

**Guthrie Public Schools  
MEDICATION AUTHORIZATION**

**Student:** \_\_\_\_\_ **Birthdate:** \_\_\_\_\_ **Grade:** \_\_\_\_\_ **School:** \_\_\_\_\_

**Parent/Guardian:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**PRESCRIPTIONS TO BE COMPLETED BY PHYSICIAN/LICENSED PRESCRIBER:**

- Reason for medication \_\_\_\_\_
- Name of medication \_\_\_\_\_
- Dosage \_\_\_\_\_
- Time and Route to be administered \_\_\_\_\_
- Duration (week, month, indefinite, etc.) \_\_\_\_\_
- Possible side effects \_\_\_\_\_

\_\_\_\_\_  
**Physician/Licensed Prescriber's Signature**

\_\_\_\_\_  
**Office Phone**

\_\_\_\_\_  
**Date**

**TO BE COMPLETED BY PARENT/LEGAL GUARDIAN:**

I hereby request and give my permission for the above-named school to administer the medication authorized on this form to my child. I understand that I am responsible for maintaining the supply and picking up any remaining medication at the end of the school year; medication will not be sent home with students. Medication remaining after the school year has ended will be discarded utilizing proper procedure. I give my permission to the school nurse/designated employee to consult with the prescriber regarding this prescription.

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

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**COMPLETE ONLY FOR SELF-ADMINISTRATION OF ASTHMA MEDICATION, ANAPHYLAXIS MEDICATION, OR REPLACEMENT PANCREATIC ENZYMES**

**TO BE COMPLETED BY PHYSICIAN/LICENSED PRESCRIBER:**

- This student has been instructed in the proper use of his/her medication. It is my professional opinion that this child is both capable and responsible of self-administering this medication and shall be allowed to carry this medication on his/her person. Yes ☐ No ☐

\_\_\_\_\_  
**Physician/Licensed Prescriber's Signature**

\_\_\_\_\_  
**Date**

**TO BE COMPLETED BY PARENT/LEGAL GUARDIAN:**

I hereby give my consent and authorize my child to self-administer and/or self-carry his/her medication at school. I will provide an emergency supply of this medication to be administered by school personnel, as required by State law.

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

I will not knowingly share my medication with another student.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

Guthrie Public Schools policy that medication and sunscreen will only be administered by school staff with written authorization of the child's legal guardian and/or written instructions from the child's physician. Medication must be in the original container with proper labeling: child's name; medication name, strength, and expiration date; dosage and instructions for administration; name of licensed prescriber/physician; pharmacy name, address, and phone number. Authorization forms must be completed annually for each medication, and for any changes to dose/administration time. School staff will administer medication or sunscreen that is not in the original container, improperly labeled, unauthorized, or expired. Medication must be brought to school by a parent/legal guardian.

\_\_\_\_\_  
**Receiving Employee:**

\_\_\_\_\_  
**Date:**

**Guthrie Public Schools**  
**Parental Authorization to Administer Medicine or Assist with Application of Sunscreen**

TO: \_\_\_\_\_  
(Administrator) (School)

I am the parent, guardian or legal custodian with legal custody of \_\_\_\_\_, a minor student attending this school.

- ☐ This student requires medication (not including sunscreen) at intervals during the school day. I hereby give my consent and authorize the school nurse, the principal, or \_\_\_\_\_ (an employee of the School District designated by the school nurse, the principal, and me) to administer:

☐ (name of drug) \_\_\_\_\_, a non-prescription medication which I am hereby supplying you, in accordance with my written instructions or the written instructions of a physician which are attached hereto.

☐ (name of drug) \_\_\_\_\_, a filled prescription medication which I am hereby supplying you, in accordance with the directions for the administration of the medicine listed on the label of the vial.

☐ (name of drug) \_\_\_\_\_, a filled prescription medication which I am hereby supplying you, in accordance with the written instructions of the physician prescribing the medicine, which is attached hereto.

☐ I hereby give my consent and authorize my child to self-medicate under the School District's Policy on the Administration of Medicine to Students.

- ☐ I desire that the school assist the student in applying sunscreen. I understand that the student may possess and self-apply sunscreen without my written authorization. I hereby give my consent and authorize the school nurse, the principal, or \_\_\_\_\_ (an employee of the School District designated by the school nurse, the principal, and me) to assist the student in applying sunscreen:

☐ sunscreen, which I am hereby supplying you, in accordance with the label directions.

☐ sunscreen, which I am hereby supplying you, in accordance with written instructions of the student's physician which I have attached.

I understand that under state law the Board of Education, the School District, or employees of the School District shall not be liable to the student or the student's parent or guardian for civil damages for any personal injuries to the student which result from acts or omissions of school employees in administering the medicine or assisting in the application of sunscreen I have hereby authorized. I understand that the School District, its agents and employees shall incur no liability for any adverse reaction or injury suffered by the student as a result of the self-administration of medication and/or using the specialized equipment.

I agree to abide by all of the terms of the School District's Policy on the Administration of Medicine to Students, a copy of which will be given to me on my request.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Parent with legal custody/guardian