

RECEIVED
12-16-16

d.

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST FORM

Date of Request: 5 Dec 16 Site Name: High School

Acct. Name & #: JROTC #895 Current Unobligated Account Balance: \$5,437.00 *B*

Select One: Soliciting in school only Soliciting in school and community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Military Ball Ticket Sales

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in School's nutritional standards that went into effect across the country July 1st 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Please supply the following information:
Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies, soda)

Manufacturer: _____

Purpose for which funds will be used:
Pay for decorations and refreshments for JROTC Annual Military Ball 18 Feb 2017

Name of Vendor: _____

Address of Vendor: _____

Items to be purchased in order to conduct the fundraiser:

- a. Estimated INCOME: 600
- b. Less Estimated EXPENSE: 750
- c. Estimated PROFIT: (150)

NOTES:

First day of Fundraiser: 1 Feb 2017 Last Day of Fundraiser: 18 Feb 2017

I understand that when this fundraiser is completed, an After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit must be completed.

Sponsor's Signature: [Signature] Date: 5 Dec 16

Principal's Signature: [Signature] *DS* Date: 12-5-16

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____



RECEIVED
12-7-16

e.

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST FORM

Date of Request: 11/29/16 Site Name: HS

Acct. Name & #: Soccer # 897 Current Unobligated Account Balance: \$1,477 3857.84
12/7/16
03

Select One: Soliciting in school only Soliciting in school and community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)

Taco Dinner held at school with all food and services provided by parents of soccer players.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in School's nutritional standards that went into effect across the country July 1st 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Please supply the following information:

Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies, soda)

Tacos, rice, beans, salsa, chips.

Manufacturer: None

Purpose for which funds will be used:

Uniforms and equipment.

Name of Vendor: N/A

Address of Vendor: N/A

Items to be purchased in order to conduct the fundraiser:

All items are donated by player parents.

- a. Estimated INCOME: \$1,500
- b. Less Estimated EXPENSE: 0.00
- c. Estimated PROFIT: \$1,500

NOTES:

First day of Fundraiser: 2/6/16 Last Day of Fundraiser: 2/17/16

I understand that when this fundraiser is completed, an After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

What will happen to any items that are not sold? Parents take home their food.

Are school district facilities required? yes If yes, a facility use permit must be completed.

Sponsor's Signature:  Date: 11/30/16

Principal's Signature: _____ Date: _____

Athletic Director's Signature (if applicable):  Date: 12/5/16

Board of Education Approval Date: _____

Form: AF Fundraiser Request 4/2016

RECEIVED
12-16-16
f.

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST FORM

Date of Request: 12/16/2016 Site Name: GUES/All

Acct. Name & #: 929 SPecial Olympics Current Unobligated Account Balance: \$ 24,186.75 08

Select One: Soliciting in school only Soliciting in school and community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.)
Annual Spring Fling for Special Olympics (300 - \$50.00 tickets sold for a drawing, 14 cash prizes, one Grand prize of \$2500). Dinner for two provided for each ticket sold. Silent Auction the night of the dinner (March 25th)

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in School s nutritional standards that went into effect across the country July 1st 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Please supply the following information:
Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies, soda)
Mexican Dinner

Manufacturer: Not applicable

Purpose for which funds will be used:
Special Olympics registration, Housing, Uniforms, Meals, supplies, materials, sport equipment, recognition awards, office supplies, Fuel/Substitutues, goody bag items, toiletries, trip expenses such as admissions/registrations, incidentals

Name of Vendor: Midwest Publishing (Cost of printing tickets), Sam's, Wal-Mart, Missy's (Baked goods, supplies, paper goods, Silent Auction supplies. etc.).

Address of Vendor: various

Items to be purchased in order to conduct the fundraiser:
Baked goods, paper goods, Silent Auction Supplies, food for the dinner, cost of tickets to be printed, supplies for posters, incidentals.

- a. Estimated INCOME: 16000.00
- b. Less Estimated EXPENSE: 5000.00
- c. Estimated PROFIT: 11000.00

NOTES:

First day of Fundraiser: Feb. 1st Last Day of Fundraiser: March 25th

I understand that when this fundraiser is completed, an After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

What will happen to any items that are not sold? N/A

Are school district facilities required? yes If yes, a facility use permit must be completed.

Sponsor's Signature: Laura Benham Date: 12/16/16

Principal's Signature: Eldona Woodruff DS Date: 12/16/16

Athletic Director's Signature (if applicable): _____ Date: _____

Board of Education Approval Date: _____



RECEIVED

8-29-16

GUTHRIE PUBLIC SCHOOLS
ACTIVITY FUND FUNDRAISER REQUEST FORM

l.

Date of Request: 8/25/16 Site Name: JH

Acct. Name & #: 824 826 Learn to Love Current Unobligated Account Balance: 279.71
\$374.82 ag

Select One: Soliciting in school only Soliciting in school and community Community Only

Describe the fundraiser to be conducted (items sold/activity planned, etc.) Change name - Color Run / Run 4 Lexi / 5K

Color Run/5k run that will be mapped out with the assistance of JH SRO, officer Gibbs, along with city personnel. We will be soliciting to the community for help with water stations/snacks.

If food and/or beverage items are being sold to students during the school day, they must meet the Smart Snacks in School's nutritional standards that went into effect across the country July 1st 2014. You may use the Smart Snacks Calculator to see if your snack meets these standards: <https://foodplanner.healthiergeneration.org/calculator/>

Please supply the following information:
Type of Food or Beverage: (Example: candy, cookie dough, cakes, pies, soda)
N/A

Manufacturer: _____

Purpose for which funds will be used:
Raise funds for classroom/school needs.

Name of Vendor: My School Color Run

Address of Vendor: 1177 18th Place, Vero Beach, FL 32960

Items to be purchased in order to conduct the fundraiser:
\$100 Deposit

- a. Estimated INCOME: \$2300
- b. Less Estimated EXPENSE: 0
- c. Estimated PROFIT: \$2300

NOTES: Estimated profit is based of price charged per participant.

First day of Fundraiser: April 8, 2017 Last Day of Fundraiser: April 8, 2017

I understand that when this fundraiser is completed, an After Sale Accountability Form must be completed and submitted to the BOE within 30 days of the close date of the fundraiser.

What will happen to any items that are not sold? N/A

Are school district facilities required? No If yes, a facility use permit must be completed.

Sponsor's Signature: [Signature] Date: 8-26-16

Principal's Signature: [Signature] Date: 8-26-16

Athletic Director's Signature (if applicable): _____ Date: _____

APPROVED

Board of Education Approval Date: _____

Form: AF Fundraiser Request 4/2016

SEP 12 2016 OK

BOARD OF EDUCATION
GUTHRIE, OK

TRANSFERS FOR BOARD APPROVAL
January 9,, 2016

TO:	FROM:	REASON	\$AMOUNT
811, Elem. Snack Grant	809, Fogarty Activity Grant funds		\$2,502.37



**Guthrie Public Schools
ACTIVITY FUND
REQUEST FOR TRANSFER OF FUNDS
(Effective 2006)**

Amount 2,502.37

Date Requested 12/16/16

Transfer to: 811 Elementary Snack Grant
Account Name & Number

Transfer from: 809 Fogarty Activity
Account Name & Number

State Reason for Transfer Below

811 was established for this grant.

Sponsor's Signature: Connie Gallipe

President / Vice-Pres. Signature: _____

Treasurer/Secretary's Signature: _____

Principal's Signature: Marsha B. Todd

Transfer # _____

Board Approved _____



Staking A Claim in Our Students' Future

Cody Thompson
Director of Operations

Phone 405-282-5944
cody.thompson@guthriepls.net

To: Dr. Mike Simpson and
Board of Education

Date: January 4, 2017

We would like to declare the attached list of items from the High School Journalism surplus along with 3 large rear projector smart boards from GUES.

Thank you,

A handwritten signature in black ink, appearing to read 'Cody Thompson', with a long, sweeping underline that extends to the right.

Cody Thompson

Journalism Surplus

Film Cameras (approximately 17)
Film Camera Lens (approximately 8)
Camera Bags (approximately 8)
Timers (11)
Enlargers (12)
Lights (2)
Microwave
Refrigerator
Printer and Scanners
Buckets
Tub full of electrical cords and computer cords
Box of cups and lids
Microphone
Paint
Hair Dyer
Newspapers
Tub of Books
Assorted Dark Room Supplies
Black Trays
Portable Dark Room Sink



Linda Skinner <linda.skinner@guthrieeps.net>

FW: Surplus

1 message

Cody Thompson <cody.thompson@guthrieeps.net>
To: Linda Skinner <linda.skinner@guthrieeps.net>

Wed, Dec 21, 2016 at 3:12 PM

From: Susan Davison [mailto:susan.davison@guthrieeps.net]
Sent: Wednesday, December 21, 2016 1:40 PM
To: cody.thompson@guthrieeps.net; dennis.schulz@guthrieeps.net
Cc: jeff.ball@guthrieeps.net
Subject: Surplus

We have 3 large (gigantic) smart boards that have not been functioning for several years. We have crammed 2 of them in the storage room in the Music room on 4th grade hall. The 3rd one is in the 6th grade computer lab. These need to be determined surplus and picked up from GUES.

Thanks, Susan

Purchase Order Register

Options: Year: 2016-2017, Fund: GEN FUND-FOR OP, Date Range: 7/1/2016 - 6/30/2017, PO Range: 594 - 669

PO No	Date	Vendor No	Vendor	Description	Amount
594	12/05/2016	83566	BRENDA DEEANN BRANDON	MEAL PER DIEM FOR WORKSHOP/COTTERAL	90.00
595	12/06/2016	12686	MIDWEST PUBLISHING CO.	PRINTING/TRANSPORTATION	151.45
596	12/06/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/T. WALLRAVEN/FOGARTY	100.00
597	12/07/2016	15571	STAPLES ADVANTAGE	\$100.00/S. MORGAN/GUES	100.00
598	12/07/2016	14207	WALMART COMMUNITY	\$100.00/M. ROBINSON/GUES	90.72
599	12/07/2016	12910	OFFICE DEPOT, INC.	\$100.00/G. FRIESE/GUES	100.00
600	12/07/2016	15571	STAPLES ADVANTAGE	\$100.00/S. HOSKINS/GUES	100.00
601	12/07/2016	13286	RED ROCK DISTRIBUTING CO.	FUEL PER BID	12,685.50
602	12/08/2016	14207	WALMART COMMUNITY	\$100.00/K.THOMASON/COTTERAL	100.00
603	12/08/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/D. RUSSELL/GUES	100.00
604	12/08/2016	14207	WALMART COMMUNITY	\$100.00/C. CRAWFORD/FOGARTY	100.00
605	12/08/2016	10032	IKEA US WEST, INC.	\$100.00/J. DELANEY/FOGARTY	100.00
606	12/08/2016	17684	DRAPHIX, LLC	\$100.00/K. ROSENBAACH/FOGARTY	99.77
607	12/09/2016	83113	TAMARA KAYE KURIGER	MILEAGE REIMB./SP ED/HS	50.00
608	12/09/2016	13704	BSN SPORTS, INC.	JH- (24) HELMETS & MASK (FB)	2,430.00
609	12/12/2016	12899	O'REILLY AUTOMOTIVE INC.	BLANKET FOR PARTS AND SUPPLIES	5,000.00
610	12/12/2016	43814	WOODWORKS, LTD.	SUPPLIES/CARL PERKINS/DARCY/JH	399.00
611	12/12/2016	17727	PROJECT LEAD THE WAY	SUPPLIES/CARL PERKINS/DARCY/JH	3,697.55
612	12/12/2016	12394	LOWE'S COMPANIES, INC.	DISHWASHER/CARL PERKINS/PETTY/JH	739.97
613	12/12/2016	42330	NEWEGG BUSINESS, INC	HEADSETS/CARL PERKINS/PETTY/JH	57.98
614	12/12/2016	40791	APPLE, INC.	LAPTOPS/CARL PERKINS/DRAKE/HS	5,594.00
615	12/12/2016	40791	APPLE, INC.	LAPTOPS/CARL PERKINS/MOORE/HS	4,645.00
616	12/12/2016	14207	WALMART COMMUNITY	SEWING MACHINES/CARL PERKINS/MOORE/HS	2,250.00
617	12/12/2016	40791	APPLE, INC.	LAPTOP/CARL PERKINS/PETTY/JH	1,898.00
618	12/12/2016	15926	DELL MARKETING L.P.	LAPTOPS/CARL PERKINS/PETTY/JH	1,855.00
619	12/13/2016	14207	WALMART COMMUNITY	SUPPLIES/FACS/MOORE/HS	80.00
620	12/14/2016	14207	WALMART COMMUNITY	\$100.00/J. JORDAN/HS	100.00
621	12/15/2016	43687	TOCH, LLC	ROOMS FOR OKMEA CONVENTON/BLACKBURN/STEIER /HS	452.30
622	12/15/2016	15157	OKLAHOMA MUSIC EDUCATORS ASSOC.	REGISTRATION/BLACKBURN/STEIE R/HS	140.00
623	12/15/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/B. STONE/GUES	100.00
624	12/15/2016	43489	PIRAINO CONSULTING, INC.	CLASSROOM PROJECTORS/TECHNOLOGY	10,485.00
625	12/15/2016	14207	WALMART COMMUNITY	\$100.00/C. MITCHELL/GUES	100.00
626	12/16/2016	12171	LAKESHORE LEARNING MATERIALS	SUPPLIES/TITLE I/CENTRAL	583.20
627	12/16/2016	16502	FROG PUBLICATIONS	SUPPLIES/TITLE I/GUES	1,375.00

Purchase Order Register

Options: Year: 2016-2017, Fund: GEN FUND-FOR OP, Date Range: 7/1/2016 - 6/30/2017, PO Range: 594 - 669

PO No	Date	Vendor No	Vendor	Description	Amount
628	12/16/2016	43869	ROBERT A GERYE	MATERIALS/ TITLE I/ HS	999.99
629	12/16/2016	12171	LAKESHORE LEARNING MATERIALS	SUPPLIES/TITLE I/COTTERAL	1,058.25
630	12/16/2016	12171	LAKESHORE LEARNING MATERIALS	SUPPLIES/TITLE I/FOGARTY	2,128.46
631	12/16/2016	43643	WARREN POWER & MACHINERY, INC	BUS REPAIRS/TRANSPORTATION	3,000.00
632	12/16/2016	11565	HAWTHORNE EDUCATIONAL SERVICES, INC	TESTING SUPPLIES/SPECIAL ED/ADMINSTRATION	49.00
633	12/16/2016	15994	AMAZON CAPITAL SERVICES	TESTING SUPPLIES/SPECIAL ED/ADMINISTRATION	37.04
634	12/16/2016	16669	EDMENTUM, INC	Adaptive Intervention Solution	3,950.00
635	12/19/2016	43481	SEJAL HOSPITALITY	ROOMS/BB/GIRLS/BOYS/ATLETICS /HS	2,366.00
636	12/20/2016	11626	HOME DEPOT/GEFC	\$100.00/J. DELANEY/FOGARTY	100.00
637	12/20/2016	11642	HOUGHTON MIFFLIN HARCOURT PUBLISHIN	RIGBY READING/TITLE I/ST. MARY'S	3,896.67
638	12/20/2016	17969	LOVING GUIDANCE	BOOK/TITLE I/ST. MARY'S	125.00
639	12/20/2016	12171	LAKESHORE LEARNING MATERIALS	\$100.00/R/GILLETT/COTTERAL	100.00
640	12/20/2016	13809	SUPER DUPER INC.	SUPPLIES/TITLE I/ST MARY'S	99.00
641	12/20/2016	41926	ERIC ARMIN INC.	MATERIALS/TITLE I/ST MARY'S	470.94
642	12/20/2016	12171	LAKESHORE LEARNING MATERIALS	\$100.00/J. BENSON/COTTERAL	100.00
643	12/20/2016	17078	READ NATURALLY	MATERIALS/TITLE I/ST MARY'S	1,186.90
644	12/20/2016	42733	EVAN-MOOR EDUCATIONAL PUBLISHERS	BOOKS/TITLE 1/ST MARY'S	294.69
645	12/20/2016	15444	SCHOOL SPECIALTY	SUPPLIES/TITLE I/ST MARY'S	328.92
646	12/20/2016	15926	DELL MARKETING L.P.	COMPUTERS/TITLE I/ST MARY'S	8,114.52
647	12/20/2016	43872	GOVCONNECTION, INC.	CHROMEBOOKS/TITLE I/JR HIGH	2,029.50
648	12/20/2016	14207	WALMART COMMUNITY	\$100.00/C. HEDGE/HS	100.00
649	12/20/2016	43872	GOVCONNECTION, INC.	CHROMEBOOKS/CARTS/GRANT/ WOODARD/HS	7,150.28
650	12/20/2016	15994	AMAZON CAPITAL SERVICES	SUPPLIES/TITLE I/JR HIGH	1,040.12
651	12/20/2016	14207	WALMART COMMUNITY	\$100.00/T. STANSBURY/COTTERAL	100.00
652	12/20/2016	12601	MCGRAW-HILL EDUCATION	WORKBOOKS/TITLE 1/ST MARY'S	284.29
653	12/20/2016	43871	TIME TIMER, LLC	SUPPLIES/TITLE 1/ST MARY'S	806.75
654	12/20/2016	40791	APPLE, INC.	IPADS/TITLE I/ST MARY'S	4,740.00
655	12/21/2016	14207	WALMART COMMUNITY	\$100.00/B. BRANDON/COTTERAL	100.00
656	12/21/2016	17911	B & C BUSINESS PRODUCTS, INC	\$100.00/P. BOHLMAN/GUES	100.00
657	12/21/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/R. GILLETT/JH	98.98
658	12/21/2016	14207	WALMART COMMUNITY	SUPPLIES/TECH ENG/DARCY/JH	114.87
659	12/21/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/C. DURHAM/GUES	100.00
660	12/21/2016	15994	AMAZON CAPITAL SERVICES	SUPPLIES/TECH ENG./DARCY/JH	426.69
661	12/21/2016	42439	CATAPULT LEARNING, LLC	TRAINING/TITLE II/ST MARY'S	977.46
662	12/21/2016	14207	WALMART COMMUNITY	\$100.00/P. DAVIS/GUES	100.00
663	12/21/2016	10143	BANK OF OKLAHOMA	PAYING AGENT FEES	200.00
664	12/21/2016	11933	JOHN VANCE MOTORS, INC.	BUS REPAIRS/TRANSPORTATION	1,200.00
665	01/04/2017	12910	OFFICE DEPOT, INC.	\$100.00/SEAN CASE/JH	100.00
666	01/04/2017	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS/LIBRARY/HUDSON/HS	2,515.65
667	01/04/2017	15994	AMAZON CAPITAL SERVICES	\$100.00/D. REAMES/COTTERAL	98.84

Purchase Order Register

Options: Year: 2016-2017, Fund: GEN FUND-FOR OP, Date Range: 7/1/2016 - 6/30/2017, PO Range: 594 - 669

PO No	Date	Vendor No	Vendor	Description	Amount
668	01/05/2017	10611	CITY OF GUTHRIE	DUMPSTER RENTAL/TRANSPORTATION	1,569.00
669	01/05/2017	12171	LAKESHORE LEARNING MATERIALS	\$100.00/S. ONLEY/FOGARTY	100.00
Non-Payroll Total:					\$108,407.25
Payroll Total:					\$0.00
Report Total:					\$108,407.25

Purchase Order Register

Options: Year: 2016-2017, Fund: Building, Date Range: 7/1/2016 - 6/30/2017, PO Range: 155 - 170

PO No	Date	Vendor No	Vendor	Description	Amount
155	12/08/2016	43862	SHANNON CONSTRUCTION, INC.	REPLACE 2 EXTERIOR DOORS AT HIGH SCHOOL ANNEX	3,584.00
156	12/09/2016	42004	ROBERT BROOKE & ASSOCIATES	DISTRICT SUPPLEIS/MAINTENANCE	150.00
157	12/09/2016	15994	AMAZON CAPITAL SERVICES	SUPPLIES/MAINTENANCE	70.00
158	12/09/2016	43801	6-L MECHANICAL	DISTRICT HVAC REPAIRS	5,000.00
159	12/09/2016	43864	FIRST AID SERVICES AND SUPPLY CO.	DISTRICT SUPPLIES/MAINTENANCE	3,400.00
160	12/09/2016	17387	BRADFORD INDUSTRIAL SUPPLY	DISTRICT HVAC PARTS	2,500.00
161	12/14/2016	43749	TREAT'S SOLUTIONS, LLC	BLANKET FOR CUSTODIAL SUPPLIES	8,000.00
162	12/14/2016	41794	CARRIER CORPORATION	DISTRICT HVAC REPAIRS	3,000.00
163	12/15/2016	11626	HOME DEPOT/GEFC	HAND TRUCKS AND HEATERS	377.77
164	12/16/2016	17152	TIME SPENT LLC	DISTRICT CARPET AND FLOOR CLEANING	5,000.00
165	12/16/2016	11442	GOOCH SMITH ELECTRIC, INC.	BLANKET FOR DISTRICT ELECTRICAL REPAIRS	2,500.00
166	12/16/2016	15969	SOUTHWEST PAPER	FLOOR SCRUBBER AND BACKPACK VAC	6,830.00
167	12/16/2016	43795	EALLES ELECTRONICS CORPORATION	DISTRICT FIRE ALARM REPAIRS	4,000.00
168	12/16/2016	16934	BRANCH'S HEATING & AIR	PACKAGE UNIT FOR ADMIN BOARD ROOM	6,294.00
169	12/20/2016	43798	DENSE MECHANICAL	DISTRICT HVAC REPAIRS AND SERVICE	3,000.00
170	12/21/2016	41794	CARRIER CORPORATION	DISTRICT HVAC REPAIRS AND SERVICE	4,000.00
Non-Payroll Total:					\$57,705.77
Payroll Total:					\$0.00
Report Total:					\$57,705.77

Purchase Order Register

Options: Year: 2016-2017, Fund: CHILD NUTRITION FUND, Date Range: 7/1/2016 - 6/30/2017, PO Range: 32 - 33

PO No	Date	Vendor No	Vendor	Description	Amount
32	12/14/2016	43868	JUSTIN KOPEPASSACH	MEAL REFUND/CHANGE IN STATUS	135.00
33	12/16/2016	43521	TONI HAHN	MEAL REFUND/CHANGE IN STATUS	96.30
Non-Payroll Total:					\$231.30
Payroll Total:					\$0.00
Report Total:					\$231.30

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2016-2017, ReferenceDate: PO Approval Date, Date Range: 12/6/2016 - 1/5/2017, PO Range: 1 - 594, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount	
7	07/01/2016	12744	MUNICIPAL ACCOUNTING SYSTEMS, INC.	DATA PROCESSING FOR 2016-17	98.25	
				SUPPLIES FOR 2016-17		
		007-2511-619-000-0000-000-050		12/01/2016	01/04/2017	-420.75
		007-2511-619-000-0000-000-050		01/04/2017		519.00
51	07/01/2016	12335	LOGAN COUNTY TREASURER	RE-VAL FOR 2016-17	-514.22	
				RE-VAL FOR 2016-17		
		049-2518-870-000-0000-000-050		07/01/2016	12/12/2016	-66,845.87
		049-2518-870-000-0000-000-050		12/12/2016		66,331.65
123	07/01/2016	16611	ACT HOLDCO	BLANKET FOR PARTS AND REPAIRS FOR 2016-17	431.34	
				BLANKET FOR PARTS FOR 2016-17		
		018-2740-612-000-0000-000-070		12/19/2016		431.34
125	07/01/2016	17473	HYDROTEX PARTNERS LTD.	BLANKET FOR LUBRICANTS FOR 2016-17	-864.18	
				BLANKET FOR LUBRICANTS FOR 2016-17		
		018-2740-612-000-0000-000-070		07/01/2016	12/21/2016	-864.18
300	08/16/2016	14207	WALMART COMMUNITY	\$100.00/J/PALMER/HS	-0.11	
				CLASSROOM SUPPLIES		
		034-1000-619-239-1060-000-705		08/16/2016	12/21/2016	-50.00
		034-1000-619-239-1060-000-705		12/21/2016		49.89
402	09/12/2016	12899	O'REILLY AUTOMOTIVE INC.	BLANKET FOR SUPPLIES/TRANSPORTATION	45.18	
				BUS SUPPLIES AND PARTS		
		018-2740-612-000-0000-000-070		09/12/2016	12/09/2016	-728.93
		018-2740-612-000-0000-000-070		12/09/2016		187.68
		018-2740-612-000-0000-000-070		12/12/2016		460.91
		AUTOMOTIVE PARTS AND SUPPLIES		09/12/2016	12/09/2016	-1,358.10
		018-2650-612-000-0000-000-070		12/09/2016		1,483.62
419	09/20/2016	14207	WALMART COMMUNITY	\$100.00/J. WILLIAMSON/FOGARTY	-0.11	
				classroom supplies		
		034-1000-619-100-1050-000-110		09/20/2016	12/21/2016	-35.00
		034-1000-619-100-1050-000-110		12/21/2016		34.89
439	09/28/2016	12910	OFFICE DEPOT, INC.	\$100.00/A. BRANSON/GUES	-35.10	
				CLASSROOM MATERIALS		
		034-1000-619-100-1110-000-125		09/28/2016	12/20/2016	-35.10
442	09/28/2016	17911	B & C BUSINESS PRODUCTS, INC	CALCULATORS/SPECIAL ED/GUES	-7.50	
				DESKTOP CALCULATOR CHL39200		
		621-1000-619-239-1050-000-125		09/28/2016	12/13/2016	-7.50
503	10/26/2016	10272	JOHN A RHINEHART	UNIFORMS/PRACTICE JERSEYS/GIRLS BASKETBALL/HS	-350.00	
				HS- (BLANKET) PRACTICE UNIFORMS- GIRLS UNIFORMS		
		119-1000-657-804-0000-000-705		10/26/2016	12/19/2016	-350.00
507	10/28/2016	15724	COUGHLAN COMPANIES, INC.	BOOKS/LIBRARY/MANN/FOGARTY	-180.00	
				BOOKS AS PER ATTACHED		
		063-1000-641-100-1130-000-110		10/28/2016	12/09/2016	-180.00
523	11/04/2016	17940	PROSPERITY BANK	SUPPLIES/TECH ENG/DARCY/JH	-0.09	
				Americana® Acrylic Spray Sealer/Finisher, Matte		
		412-1000-681-317-8700-000-610		11/04/2016	12/12/2016	-8.49
		Americana® Acrylic Spray Sealer / Finisher, Gloss		11/04/2016	12/12/2016	-15.98
		412-1000-681-317-8700-000-610		12/12/2016		20.97
		Estimated shipping		11/04/2016	12/12/2016	-9.95
		412-1000-681-317-8700-000-610		12/12/2016		13.36
527	11/08/2016	14207	WALMART COMMUNITY	\$100.00/C. HEDGE/GUES	-0.33	
				CLASSROOM SUPPLIES		
		034-1000-619-100-1050-000-125		11/08/2016	12/21/2016	-100.00
		034-1000-619-100-1050-000-125		12/21/2016		99.67
531	11/10/2016	42423	MOJO SPORTS LLC	JH- UNIFORMS (BASKETBALL)	-0.08	
				JH- UNIFORMS (BASKETBALL)		
		119-2199-657-803-0000-000-610		11/10/2016	12/19/2016	-0.08
533	11/15/2016	17940	PROSPERITY BANK	\$100.00/P. RITTER/FOGARTY	-4.89	

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2016-2017, ReferenceDate: PO Approval Date, Date Range: 12/6/2016 - 1/5/2017, PO Range: 1 - 594, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				Akro-Mils 10144 D 20-Inch by 16-Inch by 6-1/2-Inch Hardware and Craft Cabinet, Black	-0.62
				SunWorks Smart-Stack Construction Paper, 9 x 12 Inches, 11 Colors, 300 Count (6525)	-4.27
535	11/15/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/G. VILLALVA/FAVER	-24.44
				Pilot G2 retractable Gel ink, 20 pk	-24.44
543	11/18/2016	12910	OFFICE DEPOT, INC.	\$100.00/J. KOCH/ADMINISTRATION	-5.80
				OFFICE SUPPLIES	-5.80
546	11/18/2016	14207	WALMART COMMUNITY	\$100.00/C. CROCKETT/GUES	-0.70
				CLASSROOM SUPPLIES	-100.00
					99.30
552	11/18/2016	14377	FOLLETT SCHOOL SOLUTIONS, INC	BOOKS/LIBRARY/CREED/CENTRAL	-3.00
				BOOKS AS PER ATTACHED	-3.00
557	11/28/2016	40239	JW PEPPER	\$100.00/C. GUSTAFSON/GUES	10.99
				MUSIC AS PER ATTACHED	-89.38
					100.37
559	11/28/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/K. JENSEN/COTTERAL	-1.80
				Brother TN450 High Yield Black Toner - Retail Packaging	-1.80
561	11/29/2016	15994	AMAZON CAPITAL SERVICES	\$100.00/A. PERRING./FOGARTY	-74.18
				Coleman Stadium Seat	-32.36
				Greendale Home Fashions Rectangle Indoor/Outdoor Accent Pillows, Indigo, Set of 2	-4.74
				Ozark Trail Folding Camp Chair, Blue	-19.20
				Swingline Stapler, LightTouch Reduced Effort, 50% Easier, 25 Sheets, Sliver/Black (S7066402)	-8.59
				AmazonBasics 6-Outlet Surge Protector Power Strip, 790 Joule - Black	-9.29
562	11/29/2016	14207	WALMART COMMUNITY	\$100.00/M. REDUS/HS	-0.28
				\$100 Classroom supplies: Pens, paper, organization supplies, etc.	-100.00
					99.72
565	11/29/2016	13229	QUILL CORPORATION	SUPPLIES/TITLE VII/FOGARTY	-18.84
				DELL TWR5P BLACK/CYAN/MAGENTA/YELLOW STANDARD YIELD IMAGING DRUM KIT FOR C3760N/C3760N/C3765DNF LASER PRINGER	-18.84
568	11/30/2016	15994	AMAZON CAPITAL SERVICES	SUPPLIES/SPECIAL ED/COTTERAL	-11.49
				PENCIL TOPPERS	-11.49
570	11/30/2016	12171	LAKESHORE LEARNING MATERIALS	\$100.00/S. DOWNS/COTTERAL	-0.01
				Bristle Builder master set	-39.99
					29.98
				Playstix	-19.99
					39.98
				3 letter word building puzzles	-14.99
					11.25
				crystal climbers	-24.99

Change Order Listing

Options: Fund: GEN FUND-FOR OP, Year: 2016-2017, ReferenceDate: PO Approval Date, Date Range: 12/6/2016 - 1/5/2017, PO Range: 1 - 594, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
			034-1000-619-100-1013-000-120	12/13/2016	18.74
573	11/30/2016	12910	OFFICE DEPOT, INC.	\$100.00/B. PERRING/HS	-1.64
			Classroom Supplies paper, pens, etc. 034-1000-619-100-3000-000-705	11/30/2016 12/20/2016	-1.64
576	11/30/2016	14207	WALMART COMMUNITY	\$100.00/J. LUDLOW/JH	0.43
			Classroom supplies 034-1000-619-239-1050-000-610	11/30/2016 12/21/2016	-100.00
			034-1000-619-239-1050-000-610	12/21/2016	100.43
578	12/02/2016	14207	WALMART COMMUNITY	\$100.00/E. GODARD/GUES	-8.88
			CLASSROOM MATERIALS 034-1000-619-100-1050-000-125	12/02/2016 12/21/2016	-100.00
			034-1000-619-100-1050-000-125	12/21/2016	91.12
582	12/02/2016	17289	A-1 RADIATOR SERVICE, INC.	SUPPLIES/TRANSPORTATION	-1,879.00
			RADIATOR AND AIR COOLER 018-2740-612-000-0000-000-070	12/02/2016 12/12/2016	-1,879.00
584	12/02/2016	15994	AMAZON CAPITAL SERVICES	\$100.0/A. WILLIAMS/FOGARTY	-13.37
			math and reading awards 034-2199-683-902-1050-000-110	12/02/2016 12/12/2016	-0.30
			school smart lowercase magnetic letters 034-1000-619-100-1050-000-110	12/02/2016 12/12/2016	-13.07
590	12/05/2016	12910	OFFICE DEPOT, INC.	PRINTER INK/DRAKE/VO-AG/HS	-36.03
			Printer ink for Ag office printer 412-1000-653-311-8000-000-705	12/05/2016 12/19/2016	-36.03
591	12/05/2016	12910	OFFICE DEPOT, INC.	\$100.00/S. MALTZ/JH	-1.13
			CLASSROOM SUPPLIES 034-1000-619-100-2200-000-610	12/05/2016 12/20/2016	-1.13

Non-Payroll Total:	(\$3,451.01)
Payroll Total:	\$0.00
Report Total:	(\$3,451.01)

Project Totals

007	DATA PROCESSING	98.25
018	TRANSPORTATION	-2,266.66
034	\$100.00 TEACHER SUPPLIES	-161.35
049	RE-VALUATIONS	-514.22
057	CENTRAL LIBRARY BUDGET	-3.00
063	FOGARTY LIBRARY BUDGET	-180.00
119	ATHLETICS	-350.08
412	VOC.PROG.INCENTIVE GRANTS	-36.12
561	TITLE VII INDIAN ED.	-18.84
621	FLOW THRU P.L. 105-17 IDEA PTB	-18.99

Unit Totals

050	DISTRICT WIDE	-421.77
070	TRANSPORTATION	-2,266.66
110	FOGARTY	-291.39
120	COTTERAL	-13.30
125	GUES	-41.52
130	CENTRAL	-3.00
610	JR. HIGH	-0.87
705	HIGH SCHOOL	-388.06
710	FAVER	-24.44

Change Order Listing

Options: Fund: Building, Year: 2016-2017, ReferenceDate: PO Approval Date, Date Range: 12/6/2016 - 1/5/2017, PO Range: 1 - 154, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
7	07/01/2016	43751	SOURCEONE MANAGEMENT SERVICES, INC.	DISTRICT MOWING	3,121.00
				DISTRICT MOWING	
		013-2630-426-000-0000-000-050		12/09/2016	3,121.00
10	07/01/2016	16934	BRANCH'S HEATING & AIR	DISTRICT HEATING & AIR REPAIRS AND SERVICE	-42.08
				DISTRICT HEATING AND REPAIRS AND SERVICE	
		013-2620-430-000-0000-000-050		07/01/2016 12/06/2016	-42.08
111	10/19/2016	43749	TREAT'S SOLUTIONS, LLC	DISTRICT CUSTODIAL SUPPLIES	2,041.99
				DISTRICT CUSTODIAL SUPPLIES	
		013-2620-618-000-0000-000-050		10/19/2016 12/06/2016	-4,877.64
		013-2620-618-000-0000-000-050		12/06/2016	6,919.63
112	10/19/2016	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	182.85
				DISTRICT ELECTRICAL REPAIRS	
		013-2620-430-000-0000-000-050		11/14/2016 12/21/2016	-529.65
		013-2620-430-000-0000-000-050		12/21/2016	712.50
121	11/01/2016	17852	PAYNE COUNTY IMPLEMENT COMPANY	PARTS FOR KUBOTA TRACTOR	-242.96
				PARTS FOR KUBOTA TRACTOR	
		013-2640-618-000-0000-000-002		11/07/2016 12/19/2016	-242.96
137	11/18/2016	15848	RICHWAY, LLC	REFRIGERATOR/FOGARTY	-44.81
				REFRIGERATOR	
		033-3120-651-700-0000-000-110		11/18/2016 12/19/2016	-44.81
139	11/18/2016	10110	HENKE & WANG PLUMBING	DISTRICT PLUMBING REPAIRS	-4,000.00
				DISTRICT PLUMBING REPAIRS	
		013-2620-430-000-0000-000-050		11/18/2016 12/12/2016	-4,000.00
140	11/18/2016	17249	S. T. BOLDING III	DISTRICT ELECTRICAL REPAIRS	-5,000.00
				DISTRICT ELECTRICAL REPAIRS	
		013-2620-618-000-0000-000-050		11/18/2016 12/12/2016	-5,000.00
146	11/30/2016	43749	TREAT'S SOLUTIONS, LLC	BLANKE FOR CUSTODIAL SUPPLIES	985.81
				BLANKET FOR DISTRICT CUSTODIAL SUPPLIES	
		013-2620-618-000-0000-000-050		11/30/2016 12/20/2016	-6,000.00
		013-2620-618-000-0000-000-050		12/20/2016	6,985.81
150	11/30/2016	11254	FEDERAL CORPORATION	HVAC PARTS/HS	-206.16
				HVAC PARTS FOR HIGH SCHOOL AH UNITS	
		013-2640-618-000-0000-000-705		11/30/2016 12/20/2016	-206.16

Non-Payroll Total:	(\$3,204.36)
Payroll Total:	\$0.00
Report Total:	(\$3,204.36)

Project Totals

013	MAINTENANCE/CUSTODIAL	-3,159.55
033	LOCAL CN	-44.81

Unit Totals

002	MAINTENANCE	-242.96
050	DISTRICT WIDE	-2,710.43
110	FOGARTY	-44.81
705	HIGH SCHOOL	-206.16

Change Order Listing

Options: Fund: CHILD NUTRITION FUND, Year: 2016-2017, ReferenceDate: PO Approval Date, Date Range: 12/6/2016 - 1/5/2017, PO Range: 1 - 31, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
28	11/09/2016	17387	BRADFORD INDUSTRIAL SUPPLY	PARTS/FOGARTY	-163.62
			PARTS TO REPAIR REFRIGERATOR	11/09/2016	-163.62
		764-3120-617-700-0000-000-110		12/12/2016	-163.62
Non-Payroll Total:					(\$163.62)
Payroll Total:					\$0.00
Report Total:					(\$163.62)

Project Totals

764	BREAKFASTS	-163.62
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Unit Totals

110	FOGARTY	-163.62
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ACTIVITY FUND – FUND 60
BANK RECONCILIATION – FARMERS & MERCHANTS BANK
12/31/2016

GENERAL LEDGER ACCOUNT

Balance (12/01/16) \$554,162.39

Add Receipts \$88,103.52

Less Checks Written \$62,843.85

Adjustments \$

Balance per Ledger \$579,422.06

BANK RECONCILIATION

Balance per bank statement \$586,905.87
as of (12/31/16)

Add Deposits in Transit \$

less O/S Checks \$ -7,483.81

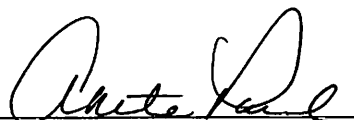
*Adjustments \$

Bank correction \$

Balance per Ledger \$579,422.06

Adjustment/Correction explanations:

This information is accurate and correct to the best of my knowledge.



Activity Fund Clerk

1-4-2017
Date

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2016 - 12/31/2016

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 CENTRAL FACULTY	\$303.01	\$0.00	\$0.00	\$0.00	\$303.01	\$175.00	\$128.01
802 CENTRAL ACTIVITY	\$15,410.94	\$721.00	\$0.00	\$212.69	\$15,919.25	\$3,495.55	\$12,423.70
803 CENTRAL PTO	\$7,149.82	\$2,018.05	\$0.00	\$598.43	\$8,569.44	\$125.00	\$8,444.44
804 COTTERAL PTO	\$4,940.95	\$3,141.20	\$0.00	\$286.55	\$7,795.60	\$1,600.95	\$6,194.65
805 COTTERAL ACTIVITY	\$22,877.71	\$2,215.00	\$0.00	\$5,958.30	\$19,134.41	\$2,208.75	\$16,925.66
806 COTTERAL FACULTY	\$465.91	\$53.15	\$0.00	\$0.00	\$519.06	\$0.00	\$519.06
808 FOGARTY PARENTS ORG.	\$11,481.23	\$4,744.30	\$0.00	\$2,738.94	\$13,486.59	\$1,721.47	\$11,765.12
809 FOGARTY ACTIVITY	\$17,832.02	\$3,178.50	\$0.00	\$3,305.91	\$17,704.61	\$2,307.61	\$15,397.00
810 FOGARTY FACULTY	\$351.62	\$49.55	\$0.00	\$0.00	\$401.17	\$0.00	\$401.17
812 GUES ACTIVITY	\$33,315.84	\$2,690.61	\$205.40	\$2,621.22	\$33,590.63	\$11,416.52	\$22,174.11
813 GUES FACULTY	\$1,525.31	\$149.40	(\$205.40)	\$0.00	\$1,469.31	\$400.00	\$1,069.31
815 GUES PARENTS ORG.	\$17,033.23	\$6,839.27	\$0.00	\$2,061.00	\$21,811.50	\$4,334.82	\$17,476.68
816 GHS SPECIAL KIDS	\$496.37	\$0.00	\$0.00	\$0.00	\$496.37	\$200.00	\$296.37
817 ART JUNIOR HIGH	\$309.56	\$0.00	\$0.00	\$0.00	\$309.56	\$0.00	\$309.56
818 JH BUILDERS CLUB	\$388.54	\$0.00	\$0.00	\$0.00	\$388.54	\$0.00	\$388.54
819 ATHLETICS JUNIOR HIGH	\$10,089.82	\$3,316.00	\$0.00	\$3,556.20	\$9,849.62	\$9,754.68	\$94.94
820 GOLF JUNIOR HIGH	\$1,978.31	\$0.00	\$0.00	\$0.00	\$1,978.31	\$0.00	\$1,978.31
821 FHA JUNIOR HIGH	\$1,922.84	\$0.00	\$0.00	\$0.00	\$1,922.84	\$70.00	\$1,852.84
822 HONOR SOCIETY JR HIGH	\$1,978.10	\$0.00	\$0.00	\$0.00	\$1,978.10	\$0.00	\$1,978.10
823 JR HIGH ACCOUNT	\$2,534.64	\$5,480.00	\$0.00	\$896.00	\$7,118.64	\$4,348.90	\$2,769.74
824 JR HIGH FACULTY	\$1,055.03	\$216.35	\$0.00	\$37.50	\$1,233.88	\$0.00	\$1,233.88
825 LIBRARY JR HIGH	\$3,103.08	\$0.00	\$0.00	\$189.13	\$2,913.95	\$0.00	\$2,913.95
826 LEARN 2 LOVE	\$3,576.37	\$1,710.00	\$0.00	\$0.00	\$5,286.37	\$1,500.00	\$3,786.37
827 CHEERLEADERS JR HIGH	\$5,547.16	\$0.00	\$0.00	\$0.00	\$5,547.16	\$0.00	\$5,547.16
830 STUCO JH	\$2,880.48	\$2,124.00	\$0.00	\$249.16	\$4,755.32	\$213.41	\$4,541.91
831 T.S.A. JR HIGH	\$1,870.45	\$0.00	\$0.00	\$0.00	\$1,870.45	\$0.00	\$1,870.45
832 YEARBOOK JR HIGH	\$167.87	\$88.00	\$0.00	\$0.00	\$255.87	\$0.00	\$255.87
834 JR HIGH ACADEMIC TEAM	\$170.74	\$0.00	\$0.00	\$0.00	\$170.74	\$0.00	\$170.74
850 ACADEMIC TEAM HS	\$200.10	\$0.00	\$0.00	\$0.00	\$200.10	\$0.00	\$200.10
851 ART CLUB HS	\$7,104.72	\$125.00	\$0.00	\$0.00	\$7,229.72	\$708.68	\$6,521.04
852 ATHLETICS HS	\$73,784.51	\$15,129.77	\$0.00	\$8,782.28	\$80,132.00	\$42,529.42	\$37,602.58
853 HS CHEER	\$3,922.40	\$0.00	\$0.00	\$756.65	\$3,165.75	\$276.00	\$2,889.75
854 FOOTBALL CAMP	\$702.25	\$0.00	\$0.00	\$0.00	\$702.25	\$0.00	\$702.25
855 TENNIS HS	\$21,016.69	\$4,840.00	\$0.00	\$6,395.23	\$19,461.46	\$1,325.00	\$18,136.46
856 GHS LIBRARY	\$1,681.54	\$0.00	\$0.00	\$0.00	\$1,681.54	\$0.00	\$1,681.54
857 YOUTH & GOVERNMENT HS	\$51.94	\$0.00	\$0.00	\$0.00	\$51.94	\$0.00	\$51.94
858 GHS LINK CREW	\$66.99	\$0.00	\$0.00	\$0.00	\$66.99	\$0.00	\$66.99
859 BAND (OPERATING) HS	\$15,630.61	\$990.00	\$0.00	\$4,532.20	\$12,088.41	\$1,403.60	\$10,684.81
861 CLASS OF 2017 HS	\$7,032.85	\$50.00	\$0.00	\$0.00	\$7,082.85	\$0.00	\$7,082.85
862 CLASS OF 2018 HS	\$7,350.68	\$0.00	\$0.00	\$0.00	\$7,350.68	\$100.00	\$7,250.68
863 CLASS OF 2019 HS	\$4,424.62	\$0.00	\$0.00	\$0.00	\$4,424.62	\$0.00	\$4,424.62
864 GHS ALUMNI ACCOUNT	\$2,499.32	\$0.00	\$0.00	\$0.00	\$2,499.32	\$0.00	\$2,499.32
869 ENGLISH CLUB	\$2,295.41	\$0.00	\$0.00	\$765.73	\$1,529.68	\$0.00	\$1,529.68
870 HS FACULTY/COURTESY ACCOUNT	\$2,104.03	\$167.55	\$0.00	\$21.96	\$2,249.62	\$1,182.83	\$1,066.79
871 HS STUDENT PANTRY	\$4,884.28	\$500.00	\$0.00	\$2,191.23	\$3,193.05	\$750.15	\$2,442.90
872 CLASS OF 2020	\$870.35	\$0.00	\$0.00	\$0.00	\$870.35	\$0.00	\$870.35
873 SPEECH HS	\$503.25	\$0.00	\$0.00	\$0.00	\$503.25	\$0.00	\$503.25
876 FFA 4H BOOSTER CLUB HS	\$63,461.00	\$4,887.00	\$0.00	\$981.96	\$67,366.04	\$8,126.22	\$59,239.82
877 FFA HS	\$17,188.38	\$4,593.00	\$0.00	\$1,940.27	\$19,841.11	\$11,397.56	\$8,443.55
878 FCCLA (FHA) HS	\$1,256.27	\$0.00	\$0.00	\$466.00	\$790.27	\$175.00	\$615.27
879 FOREIGN LANGUAGE SPAN HS	\$2,673.79	\$25.00	\$0.00	\$192.00	\$2,506.79	\$0.00	\$2,506.79
882 GUTHRIE RUNNING CLUB HS	\$4,962.89	\$395.00	\$0.00	\$34.50	\$5,323.39	\$1,425.80	\$3,897.59
883 HERITAGE CLUB HS	\$1,223.77	\$20.00	\$0.00	\$0.00	\$1,243.77	\$214.00	\$1,029.77
884 HIGH SCHOOL ACCOUNT	\$15,182.96	\$1,599.49	\$0.00	\$522.66	\$16,259.79	\$2,245.12	\$14,014.67

Guthrie Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2016 - 12/31/2016

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
886 HONOR SOCIETY HS	\$1,253.29	\$0.00	\$0.00	\$0.00	\$1,253.29	\$0.00	\$1,253.29
888 JOURNALISM HS	\$387.30	\$0.00	\$0.00	\$0.00	\$387.30	\$0.00	\$387.30
889 KEY CLUB HS	\$540.67	\$0.00	\$0.00	\$0.00	\$540.67	\$0.00	\$540.67
892 MATH OF FINANCE	\$18.18	\$0.00	\$0.00	\$0.00	\$18.18	\$0.00	\$18.18
893 MU ALPHA THETA HS	\$770.21	\$0.00	\$0.00	\$0.00	\$770.21	\$137.22	\$632.99
895 JROTC HS	\$5,517.60	\$454.00	\$0.00	\$280.82	\$5,690.78	\$0.00	\$5,690.78
896 S.A.D.D. HS	\$40.02	\$0.00	\$0.00	\$0.00	\$40.02	\$0.00	\$40.02
897 SOCCER CLUB HS	\$4,249.92	\$270.15	\$0.00	\$2,617.58	\$1,902.49	\$0.00	\$1,902.49
898 SCIENCE CLUB HS	\$7,840.12	\$0.00	\$0.00	\$0.00	\$7,840.12	\$111.00	\$7,729.12
899 STUDENT COUNCIL HS	\$13,816.22	\$1,250.00	\$0.00	\$1,912.00	\$13,154.22	\$5,905.19	\$7,249.03
900 CAMPUS BEAUTIFICATION HS	\$9,670.79	\$105.00	\$0.00	\$869.40	\$8,906.39	\$0.00	\$8,906.39
902 VOCAL HS	\$3,034.06	\$300.00	\$0.00	\$122.95	\$3,211.11	\$2,853.31	\$357.80
904 YEARBOOK HS	\$7,031.67	\$6,540.00	\$0.00	\$0.00	\$13,571.67	\$560.39	\$13,011.28
907 HS MEMORIAL FUND	\$73.92	\$0.00	\$0.00	\$0.00	\$73.92	\$0.00	\$73.92
908 VOCAL TRIP ACCOUNT HS	\$1,490.94	\$0.00	\$0.00	\$0.00	\$1,490.94	\$0.00	\$1,490.94
911 FFA BUILDING FUND	\$10,316.92	\$110.00	\$0.00	\$587.09	\$9,839.83	\$1,552.50	\$8,287.33
912 GHS BUSINESS PROF OF AMERICA	\$597.44	\$0.00	\$0.00	\$0.00	\$597.44	\$0.00	\$597.44
913 DRAMA HS	\$1,616.96	\$70.00	\$0.00	\$342.40	\$1,344.56	\$129.78	\$1,214.78
921 BANQUET ACCOUNT	\$309.01	\$0.00	\$0.00	\$0.00	\$309.01	\$0.00	\$309.01
922 COURTESY COMMITTEE ADMIN	\$313.87	\$0.00	\$0.00	\$0.00	\$313.87	\$290.00	\$23.87
925 GENERAL FUND REFUND	\$6,533.67	\$442.51	\$0.00	\$0.00	\$6,976.18	\$0.00	\$6,976.18
927 HALL OF FAME BANQUET	\$998.67	\$0.00	\$0.00	\$0.00	\$998.67	\$122.50	\$876.17
929 SPECIAL OLYMPICS	\$25,311.75	\$0.00	\$0.00	\$0.00	\$25,311.75	\$1,375.00	\$23,936.75
930 DISTRICT ELEM. PTO	\$175.34	\$0.00	\$0.00	\$0.00	\$175.34	\$0.00	\$175.34
932 SUMMER SCHOOL HS	\$1,525.00	\$0.00	\$0.00	\$0.00	\$1,525.00	\$0.00	\$1,525.00
933 FAVER C&C	\$86.13	\$0.00	\$0.00	\$0.00	\$86.13	\$0.00	\$86.13
934 TRANSPORTATION C&C	\$4,086.47	\$962.90	\$0.00	\$666.01	\$4,383.36	\$662.78	\$3,720.58
935 VENDING MACHINE ADMIN	\$472.89	\$45.05	\$0.00	\$63.80	\$454.14	\$583.81	(\$129.67)
936 GUES HONOR CHOIR	\$623.91	\$0.00	\$0.00	\$0.00	\$623.91	\$0.00	\$623.91
937 FAVER ACTIVITY	\$415.81	\$116.00	\$0.00	\$81.60	\$450.21	\$70.15	\$380.06
938 NATIVE AMERICAN PARENT COM	\$205.72	\$0.00	\$0.00	\$0.00	\$205.72	\$0.00	\$205.72
940 ADMINISTRATION MISC	\$12,005.37	\$45.72	\$0.00	\$448.50	\$11,602.59	\$1,350.44	\$10,252.15
942 C.N. CLEARING ACCT	\$0.00	\$5,336.00	\$0.00	\$4,558.00	\$778.00	\$1,783.10	(\$1,005.10)
Total	\$554,162.39	\$88,103.52	\$0.00	\$62,843.85	\$579,422.06	\$133,219.21	\$446,202.85



STORAGE TANK OVERSIGHT PROGRAM (STOP) RETAINERSHIP AGREEMENT

This agreement of retainership sets forth the services to be provided by Oklahoma Environmental Services (OES) to Guthrie Public Schools (CLIENT) concerning regulated petroleum storage tank facilities, as identified in Appendix I.

- I. General Purpose It is OES's intent to assist the Client in achieving and maintaining compliance with the Oklahoma Corporation Commission "General Rules and Regulations Governing Underground and Aboveground Storage Tanks in Oklahoma."
- II. Scope of Services
 - A. Notifications
 1. OES shall notify Client in writing of pertinent changes in federal and state underground storage tank (UST) regulations in a timely manner.
 - B. Record Keeping
 1. Client shall establish and maintain on-site document files at each Location identified in Appendix I and assist in compiling all required compliance documentation as required by the above regulations.
 - C. Monthly Site Inspection
 1. Where vapor or groundwater monitoring wells have been installed to fulfill leak detection requirements, OES shall monitor the wells for the presence of hydrocarbon vapors or liquids on a monthly basis and document these findings in the on-site file.
 2. OES shall document any unusual conditions and tank system abnormalities, report the findings to Client and advise Client of Client's reporting and notification obligations under the associated AST/UST regulations. Client remains responsible for the actual notifications and no agency is conferred upon or accepted by OES.
- III. Term of Agreement
 - A. This agreement shall become effective upon signature of authorized representatives of both Client and OES and shall remain in force until terminated in accordance with Section III Part B.
 - B. Either party may terminate this agreement without cause at the end of a calendar quarter with at least 30 days advance notice; or with cause upon written notice. For the purposes of this Agreement, "cause" shall mean: (1) a breach of this Agreement that has not been cured to the satisfaction of the non-breaching party within 15 days after notification; (2) the breaching party's willful misconduct or gross or persistent negligence in the performance of its obligations under this Agreement, or (3) the breaching party's commission of an Act of dishonesty detrimental to the non-breaching party.
 - C. In the event of termination, OES shall be paid for services performed to the termination date.

IV. Fees and Payment

A. Client agrees to pay a monthly maintenance fee based on the fee schedule presented and shall be invoiced and payable quarterly or annually, in advance. The initial quarterly fee shall be prorated based on the effective date of this Agreement. Payments shall be directed to:
Oklahoma Environmental Services, Inc.
4415 North Classen Blvd.
Oklahoma City, OK 73118

V. Indemnification

A. OES shall save, defend, indemnify, and hold harmless Client and its directors, officers, shareholders, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, actual damages, fines, attorneys' fees, in an amount not to exceed the limitation of liability set forth in Section VI, which results from, arises out of, or is in any way connected with (1) breach of any obligation of OES under this Agreement, or (2) damages or injuries to persons or property solely caused by the negligent acts of OES or any of its agents, subcontractors, or employees in performance of the Services.

B. Client shall save, defend, indemnify, and hold harmless OES and its directors, officers, shareholders, and employees from and against any and all suits, actions, legal or administrative proceedings, claims, demands, actual damages, fines, punitive damages, losses, costs, liabilities, interest, and attorneys' fees, which (1) exceed the limitation of liability provided for in Section VI, or (2) which results from, arises out of, or is in any way connected with (a) breach of any obligation of Client under this Agreement, or (b) negligent acts, errors, or omissions of Client, or Client's agents, (c) existing conditions, or any aggravation of Existing conditions not solely caused by negligent acts of OES (d) any interpretation, materials furnished, or services provided or performed by Client or a third party in connection with Services, or (e) claims and lawsuits made or filed by any person not a party to this Agreement relating to the Services performed in compliance with this Agreement.

VI. Limitation of Liability All claims for indemnification from OES shall be limited to an amount not to exceed \$5,000.00. Neither party will be responsible for any incidental, indirect, or consequential damages.

IN WITNESS WHEREOF, the authorized representatives of both parties have executed this Agreement, which supersedes any previous STOP Retainership Agreement between the parties.

Oklahoma Environmental Services, Inc.

Client Billing Information:

By: _____

By: _____

Name: **Deanna Atkinson, President**

Name: **Dr. Mike Simpson**

Date: _____

Date: _____

Please Review Your Name and Information
And Correct Invalid Entries

Address: 802 E. Villas

City, State, Zip: Guthrie, OK 73044

Phone: 405-282-8900

Referred by: Pat Fitter

Email/Fax: mike.simpson@guthrieeps.net

APPENDIX I

The following identifies the underground storage tank (UST) facilities included in the STOP Retainership

Agreement dated _____ between Guthrie Public Schools
and Oklahoma Environmental Services. (Company name)

IMPORTANT: PLEASE COMPLETE THE TANK PROFILE FORM AND ATTACH ALL TANK CHARTS IN USE TO VERIFY TANK DIAMETER AND LENGTH, IDENTIFY ANY MANIFOLDED TANKS. INCLUDE ANY AVAILABLE TANK TIGHTNESS TESTS.

<u>Facility Name/Location</u>	<u>Number of Tanks</u>
Guthrie Public Schools	2 on monthly vapor monitoring
520 Crooks Dr, Guthrie, OK	

Acknowledgement:

Client

OES

Monthly Fee Schedule

Set up Fee	\$25.00 per location
Vapor or GW monitoring of wells:	\$15.00/tank, minimum of \$40/month
Statistical Inventory Reconciliation (SIR):	\$15.00/tank/month fax, mail service
Statistical Inventory Reconciliation (SIR):	\$11.00/tank/month email, online portal
Statistical Inventory Reconciliation (SIR):	\$9.00/tank/month with > 50 tanks

Oklahoma Environmental Services
4415 North Classen Blvd.
Oklahoma City, OK 73118
Office: 888-584-3386 ext. 7028
Fax: 405-524-0043
Email: STOP@OEServices.net
www.OEServices.net
Samantha Rudder, Program Coordinator

Interquest Detection Canines®
(Oklahoma)

Guthrie Public Schools
(the District)

This shall serve as an agreement by and between Interquest Detection Canines® and the DISTRICT for substance awareness and detection services for the period of August 1, 2017 through June 31, 2018. It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections may be conducted on an unannounced basis under the auspices and direction of the DISTRICT administration with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST agrees to provide **6 full day** visits for the contract period. The DISTRICT may increase the total number of visits by notifying INTERQUEST in writing. The cost for each visit will be **\$445.00 per team**. Required court testimony on behalf of the DISTRICT will be charged at the same rate. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice.

INTERQUEST will schedule DISTRICT visits in conjunction with days designated by the DISTRICT as appropriate for visits. The District will provide a school calendar with inappropriate dates for service noted. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and other state regulatory agencies as required.

INTERQUEST DETECTION CANINES®

FOR THE SCHOOL:

Printed: _____

Misty Carson
President

DATE: _____

Please return one (1) copy of this Agreement and your District calendar. Retain the another copy for school files.



Board of Education Personnel Reports

Employment Request

Classification						
Certified						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Hartley, Teresa	Fogarty	Interventionist	01/04/17		6	Jayne Williamson
Kliewer, Patricia	Fogarty	Special Ed Elementary	01/04/17		6	Lena Dowling

Classification						
Support						
Name	Site	Teaching Assignment	First Work Day	Pay Grade	Hrs Per Day	Replacing
Ringwald, Delta	Junior High	Cafeteria 7.5 Hrs	12/20/16	2	7.5	Jessica Buckley

Transfer of Position Report

Classification					
Support					
Name	Transferred From	Transferred To	Replacing	Transfer Date	
Beauchamp, Misty	Cafeteria 6 hrs Fogarty	Cafeteria Mgr. Fogarty	Lisa Green	1/4/2017	

Separation of Employment

Classification				
Support				
Name	Site	Teaching Assignment	Reason for Separation	Effective Date
Buckley, Jessica	Junior High	Cafeteria Worker 7.5	Resigning	12/14/2016
Wilson, Dwayne	Transportation	Route Driver	Resigning	1/6/2017

Guthrie Public Schools
Property Committee Meeting
January 4, 2017 5:00 p.m.

Members present: Dr. Mike Simpson, Doug Ogle, Dennis Schulz, Cody Thompson, Sharon Watts, Jennifer Bennett-Johnson, Chris LeGrande, and Linda Skinner.
Travis Sallee was in attendance for Terry Pennington

Mr. Thompson spoke on the following items:

Expenditure Reports:

- Summarized the expenses for December
- 20 new Purchase Orders for December

Completed Projects:

- 264 Work-Orders completed in December
- 64 Work-Orders completed at Transportation
- Electrical repairs throughout the District
- Plumbing repairs/upgrades throughout the District
- HVAC repairs/replacements throughout the District
- Repaired 2 doors at Central due to break-in
- Carpets cleaned at Administration, Central, GUES, and HS
- Floors burnished and restored at HS mid classrooms & café at HS and GUES
- Gas & CO2 leaks repaired at Central, Fogarty, and Administration
- Repaired water line leak between HS and Maintenance building

Projects in Progress:

- Currently have 84 Maintenance Work-Orders in progress
- Currently have 96 Transportation Work-Orders in progress
- Performance Review recommendations
- Electrical outlets installation for buses
- Master key system at the Jr. High
- Continuing roof repairs at Admin, Cotteral, and Jr. High
- District HVAC repairs & High School chiller repairs upgrade
- Cleanup of the maintenance and transportation areas
- Repairs being done to donated sand spreader
- Paint and stain the walkway and ramp at the Bus Barn

Future Projects:

- Continue making repairs/upgrades to facilities recommended in the Performance Review Report
- Roof repairs
- Sidewalk repairs to north west building area at the High School
- Tile floor repairs in High School classrooms
- Playground upgrades
- Master lock/key system for District
- Outside lighting – Parking lots/building lights

- Floor restoration in halls at Fogarty, GUES, and HS
- Warehouse upgrades
- Chiller Replacement/Repairs

Performance Review:

- Discussed recommendations from the Performance Review which included:
 - Disciplinary reports
 - Transportation staff responsibilities
 - Alternate routes for parent and bus drop-off and pick-up locations
 - Re-evaluate each bus route
 - Reduce bus driver absenteeism

Bond Projects Discussion:

- Discussed status of window installation at Central
- Discussed progress of new School